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Tender

## **ST0896 Peer Worker Apprenticeship National Procurement**

SALISBURY NHS FOUNDATION TRUST

F02: Contract notice

Notice identifier: 2022/S 000-024775

Procurement identifier (OCID): ocids-h6vhtk-0365b9

Published 5 September 2022, 10:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

SALISBURY NHS FOUNDATION TRUST

Salisbury Managed Procurement Services

Salisbury

SP2 8BJ

#### **Contact**

Simon Dennis

#### **Email**

[simon.dennis@nhs.net](mailto:simon.dennis@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**NHS Organisation Data Service**

RNZ

**Internet address(es)**

Main address

[https://nhs.bravosolution.co.uk/nhs\\_collaborative/web/login.html](https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://nhs.bravosolution.co.uk/nhs\\_collaborative/web/login.html](https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://nhs.bravosolution.co.uk/nhs\\_collaborative/web/login.html](https://nhs.bravosolution.co.uk/nhs_collaborative/web/login.html)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ST0896 Peer Worker Apprenticeship National Procurement

Reference number

C1546.403

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

In partnership with Health Education England and employers nationally, Salisbury are conducting a further competition for the requirements listed in the ITT title.

The successful provider(s) will be able to demonstrate significant co-production of course material, and will reflect employer led needs as well as fully satisfying the requirements of the Apprenticeship Standard, including agreeing all teaching time, attendance, etc with employers rather than dictating how the Apprentice will learn.

Providers should be mindful of the wide geography of the employers, and should be able to demonstrate significant innovation in education delivery (including the use of emerging technology, VR, etc), as well as being able to demonstrate how they would support both the learners, and line managers / mentors within the learner's workplace. A key feature for the successful provider will be a willingness to work with the employers to co-produce, and in some cases co-deliver the programme.

Providers need not have a live / validated programme available at the time of bidding - we will be expecting providers to work with stakeholders to shape programmes rather than an "off the shelf" course available immediately.

Please note the following entry requirements apply to this Procurement :

- Registration on the ESFA Register of Apprenticeship Training Providers, or evidence of a current application to ESFA,

- Where an Ofsted visit / full report has been issued, this must be Grade 1 or Grade 2 relating to apprenticeship delivery,
- Where an Ofsted Monitoring Visit / Report has been issued, this must show Significant Progress or Reasonable Progress across all reported areas, and cannot include any finding of Insufficient Progress or less for any delivery area,
- Organisations without an Ofsted visit / report may still apply but must provide evidence of learner success rates above the national average for apprenticeships (across all courses).
- Must provide within the Levy funding band, one resit per module and one resit at EPA for each learner
- Must not require additional entry criteria to that listed in the Standard
- If not already registered, bidders MUST apply to the Apprenticeship Framework run by Salisbury NHSFT (S10353) which is open 05.09.22 until 03.10.22, or if applying to this procurement after that date, MUST commit to applying at the March 2023 opening window for that Framework.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

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### Occupation summary

This occupation is found in a range of services that embed peer-led roles within third sector, community, social enterprise and statutory sectors, including the NHS, health, justice, housing, and private providers of specialist services. Peer support has a long history in social justice, human rights and community action. The occupation is unique in that it is only open to those who have expertise through lived experience.

Peer Workers support individuals across all age groups who may be experiencing:

- severe mental distress
- mental health crises
- perinatal mental health difficulties
- long term conditions
- addiction problems
- problem gambling
- rough sleeping.

The broad purpose of this occupation is to work alongside other professionals in hospital, justice and community settings, providing peer support for individuals using knowledge gained from their own lived experience of health or social problems and/or using services.

Peer support is founded on a non-coercive, human rights-based approach that focuses on building relationships. Working within clearly agreed boundaries, Peer Workers purposefully share their own experiences, and through the mutual sharing and commonality of experience, they can embody hopefulness. They maintain equality with, and work alongside, others facing similar experiences and challenges in their health and wellbeing. Their work is underpinned by mutuality and reciprocity, widely recognised as core principles of peer support, with the central focus being on building trusting relationships rather than intervention.

As an autonomous member of the multi-professional team, the Peer Worker works with individuals through 1-to-1, group-based, drop-in and online/remote contact, focusing on building relationships and opportunities to learn together. They draw on their own lived experience as the foundation for supporting individuals to move towards user-led goals.

Peer Workers support individuals to build skills through modelling, signposting, and self-advocacy. They work directly with individuals, enabling them to find their own ways of understanding their circumstances in order to move forward. Creating a safe and trusting space provides for an honest and open dialogue in which different experiences can be shared and different ways of understanding can be considered. Using knowledge from their own lived experiences of challenges, accessing support and navigating a range of services, a Peer Worker can provide purposeful and safe disclosure of their personal experiences to share and model self-help and self-management skills.

They work as part of a team to provide peer support in combination with the individuals' service-led care and support plans. They complement, as well as provide alternatives to a wider package of care and support involving multiple agencies. They will report to the

Team Manager/Care Co-ordinator and will have access to both line management and peer supervision that can be in either a 1-to-1 or group setting. Peer supervision opportunities are used by the Peer Worker to reflect on, evaluate and develop the way they work. Examples of peer supervision conversations include discussing issues of mutuality and equality, ethical dilemmas and when to challenge practices that exert power and control and restrict the choice of individuals.

They provide intentional peer support within the context of empowerment, choice, self-determination, and self-managed care. They support individuals and carers to gain an increased sense of control within their own unique circumstances and connection to local communities. They also facilitate mutually-negotiated practical assistance, promoting the individual's awareness of social networks, activities, groups or other opportunities in which they have expressed an interest, and how these can be accessed.

In their daily work, an employee in this occupation interacts with the wider team working alongside other professionals and has direct contact with individuals as well as their families and carers. As members of multi-professional teams, their key relationships may include:

- GPs
- Practitioner Psychologists
- members of the nursing team
- housing support workers
- Psychiatrists
- Social Workers
- Occupational Therapists
- custodial and probation services
- police
- teachers.

Peer Workers may also interact with:

- external partnership agencies
- local Recovery Colleges

- employment programmes
- self-help groups
- education setting
- leisure and community centres that promote social inclusion opportunities.

An employee in this occupation will be responsible for delivery of peer-based approaches as agreed with individuals and groups within the peer relationship. Peer Workers use intentional, experiential sharing to support individuals to identify and work toward self-defined goals. In their interactions, they draw on their lived experience of overcoming challenges and accessing resources, whilst being mindful of applying peer-based approaches when sharing those experiences, e.g. underpinning conversations with a trauma-informed approach. Through the peer relationship and principles of co-production, the individual and Peer Worker will co-develop and work towards self-defined goals. The Peer Worker supports individuals through significant changes in their life circumstances and facilitates access to different sources of support to build or re-establish trust and relationships with services.

They will collate information on available services with the individuals they are supporting, such as housing, benefit entitlements and wider community resources. Using effective communication, Peer Workers support individuals to understand their rights and choices so they are in a better position to self-advocate.

They challenge risk-averse workplace culture and encourage positive risk taking when supporting individuals to move towards self-defined goals. Peer Workers take an active role in promoting and modelling peer values within the service setting they work in, for example promoting a strengths-based approach or co-production. They aim to improve the organisational understanding of lived experience which can lead to wider discussions within the service setting they work in around systems change and improving staff well-being. They can be actively involved in service improvement initiatives, contributing ideas to the multi-professional team or other relevant staff committees to encourage commitment to a personal recovery and wellbeing-orientated culture. They also support training and development activity, which can include awareness training for staff around the role of Peer Workers and wellbeing training.

Peer Workers embody the values of peer support and use peer-based approaches in all their work-related interactions. By safely sharing their lived experiences, they can help to positively challenge stereotypes that co-workers and partner agencies may have toward, for example, mental health or substance misuse. Issues they may challenge in these situations include the stigma that can surround individuals with mental health experiences, low expectations (e.g. of workplace capability), and discriminatory practices against such individuals.

Peer Workers recognise the importance of self-care. They maintain accurate records of their work as required. Where appropriate, records will be co-produced with the individual they are supporting. They are also responsible for ensuring that resources are managed effectively.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please note the following entry requirements apply to this Procurement :

- Registration on the ESFA Register of Apprenticeship Training Providers, or evidence of a current application to ESFA,
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### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 October 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 48 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

31 October 2022

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The Contracting Authority expressly reserved the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it saw fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates.

The awarding of a place on the Procurement Outcome does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Procurement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Procurement shall only use electronic portals during the life of the agreement.

Any values that have been provided are only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

The Procurement has been established by Salisbury NHS Foundation Trust, for use by the following bodies (and any future successors to these organisations):

The following Contracting Authorities are entitled to place Orders:

Salisbury NHS Foundation Trust and all bodies listed below :

Central Government Departments, Local Government and Public Corporations :

<https://www.gov.uk/government/organisations>

Please note Central Government departments may be subject to Government Digital Service approval before using the Framework Agreement.

Local Authorities (England and Wales)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/791684/List\\_of\\_councils\\_in\\_England\\_2019.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/791684/List_of_councils_in_England_2019.pdf)

National Parks Authorities

<https://www.nationalparks.uk/about-us>

Educational Establishments in England and Wales, maintained by the Department for Education including Schools, Universities and Colleges listed :

<https://www.compare-school-performance.service.gov.uk/schools-by-type?step=default&table=schools&region=all-england&for=secondary>

Police Forces listed by the College of Policing, plus Police Scotland and Police Service of Northern Ireland

[https://www.college.police.uk/About/Copyright\\_Licensing/Pages/Home-Office-police-forces.aspx](https://www.college.police.uk/About/Copyright_Licensing/Pages/Home-Office-police-forces.aspx)

Police Forces and Special Police Forces in the United Kingdom, and/or Police and Crime Commissioners (as defined by the Police Reform and Social Responsibility Act 2011) and/or the Police Authorities (as defined in the Police Act 1964, Police Act 1996, Serious Organised Crime and Police Act 2005, Police and Justice Act 2006, Police, Public Order and Criminal Justice (Scotland) Act 2006), and other relevant legislation for the constituent parts of the United Kingdom, for their respective rights and interests

Fire and Rescue Services in the United Kingdom

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>

NHS Bodies England

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CCGListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/AreaTeamListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>

<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

### Hospices in the UK

<https://www.hospiceuk.org/about-hospice-care/find-a-hospice?gclid=CPLU3cD7zdECFdaRGwodNeoDyw>

### Registered Social Landlords (Housing Associations)

<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>

### Third Sector and Charities in the United Kingdom

<http://www.charitycommission.gov.uk/find-charities/>

<http://www.oscr.org.uk/search-charity-register/>

<http://www.charitycommissionni.org.uk/charity-search/>

### Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

[www.cas.org.uk](http://www.cas.org.uk)

<http://www.citizensadvice.co.uk/>

Any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and (i) financed wholly or mainly by another contracting authority listed above in this section of this Framework Agreement;

(ii) subject to management supervision by another contracting authority listed above in

this section of this Framework Agreement; or

(iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another contracting authority listed above in this section of this Framework Agreement

(iv) an association of or formed by one or more of the Contracting Authorities listed above in this section of this Framework Agreement

Entities which are not public sector bodies may also use the Framework Agreement if the Authority is satisfied that:

- such entity is calling-off goods and/or services directly, solely and exclusively in order to satisfy contractual obligations to one or more public sector bodies, all of which are entitled to use the Framework Agreement on their own account;
- all goods to be called-off by it are to be used directly, solely and exclusively to provide goods and/or services at sites occupied by such public sector body(ies); and
- it will pass the benefit of the call-off contract to such public sector body(ies) directly, in full and on a purely "pass-through" basis. Accordingly there must be no mark-up, management fee, service charge or any similar cost solely in relation to the supply of goods and/or services imposed on the relevant public sector body(ies), who must be able to benefit from the terms of the Framework Agreement in a like manner and to the same extent as if using the Framework Agreement on its/their own account.

Any 'bodies governed by public law' which under the Public Contracts Regulations 2015 means bodies that have all of the following characteristics

(a) they are established for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character;

(b) they have legal personality; and

(c) they have any of the following characteristics:-

(i) they are financed, for the most part, by the State, regional or local authorities, or by other bodies governed by public law;

(ii) they are subject to management supervision by those authorities or bodies; or

(iii) they have an administrative, managerial or supervisory board, more than half of whose members are appointed by the State, regional or local authorities, or by other bodies governed by public law.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court, England & Wales

London

Country

United Kingdom