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Tender

Nature and Us Citizens Assembly

Natural Resources Wales

F02: Contract notice

Notice identifier: 2022/S 000-024753

Procurement identifier (OCID): ocds-h6vhtk-0365ad

Published 5 September 2022, 8:56am

Section I: Contracting authority

I.1) Name and addresses

Natural Resources Wales

Ty Cambria House, 29 Newport Road

Cardiff

CF24 0TP

Email

procurement@cyfoethnaturiolcymru.gov.uk

Telephone

+44 3000653000

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://naturalresourceswales.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0110

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Nature and Us Citizens Assembly

Reference number

97177

II.1.2) Main CPV code

- 79416200 - Public relations consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

This is an 8 month to support a citizens assembly, to be held in late 2022, to agree a shared vision for the natural environment of Wales.

This will include design, planning, facilitation and delivery of the assembly meetings, as well as communications with the representative group of citizens forming the assembly.

The successful contract holder will also capture recommendations and findings into a comprehensive report, as well as the lessons learnt from the process.

The successful candidate must have experience of public involvement, running assembly type processes and be equipped with all the skills necessary to complete the task

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79416200 - Public relations consultancy services
- 73000000 - Research and development services and related consultancy services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

Nature and Us has been involving the people of Wales in developing a vision for the future of the natural environment. We wish to bring all the conversations and involvement undertaken so far together through recruiting a representative group of citizens in Wales to agree on the shared vision for 2050, and the steps / milestones needed to get there. The group will consist of a representative sample of Welsh citizens – reimbursed for their time – to ensure the diversity of views from across Welsh communities are heard, identifying where there is a consensus, but just as importantly identifying the remaining contentious issues, setting out current understanding of what differences remain.

II.2.5) Award criteria

Quality criterion - Name: demonstration of ability / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

8

This contract is subject to renewal

Yes

Description of renewals

with the option to extend for a further 4 months. The value of the potential extension will be calculated at the same rates but will be subject to budget approval and will be limited to half the value of the initial contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 September 2022

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.7) Conditions for opening of tenders

Date

26 September 2022

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=124477

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives.

Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Finding more inclusive ways to engage diverse groups in their preferred methods will help everyone gain a better understanding of the work we do which will hopefully result in regards to socio economic terms for members of the public to know who we are, either by considering us as a future employer or supporting the environment within their community.

(WA Ref:124477)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

