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Tender

BBC 0922 - Business Centre Management

Broxbourne Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-024735

Procurement identifier (OCID): ocds-h6vhtk-03659d

Published 2 September 2022, 7:42pm

Section I: Contracting authority

I.1) Name and addresses

Broxbourne Borough Council

Bishops' College, Churchgate

Cheshunt

EN8 9XG

Contact

Rebecca Keene

Email

tracy.brannick@broxbourne.gov.uk

Telephone

+44 1992785555

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.broxbourne.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/supplyhertfordshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

BBC 0922 - Business Centre Management

Reference number

TB66

II.1.2) Main CPV code

- 70332000 - Non-residential property services

II.1.3) Type of contract

Services

II.1.4) Short description

The Borough of Broxbourne is seeking an experienced and suitably qualified organisation to manage two business centres located within the Borough. The first is an established centre located in Hoddesdon and the second is currently under construction at Theobalds Business Park, near Waltham Cross adjacent to the A10, scheduled for handover in December 2022. The Council are looking for management for a period of five years with the option to extend for a further two years and the appointed company must be able to accept management from December 2022. Further details can be found in the tender documents available for download from Supply Hertfordshire, <https://in-tendhost.co.uk/supplyhertfordshire>, the Council's electronic tendering portal. The closing date for submissions is noon on Friday 7th October 2022 and the deadline for queries is Wednesday 21st September 2022, all queries should be made via the portal.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70332000 - Non-residential property services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Two centres one in Hoddesdon Hertfordshire and one in Theobalds Business Park near Waltham Cross

II.2.4) Description of the procurement

The Borough of Broxbourne is seeking a suitably qualified and experienced organisation to manage two business centres located within the Borough. The first is an established centre located in Hoddesdon and the second is currently under construction at Theobalds Business Park, near Waltham Cross adjacent to the A10, scheduled for handover in December 2022. The Council are looking for management for a period of five years with the option to extend for a further two years and the appointed company must be able to accept management from December 2022. Further details can be found in the tender documents available for download from Supply Hertfordshire, <https://in-tendhost.co.uk/supplyhertfordshire>, the Council's electronic tendering portal. The closing date for submissions is noon on Friday 7th October 2022 and the deadline for queries is Wednesday 21st September 2022, all queries should be made via the portal

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract period contains an option to extend for a further two years after the initial five year period which will be agreed between the relevant parties.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 October 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 October 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Borough of Broxbourne

Waltham Cross

EN8 9XQ

Country

United Kingdom