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Tender

## **Staffordshire and Stoke on Trent Special Allocation Scheme**

NHS Staffordshire and Stoke on Trent Integrated Care Board

F02: Contract notice

Notice identifier: 2022/S 000-024718

Procurement identifier (OCID): ocids-h6vhtk-036592

Published 2 September 2022, 4:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Staffordshire and Stoke on Trent Integrated Care Board

Stafford

#### **Email**

[Elizabeth.johnson1@nhs.net](mailto:Elizabeth.johnson1@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKG24 - Staffordshire CC

#### **Internet address(es)**

Main address

<https://staffsstoke.icb.nhs.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://mlcsu.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://mlcsu.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Staffordshire and Stoke on Trent Special Allocation Scheme

#### **II.1.2) Main CPV code**

- 85121000 - Medical practice services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Staffordshire and Stoke-on-Trent Integrated Care Board currently commission the Special Allocations Scheme Service (SAS) across the ICB area. The SAS has been in

place since 2004 having previously been known as the violent patient's scheme. Patients currently registered with the SAS scheme have either acted in an abusive, threatening or violent way towards GP practice staff (or their patients). The patients are only removed from general practice and onto the SAS scheme if NHSE patient removal guidance has been followed. A practice can request a patient's immediate removal from the practice list by completing a standard template and submitting to Primary Care Support England (PCSE). PCSE will then arrange the removal of the patient and allocate to the SAS practice provider within the ICB footprint. The ICB Primary Care team are also informed by PCSE of the removal and allocation to a SAS provider.

The ICB wishes to tender the service with the contracts commencing on 1st April 2023. This is a locality-based services and we are looking for providers across the following 4 areas:

1. Northern Staffordshire
2. South East Staffordshire
3. South West Staffordshire
4. Stoke-on-Trent

Bidders may apply for one or more of the lot areas. Bidders are required to hold an APMS or GMS contract for the entire period of the contract

The contract period will be for three years with an optional extension period of up to two years.

Indicative Financial envelopes based on Patient numbers as at 31st July 2022 for the contract period to include the up to two year extension period are as follows;

Lot 1 - North Staffordshire £117,500.00

Lot 2 - South East Staffordshire £97,500.00

Lot 3 South West Staffordshire £113,500.00

Lot 4 Stoke on Trent £425,000.00

Indicative Total for all lots £754,000.00

The ICB has set a fixed price for the Special Allocation Scheme Services as detailed in Annex 4 Financial Template Handbook and reserves the right not to consider Bids that are not compliant with the fixed price affordability envelope of the project or in absence of

an affordability envelope, the Find a Tender Service (FTS) notice value.

A Bidder Event is planned for Wednesday 14th September 12:30pm - 2:00pm. This event will take place virtually via MS Teams and will allow Commissioners to present requirements of the future service and the procurement process. In order to register for the event please visit <https://mlcsu.bravosolution.co.uk>, access the Staffordshire and Stoke on Trent Special Allocations Service ITT 960 and register name, job title, email address and telephone number for each attendee using the messaging portal.

#### **II.1.5) Estimated total value**

Value excluding VAT: £754,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The contracting authority may award one or more lots to one bidder.

### **II.2) Description**

#### **II.2.1) Title**

Staffordshire and Stoke on Trent Special Allocations Scheme - Lot 1

Lot No

Lot 1 North Staffordshire

#### **II.2.2) Additional CPV code(s)**

- 85121000 - Medical practice services

#### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

North Staffordshire

#### **II.2.4) Description of the procurement**

The Staffordshire and Stoke-on-Trent Integrated Care Board currently commission the Special Allocations Service (SAS) across the ICB area. The SAS has been in place since 2004 having previously been known as the violent patient's scheme. Patients currently registered with the SAS scheme have either acted in an abusive, threatening or violent way towards GP practice staff (or their patients). The patients are only removed from general practice and onto the SAS scheme if NHSE patient removal guidance has been followed. A practice can request a patient's immediate removal from the practice list by completing a standard template and submitting to Primary Care Support England (PCSE). PCSE will then arrange the removal of the patient and allocate to the SAS practice provider within the ICB footprint. The ICB Primary Care team are also informed by PCSE of the removal and allocation to a SAS provider.

The ICB wishes to tender the service with the contracts commencing on 1st April 2023. This is a locality-based services and we are looking for providers across the following 4 areas:

1. Lot 1 Northern Staffordshire including but not limited to Newcastle-under-Lyme and Staffordshire Moorlands
2. Lot 2 South East Staffordshire including but not limited to East Staffordshire, Burntwood, Lichfield and Tamworth
3. Lot 3 South West Staffordshire including but not limited to Cannock Chase, Stafford & Surrounds, Seisdon Peninsula
4. Lot 4 Stoke-on-Trent

Bidders may apply for one or more of the lot areas. Bidders are required to hold an APMS or GMS contract for the entire period of the contract.

Bidders Should register on <https://mlcsu.bravosolution.co.uk> and search for ITT 960, 964,966,967 & 968 to view generic questions and details for each of the 4 lots.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £117,500

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Estimated Value for Lot 1 of £117,500.00 is estimated based on the number of patients registered to the Staffordshire and Stoke on Trent Special Allocations Scheme as at 31st July 2022 and at the fixed prices set by the Commissioner.

These do not include any additional core GMS payments which may be able to be claimed by the provider.

## **II.2) Description**

### **II.2.1) Title**

Staffordshire and Stoke on Trent Special Allocations Scheme - Lot 2

Lot No

Lot 2 South East Staffordshire

### **II.2.2) Additional CPV code(s)**

- 85121000 - Medical practice services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

South East Staffordshire

### **II.2.4) Description of the procurement**

The Staffordshire and Stoke-on-Trent Integrated Care Board currently commission the Special Allocations Service (SAS) across the ICB area. The SAS has been in place since 2004 having previously been known as the violent patient's scheme. Patients currently registered with the SAS scheme have either acted in an abusive, threatening or violent way towards GP practice staff (or their patients). The patients are only removed from general practice and onto the SAS scheme if NHSE patient removal guidance has been followed. A practice can request a patients immediate removal from the practice list by completing a standard template and submitting to Primary Care Support England (PCSE). PCSE will then arrange the removal of the patient and allocate to the SAS practice provider within the ICB footprint. The ICB Primary Care team are also informed by PCSE of the removal and allocation to a SAS provider.

The ICB wishes to tender the service with the contracts commencing on 1st April 2023. This is a locality-based services and we are looking for providers across the following 4 areas:

1. Lot 1 Northern Staffordshire including but not limited to Newcastle-under-Lyme and Staffordshire Moorlands
2. Lot 2 South East Staffordshire including but not limited to East Staffordshire, Burntwood, Lichfield and Tamworth
3. Lot 3 South West Staffordshire including but not limited to Cannock Chase, Stafford & Surrounds, Seisdon Peninsula

#### 4. Lot 4 Stoke-on-Trent

Bidders may apply for one or more of the lot areas. Bidders are required to hold an APMS or GMS contract for the entire period of the contract.

Bidders Should register on <https://mlcsu.bravosolution.co.uk> and search for ITT 960, 964,966,967 & 968 to view generic questions and details for each of the 4 lots.

##### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6) Estimated value**

Value excluding VAT: £97,500

##### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

##### **II.2.10) Information about variants**

Variants will be accepted: No

##### **II.2.11) Information about options**

Options: No

##### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

##### **II.2.14) Additional information**



The Estimated Value for Lot 2 of £97500.00 is estimated based on the number of patients registered to the Staffordshire and Stoke on Trent Special Allocations Scheme as at 31st July 2022 and at the fixed prices set by the Commissioner.

These do not include any additional core GMS payments which may be able to be claimed by the provider

## **II.2) Description**

### **II.2.1) Title**

Staffordshire and Stoke on Trent Special Allocations Scheme - Lot 3

Lot No

Lot 3 - South West Staffordshire

### **II.2.2) Additional CPV code(s)**

- 85121000 - Medical practice services

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

South West Staffordshire

### **II.2.4) Description of the procurement**

The Staffordshire and Stoke-on-Trent Integrated Care Board currently commission the Special Allocations Service (SAS) across the ICB area. The SAS has been in place since 2004 having previously been known as the violent patient's scheme. Patients currently registered with the SAS scheme have either acted in an abusive, threatening or violent way towards GP practice staff (or their patients). The patients are only removed from general practice and onto the SAS scheme if NHSE patient removal guidance has been followed. A practice can request a patients immediate removal from the practice list by completing a standard template and submitting to Primary Care Support England (PCSE). PCSE will then arrange the removal of the patient and allocate to the SAS practice provider within the ICB footprint. The ICB Primary Care team are also informed by PCSE of the removal and allocation to a SAS provider.

The ICB wishes to tender the service with the contracts commencing on 1st April 2023. This is a locality-based services and we are looking for providers across the following 4 areas:

1. Lot 1 Northern Staffordshire including but not limited to Newcastle-under-Lyme and Staffordshire Moorlands
2. Lot 2 South East Staffordshire including but not limited to East Staffordshire, Burntwood, Lichfield and Tamworth
3. Lot 3 South West Staffordshire including but not limited to Cannock Chase, Stafford & Surrounds, Seisdon Peninsula
4. Lot 4 Stoke-on-Trent

Bidders may apply for one or more of the lot areas. Bidders are required to hold an APMS or GMS contract for the entire period of the contract.

Bidders Should register on <https://mlcsu.bravosolution.co.uk> and search for ITT 960, 964,966,967 & 968 to view generic questions and details for each of the 4 lots.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £113,500

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Estimated Value for Lot 3 of £113500.00 is estimated based on the number of patients registered to the Staffordshire and Stoke on Trent Special Allocations Scheme as at 31st July 2022 and at the fixed prices set by the Commissioner.

These do not include any additional core GMS payments which may be able to be claimed by the provider.

## **II.2) Description**

### **II.2.1) Title**

Staffordshire and Stoke on Trent Special Allocations Scheme - Lot 4

Lot No

Lot 4 Stoke on Trent

### **II.2.2) Additional CPV code(s)**

- 85121000 - Medical practice services

### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

Main site or place of performance

Stoke on Trent

### **II.2.4) Description of the procurement**

The Staffordshire and Stoke-on-Trent Integrated Care Board currently commission the Special Allocations Service (SAS) across the ICB area. The SAS has been in place since 2004 having previously been known as the violent patient's scheme. Patients currently registered with the SAS scheme have either acted in an abusive, threatening or violent way towards GP practice staff (or their patients). The patients are only removed from general practice and onto the SAS scheme if NHSE patient removal guidance has been followed. A practice can request a patient's immediate removal from the practice list by completing a standard template and submitting to Primary Care Support England (PCSE). PCSE will then arrange the removal of the patient and allocate to the SAS practice provider within the ICB footprint. The ICB Primary Care team are also informed by PCSE of the removal and allocation to a SAS provider.

The ICB wishes to tender the service with the contracts commencing on 1st April 2023. This is a locality-based services and we are looking for providers across the following 4 areas:

1. Lot 1 Northern Staffordshire including but not limited to Newcastle-under-Lyme and Staffordshire Moorlands
2. Lot 2 South East Staffordshire including but not limited to East Staffordshire, Burntwood, Lichfield and Tamworth
3. Lot 3 South West Staffordshire including but not limited to Cannock Chase, Stafford & Surrounds, Seisdon Peninsula
4. Lot 4 Stoke-on-Trent

Bidders may apply for one or more of the lot areas. Bidders are required to hold an APMS or GMS contract for the entire period of the contract.

Bidders Should register on <https://mlcsu.bravosolution.co.uk> and search for ITT 960, 964,966,967 & 968 to view generic questions and details for each of the 4 lots.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £425,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The Estimated Value for Lot 4 of £425,000.00 is estimated based on the number of patients registered to the Staffordshire and Stoke on Trent Special Allocations Scheme as at 31st July 2022 and at the fixed prices set by the Commissioner.

These do not include any additional core GMS payments which may be able to be claimed by the provider.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 October 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 October 2022

Local time

12:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

Midlands and Lancashire CSU are conducting this procurement exercise as an agent for another NHS body with whom the successful bidder(s) will enter into contracts for the supply of the services.

The contract conditions will be set out in the Invitation to Tender. Further details will be made available via documentation and information released during the course of the tender process.

This exercise will be conducted on the Midlands and Lancashire CSU portal at <https://mlcsu.bravosolution.co.uk>

(i) Candidates should register on the portal at <https://mlcsu.bravosolution.co.uk> (registration and use of the website is free of charge). If your organisation has registered previously, you do not need to reregister;

(ii) Once registered, candidates must submit your reply on the website and by email by the deadline stated. For technical support in submitting your expression of interest contact the Bravo Solution Helpdesk on +448003684850 or E-mail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk).

The service will be separated into four lots as detailed in Annex 1. Bidders will need to respond both to the Generic ITT and whichever Lot(s) they are looking to bid for. Bidders will need to respond to the Generic sections within ITT 960 once only however. The results from these generic sections will be used for the corresponding sections for each lot applied for. ITT964, ITT666, ITT967 & ITT968 are Lot specific and questions within these ITTs need to be completed for each lot applied for

Light Touch Regime' services: This procurement is for clinical services which are Light Touch Regime services for the purpose of the Public Contracts Regulations 2015 as specified in Schedule 3 of the Regulations('Regulations'). Accordingly, the contracting authorities are only bound by those parts of the Regulations detailed in Chapter 3 Particular Procurement Regimes Section 7. The contracting authorities are not voluntarily following any other part of the Regulations. The procedure which the contracting authorities are following is set out in the ITT. As the ICB is a relevant body for the purpose

of the National Health Service (Procurement, Patient Choice and Competition) (No 2) Regulations 2013 these Regulations also apply to this procurement.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Staffordshire and Stoke on Trent Integrated Care Board

Stafford

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

Staffordshire and Stoke on Trent Integrated Care Board

Stafford

Country

United Kingdom