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Tender

## **Engineering Inspection Services**

Shetland Islands Council

F02: Contract notice

Notice identifier: 2023/S 000-024687

Procurement identifier (OCID): ocds-h6vhtk-03f60e

Published 22 August 2023, 3:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shetland Islands Council

8 North Ness, Lerwick

Shetland

ZE1 0LZ

#### **Contact**

Colin Black

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

#### **Telephone**

+44 1595744595

#### **Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Engineering Inspection Services

#### **II.1.2) Main CPV code**

- 71630000 - Technical inspection and testing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Pressure Systems Safety Regulations 2000 (PSSR) Inspections and Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) Inspections.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

### **II.2) Description**

#### **II.2.1) Title**

Pressure Systems Safety Regulations 2000 (PSSR) Inspections

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services

### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands

### **II.2.4) Description of the procurement**

An Open Procedure is being followed in accordance with regulation 28 of the Public Contracts (Scotland) Regulations 2015.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options for extensions are detailed in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) Inspections

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71631000 - Technical inspection services

### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands

### **II.2.4) Description of the procurement**

An Open Procedure is being followed in accordance with regulation 28 of the Public Contracts (Scotland) Regulations 2015.

### **II.2.5) Award criteria**

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**II.2.10) Information about variants**

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**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Lot 1 - PSSR Inspections; Must be registered with UKAS as an Inspection Body under Pressure Systems/Vessels.

Lot 2 - LOLER Inspections; Must be a member of LEEA or equivalent.

Full details of suitability can be found with the tender documents.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Three years accounts and business reports;

A current bank reference to a minimum value of 75,000 GBP;

Overall turnover, detailing those of similar services over the last three years;

Employers Liability Insurance with a minimum limit of indemnity of 10,000,000 GBP (ten million pounds sterling);

Public Liability Insurance with a minimum limit of indemnity of 5,000,000 GBP (five million pounds sterling); and

Professional Indemnity Insurance with a minimum level of 3,000,000 GBP (three million pounds sterling) for any one event

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Lot 1 - PSSR Inspections:

Technical criteria - Must be registered with UKAS as an Inspection Body under Pressure Systems/Vessels.

Experience - Minimum three years experience carrying out inspections of this type of equipment.

SHEQ - Accreditation to ISO 45001:2018 Occupational Health and Safety Management Systems;

Inspectors employed on this contract must be suitably qualified to meet the criteria of "Competent Person" under PSSR (2000);

Curriculum Vitae must be provided for all personnel employed under this contract working in Shetland Islands Council properties.;

Lot 2 – LOLER Inspections; Must be a member of LEEA or equivalent

Technical criteria - Must be a member of LEEA or equivalent

Experience – Minimum three years' experience carrying out inspections of this type of equipment

SHEQ – Accreditation to ISO 45001:2018 Occupational Health and Safety Management Systems

Inspectors employed on this contract must be suitably qualified to meet the criteria of "Competent Person" to carry out thorough inspections under LOLER (1998) & Provision and Use of Work Equipment Regulations 1998 (PUWER) where applicable

Curriculum Vitae must be provided for all personnel employed under this contract working in Shetland Islands Council properties.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Contract Performance Conditions are stated in the tender documents.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 September 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

22 September 2023

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

## **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Please note that it is an essential requirement of the procurement process that Tenderers fully complete and submit a satisfactory Single Procurement Document (SPD) and satisfy all requirements specified or referred to in the Contract Notice and Procurement Documents.

The contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

GBP means Great British Pounds.

III.1.2 - Economic operators who do not obtain a satisfactory financial evaluation may not be considered for contract award.

Capping liability below levels of insurance cover held will not be permitted. Economic operators seeking to cap liability will be excluded.

The UK has left the EU and the transition period after EU came to an end on 31 December 2020. From 1 January 2021, relevant references to the EU and EU procurement legislation will either be updated or removed from the Public Contracts Scotland site where appropriate.

Despite the reference to the EU Directives embedded in the header of the Contract Notice, the EU Directives do not apply to this procurement.

III.1.2 - A Bank Reference Mandate Form is included with the procurement documents for completion by economic operators where a Bank Reference is not submitted direct by the economic operator.

The Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

V1.4.1 - Review body. The review body noted is Lerwick Sheriff Court but economic

operators should contact the Contracting Authority in the first instance if any issue needs to be addressed. The court may be contacted where legal proceedings are contemplated.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=739886](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=739886).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:739886)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0DH

Email

[Lerwick@scotcourts.gov.uk](mailto:Lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/lerwick-sheriff-court>