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Tender

Engineering Inspection Services

Shetland Islands Council

F02: Contract notice

Notice identifier: 2023/S 000-024687

Procurement identifier (OCID): ocds-h6vhtk-03f60e

Published 22 August 2023, 3:55pm

Section I: Contracting authority

I.1) Name and addresses

Shetland Islands Council

8 North Ness, Lerwick

Shetland

ZE1 0LZ

Contact

Colin Black

Email

contract.admin@shetland.gov.uk

Telephone

+44 1595744595

Country

United Kingdom

NUTS code

UKM66 - Shetland Islands

Internet address(es)

Main address

http://www.shetland.gov.uk

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA0040}$

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Engineering Inspection Services

II.1.2) Main CPV code

• 71630000 - Technical inspection and testing services

II.1.3) Type of contract

Services

II.1.4) Short description

Pressure Systems Safety Regulations 2000 (PSSR) Inspections and Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) Inspections.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots 2

II.2) Description

II.2.1) Title

Pressure Systems Safety Regulations 2000 (PSSR) Inspections

Lot No

1

II.2.2) Additional CPV code(s)

• 71630000 - Technical inspection and testing services

II.2.3) Place of performance

NUTS codes

• UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands

II.2.4) Description of the procurement

An Open Procedure is being followed in accordance with regulation 28 of the Public Contracts (Scotland) Regulations 2015.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options for extensions are detailed in the procurement documents.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) Inspections

Lot No

2

II.2.2) Additional CPV code(s)

• 71631000 - Technical inspection services

II.2.3) Place of performance

NUTS codes

• UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands

II.2.4) Description of the procurement

An Open Procedure is being followed in accordance with regulation 28 of the Public Contracts (Scotland) Regulations 2015.

II.2.5) Award criteria

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II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Lot 1 - PSSR Inspections; Must be registered with UKAS as an Inspection Body under Pressure Systems/Vessels.

Lot 2 - LOLER Inspections; Must be a member of LEEA or equivalent.

Full details of suitability can be found with the tender documents.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Three years accounts and business reports;

A current bank reference to a minimum value of 75,000 GBP;

Overall turnover, detailing those of similar services over the last three years;

Employers Liability Insurance with a minimum limit of indemnity of 10,000,000 GBP (ten million pounds sterling);

Public Liability Insurance with a minimum limit of indemnity of 5,000,000 GBP(five million pounds sterling); and

Professional Indemnity Insurance with a minimum level of 3,000,000 GBP (three million pounds sterling) for any one event

III.1.3) Technical and professional ability

List and brief description of selection criteria

Lot 1 - PSSR Inspections:

Technical criteria - Must be registered with UKAS as an Inspection Body under Pressure Systems/Vessels.

Experience - Minimum three years experience carrying out inspections of this type of equipment.

SHEQ - Accreditation to ISO 45001:2018 Occupational Health and Safety Management Systems;

Inspectors employed on this contract must be suitably qualified to meet the criteria of "Competent Person" under PSSR (2000);

Curriculum Vitaes must be provided for all personnel employed under this contract working in Shetland Islands Council properties.;

Lot 2 – LOLER Inspections; Must be a member of LEEA or equivalent

Technical criteria - Must be a member of LEEA or equivalent

Experience – Minimum three years' experience carrying out inspections of this type of equipment

SHEQ – Accreditation to ISO 45001:2018 Occupational Health and Safety Management Systems

Inspectors employed on this contract must be suitably qualified to meet the criteria of "Competent Person" to carry out thorough inspections under LOLER (1998) & Provision and Use of Work Equipment Regulations 1998 (PUWER) where applicable

Curriculum Vitaes must be provided for all personnel employed under this contract working in Shetland Islands Council properties.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Contract Performance Conditions are stated in the tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 September 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 September 2023

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note that it is an essential requirement of the procurement process that Tenderers fully complete and submit a satisfactory Single Procurement Document (SPD) and satisfy all requirements specified or referred to in the Contract Notice and Procurement Documents.

The contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

GBP means Great British Pounds.

III.1.2 - Economic operators who do not obtain a satisfactory financial evaluation may not be considered for contract award.

Capping liability below levels of insurance cover held will not be permitted. Economic operators seeking to cap liability will be excluded.

The UK has left the EU and the transition period after EU came to an end on 31 December 2020. From 1 January 2021, relevant references to the EU and EU procurement legislation will either be updated or removed from the Public Contracts Scotland site where appropriate.

Despite the reference to the EU Directives embedded in the header of the Contract Notice, the EU Directives do not apply to this procurement.

III.1.2 - A Bank Reference Mandate Form is included with the procurement documents for completion by economic operators where a Bank Reference is not submitted direct by the economic operator.

The Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

V1.4.1 - Review body. The review body noted is Lerwick Sheriff Court but economic

operators should contact the Contracting Authority in the first instance if any issue needs to be addressed. The court may be contacted where legal proceedings are contemplated.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search Switch.aspx?ID=739886.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:739886)

VI.4) Procedures for review

VI.4.1) Review body

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0DH

Email

Lerwick@scotcourts.gov.uk

Telephone

+44 1595693914

Country

United Kingdom

Internet address

https://www.scotcourts.gov.uk/the-courts/court-locations/lerwick-sheriff-court