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Tender

## **RHAGLEN ARFOR/ARFOR PROGRAMME - BWRLWM ARFOR 2ND ROUND**

Cyngor Gwynedd

F02: Contract notice

Notice identifier: 2023/S 000-024613

Procurement identifier (OCID): ocds-h6vhtk-03f5df

Published 22 August 2023, 12:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cyngor Gwynedd

Procurement Unit, Council Offices, Shirehall Street, Caernarfon

Caernarfon

LL55 1SH

#### **Contact**

Anwen Davies

#### **Email**

[anwendavies@gwynedd.llyw.cymru](mailto:anwendavies@gwynedd.llyw.cymru)

#### **Telephone**

+44 1286679393

**Country**

United Kingdom

**NUTS code**

UKL12 - Gwynedd

**Internet address(es)**

Main address

<http://www.gwynedd.llyw.cymru>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0361](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RHAGLEN ARFOR/ARFOR PROGRAMME - BWRLWM ARFOR 2ND ROUND

#### **II.1.2) Main CPV code**

- 72224000 - Project management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Gwynedd Council will be leading on the procurement exercise on behalf of Anglesey, Gwynedd, Ceredigion and Carmarthenshire County Councils to appoint a suitable contractor/organisations to undertake the management and implementation of the Bwrlwm ARFOR Work Stream. This is to show how businesses use the Welsh Language and the benefits of doing this and how to engage with non-welsh businesses to encourage them to use the Welsh Language more. Also working to create Welsh Spaces throughout the Region.

This will build on the evaluation of ARFOR 1 Programme.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72224000 - Project management consultancy services

- 79400000 - Business and management consultancy and related services
- 79411000 - General management consultancy services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL14 - South West Wales

Main site or place of performance

Gwynedd, Anglesey, Ceredigion and Carmarthenshire.

### **II.2.4) Description of the procurement**

Gwynedd Council will be leading on the procurement exercise on behalf of Anglesey, Gwynedd, Ceredigion and Carmarthenshire County Councils to appoint a suitable contractor/organisations to undertake the management and implementation of the Bwrlwm ARFOR Work Stream. This is to show how businesses use the Welsh Language and the benefits of doing this and how to engage with non-welsh businesses to encourage them to use the Welsh Language more. Also working to create Welsh Spaces throughout the Region.

This will build on the evaluation of ARFOR 1 Programme.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

### **II.2.6) Estimated value**

Value excluding VAT: £300,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per Terms & Conditions to be found within E-tenderwales

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 September 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

21 September 2023

Local time

1:00pm

Place

via E-tenderwales

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the eTenderwales portal (this is only required once) - Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)

- Click the “Click here to register” link
- Accept the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the tender

- Login to the portal with the username/password
- Click the “Open Access PQQs / ITTs” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant ITT to access the content (ITT for English version, for Welsh)
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the PQQ / ITT into your “My PQQs/ITTs” page. (This is a secure area reserved for your projects only)
- Click on the PQQ/ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box

3. Responding to the tender - You can now choose to “Reply” or “Reject” (please give a reason if rejecting)

- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the

## PQQ / ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- eMail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

- Phone: 0800 368 4850 / Fax: 020 7080 0480

If you have a question regarding the tender itself, please use the messaging facility within the system

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=134227](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=134227)

(WA Ref:134227)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

