

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024598-2021>

Tender

Recruitment Agency Services

The Police & Crime Commissioner for Warwickshire

F02: Contract notice

Notice identifier: 2021/S 000-024598

Procurement identifier (OCID): ocds-h6vhtk-02e783

Published 4 October 2021, 1:38pm

Section I: Contracting authority

I.1) Name and addresses

The Police & Crime Commissioner for Warwickshire

PO Box 4, Woodcote Drive, Leek Wootton

Warwickshire

CV35 7QB

Contact

Caroline Plane

Email

caroline.plane@warwickshire.pnn.police.uk

Telephone

+44 1926415000

Country

United Kingdom

NUTS code

UKG13 - Warwickshire

National registration number

n/a

Internet address(es)

Main address

<https://www.warwickshire.police.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86783>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=39885&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=39885&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recruitment Agency Services

Reference number

WP20-0040

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The Police & Crime Commissioner for Warwickshire (The Authority) has a requirement to establish a framework agreement for the provision of Recruitment Agency services in 3 lots:

Lot 1 - Administrative Roles

Lot 2 - ICT / Digital Roles

Lot 3 - Corporate & Professional Roles

The framework agreement shall be for an initial period of 2 years with an option to extend for up to a further 2 years.

This is an open tender procedure and all expressions of interest or queries must be made via the EU Supply Tendering portal: <https://uk.eu-supply.com/login.asp?B=BLUELIGHT>

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Administrative Roles

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

II.2.4) Description of the procurement

The scope of Lot 1 shall cover Permanent, Interim and Temporary Administrative roles including but not limited to Administrator, Receptionist, Executive Assistant, Secretary, Data entry / Filing clerk, Call centre /customer service advisor.

The framework shall be for an initial period of 2 years with an option to extend for up to a further 2 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

ICT / Digital Roles

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

II.2.4) Description of the procurement

The scope of Lot 2 shall cover Permanent, Interim and Temporary ICT / digital roles including all IT, data, digital, cloud and technical roles, and IT project / programme management.

There are two elements to the services required in Lot 2:

- The sourcing and supply of IT staff.

- The provision of a service whereby IT contractors already known to the Authority are paid by the Supplier on the Authority's behalf.

The framework shall be for an initial period of 2 years with an option to extend for up to a further 2 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Corporate & Professional Roles

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

II.2.4) Description of the procurement

The scope of Lot 3 shall cover Permanent, Interim and Temporary Corporate & Professional roles including Financial, Procurement, HR, Marcomms, Estates and Legal.

The framework shall be for an initial period of 2 years with an option to extend for up to a further 2 years.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 9

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 November 2021

Local time

12:00pm

Place

Warwickshire Police HQ

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The Police & Crime Commissioner for Warwickshire

3 Northgate Street

Warwick

CV34 4SP

Country

United Kingdom