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Tender

## **Chenderit School ~ Catering Tender**

Chenderit School

F02: Contract notice

Notice identifier: 2024/S 000-024554

Procurement identifier (OCID): ocds-h6vhtk-0487c2

Published 5 August 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chenderit School

Archery Road, Banbury

Oxfordshire

OX17 2QR

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKJ14 - Oxfordshire

**Internet address(es)**

Main address

<https://www.chenderit.northants.sch.uk/index.asp>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/GB536R6JEY>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Chenderit School ~ Catering Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The Client is presenting an exciting opportunity to partner with a Supplier who is able to deliver their vision of promoting the health and wellbeing of their circa 1100 pupils and 110 staff through the catering provision, alongside great initiatives to improve the service environment. Current catering sales revenue is around £250k per annum, but there is considerable upside thought possible.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Oxfordshire

#### **II.2.4) Description of the procurement**

The opportunity arises with an accelerated timetable, due to the decision of the incumbent caterer to relinquish the contract to concentrate on its primary school estate.

The Client would like to see innovative delivery of emerging food trends that are seen on the high-street and in supermarkets that pupils frequent and therefore need to be reflective in the school dining environment. There is a need to maximise sales and this can

be achieved by offering a dynamic and bespoke food offering at breakfast, morning break and lunchtime.

The key areas of focus for the successful service provider will include;

Fresh and innovative menus that are nutritionally balanced and appealing;

-The best use of local seasonal produce;

- Efficient and consistent speed of service with great customer interaction;
- Sustainable solutions for food packaging;
- Catering staff integration with the School community and support with Curriculum activities.
- Identifying and potential funding of an additional sixth form café offer

The Client expects the successful Supplier to evidence, through their bid, how they will deliver these focus areas.

The existing team have resilience and consistency in day to day production, but in order to produce the innovative and dynamic food offer required they will need to be supported by an operational team that can demonstrate and upskill service and meet expectation.

Aside from the food, the environment in which the pupils engage with the catering offer is adequate but lacks some definition, so the catering partners will need to consider what the requirements are to drive the whole pupil experience in the dining hall.

With a contract start date of 1st January 2025, the Supplier will need to consider how they will manage the mobilisation and launch the service in what will be a tight timetable. This contract will run for three years with the opportunity to extend for a further two, twelve-month periods. .

The Client is seeking a catering service partner that has the ability and appetite to work flexibly and with complete transparency to deliver an exceptional standard of service and take on the development of a loyal and dedicated team.

The catering tender presents an exciting time for the School and the Client is looking forward to developing a successful partnership with a new service provider.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

Accelerated due to contract start date.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 August 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

23 September 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Oxfordshire:-School-catering-services./GB536R6JEY>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/GB536R6JEY>

GO Reference: GO-202485-PRO-27266667

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Chenderit School

Archery Road, Middleton Cheney, Banbury

Oxfordshire

OX17 2QR

Country

United Kingdom