

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024547-2023>

Tender

PRINCE2 Foundation Materials Provider

Liverpool John Moores University

F02: Contract notice

Notice identifier: 2023/S 000-024547

Procurement identifier (OCID): ocds-h6vhtk-03f5b3

Published 21 August 2023, 5:03pm

Section I: Contracting authority

I.1) Name and addresses

Liverpool John Moores University

Exchange Station, Tithebarn Street

Liverpool

L2 2QP

Contact

Katherine Orme

Email

purchaseorderqueries@lmu.ac.uk

Country

United Kingdom

Region code

UKD72 - Liverpool

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.ljmu.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/ljmu.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/ljmu.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PRINCE2 Foundation Materials Provider

Reference number

LJMU 2314

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

Customer Requirements/Specification

1. Accreditation: The provider should be accredited by AXELOS, the owner of the PRINCE2 framework.
2. Comprehensive Curriculum: Provide access to a comprehensive curriculum that covers all the key concepts, principles, themes, processes, and terminology of PRINCE2. The curriculum should align with the PRINCE2 syllabus and exam requirements.
3. Engaging Training Materials: Provide engaging and interactive training materials, including presentations, case studies, exercises, and other resources to help trainees grasp the concepts and apply them in real-world scenarios.
4. Mock Exams: Provide a sufficient number of exams that closely resemble the format and difficulty level of the actual PRINCE2 foundation exams.
5. Foundation Exam and Certificate: Provide a one-off fee to cover all course materials, foundation exams, and trainees' certificates.
6. Organisational Support: Offer support to LJMU instructors, including opportunities for one-on-one discussions, clarification of doubts, and guidance on the PRINCE2 teaching and

learning structures.

7. Updated Content: Ensure that the provided training materials and curriculum are up to date with the latest version of the PRINCE2 framework, and any changes or updates introduced by AXELOS.

8. Post-Training Resources: Provide access to post-training resources, such as reference guides, study aids, and additional learning materials, to help trainees continue their learning and revision after the course.

9. Transparent Information: Clearly communicate to LJMU instructors and trainees the benefits of PRINCE2 certification, the structure of the exams, the accreditation process, and any prerequisites for taking the exams.

10. Customer Feedback: Gather feedback from instructors and trainees to continuously improve the LJMU training programme and address any areas of concern.

11. Scope: We anticipate that there will be around 100 delegates per annum.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48931000 - Training software package

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

II.2.4) Description of the procurement

Customer Requirements/Specification

1. Accreditation: The provider should be accredited by AXELOS, the owner of the PRINCE2 framework.

2. Comprehensive Curriculum: Provide access to a comprehensive curriculum that covers all

the key concepts, principles, themes, processes, and terminology of PRINCE2. The curriculum should align with the PRINCE2 syllabus and exam requirements.

3. Engaging Training Materials: Provide engaging and interactive training materials, including presentations, case studies, exercises, and other resources to help trainees grasp the concepts and apply them in real-world scenarios.

4. Mock Exams: Provide a sufficient number of exams that closely resemble the format and difficulty level of the actual PRINCE2 foundation exams.

5. Foundation Exam and Certificate: Provide a one-off fee to cover all course materials, foundation exams, and trainees' certificates.

6. Organisational Support: Offer support to LJMU instructors, including opportunities for one-on-one discussions, clarification of doubts, and guidance on the PRINCE2 teaching and learning structures.

7. Updated Content: Ensure that the provided training materials and curriculum are up to date with the latest version of the PRINCE2 framework, and any changes or updates introduced by AXELOS.

8. Post-Training Resources: Provide access to post-training resources, such as reference guides, study aids, and additional learning materials, to help trainees continue their learning and revision after the course.

9. Transparent Information: Clearly communicate to LJMU instructors and trainees the benefits of PRINCE2 certification, the structure of the exams, the accreditation process, and any prerequisites for taking the exams.

10. Customer Feedback: Gather feedback from instructors and trainees to continuously improve the LJMU training programme and address any areas of concern.

11. Scope: We anticipate that there will be around 100 delegates per annum.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2024

End date

31 December 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See Appendix A

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 September 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 September 2023

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Liverpool John Moores University

Liverpool

Country

United Kingdom