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Tender

## **PRM Services Agreement**

BELFAST CITY AIRPORT LIMITED

F05: Contract notice – utilities

Notice identifier: 2024/S 000-024502

Procurement identifier (OCID): ocds-h6vhtk-04879f

Published 5 August 2024, 1:38pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

BELFAST CITY AIRPORT LIMITED

Sydenham By-pass

BELFAST

BT39JH

#### **Email**

[prmtender@bca.aero](mailto:prmtender@bca.aero)

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

#### **Companies House**

NI016363

**Internet address(es)**

Main address

<https://www.belfastcityairport.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.belfastcityairport.com/Tenders>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.belfastcityairport.com/Tenders>

**I.6) Main activity**

Airport-related activities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

PRM Services Agreement

**II.1.2) Main CPV code**

- 63721500 - Passenger terminal operation services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

BCA requires the provision of a PRM service operated on behalf of the airport authority for

all airlines, to be delivered in line with ECAC Doc 30, CAP 1228 and CAP 1228a. The Services extend from meeting passengers requiring assistance in the car park and assisting them throughout their airport journey to boarding and seating them on the aircraft. The Services also require: (a) the disembarking of passengers requiring assistance from arriving aircraft, through the terminal, baggage collection and to onward transport; and (b) the supply, operation, maintenance and cleaning of appropriate equipment, such as wheelchairs, Smax chair, aviramp and ambilifts. The Contractor will need to supply (at a minimum) three ambilifts, an aviramp, an aisle chair and a number and range of wheelchairs, together with any other equipment which the Contractor deems necessary to provide the Services. BCA does however own a Smax chair which the Contractor will be entitled to use during, and in accordance with the terms of, the Services Agreement.

### **II.1.5) Estimated total value**

Value excluding VAT: £3,375,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 33193000 - Invalid carriages, wheelchairs and associated devices
- 33196200 - Devices for the disabled
- 60170000 - Hire of passenger transport vehicles with driver
- 60400000 - Air transport services
- 63112100 - Passenger baggage handling services
- 63731000 - Airport operation services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

BCA intends to award the contract to a single provider to manage the provision of the PRM Services in the "Landside" and "Airside" areas at Belfast City Airport. The scope of

services to be provided are summarised in the Pre-Qualification Questionnaire and will be provided in more detail in the Invitation to Negotiate. Qualified bidders will be asked to provide costs on the basis of labour and equipment (including maintenance) costs. Qualified bidders will have the opportunity to visit the site before submitting tenders. The estimated value of this procurement is on the basis of the maximum possible duration of the contract (being 5 years).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,375,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The agreement will have an intended initial period of 3 years. At that time, BCA will have the option, at its discretion, to extend the duration for two further periods of 12 months each (subject to the terms of the contract).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As specified in the Pre-Qualification Questionnaire

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As specified in the Pre-Qualification Questionnaire

#### **III.1.6) Deposits and guarantees required**

BCA reserves the right to require performance bonds, deposits, company guarantees, or other forms of undertaking or security to ensure proper contractual performance.

#### **III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Subject to the status and involvement of the parties, BCA may require the parties to commit to joint and several liability in respect of the contract. Alternatively BCA may require the lead operator to take total responsibility or a consortium to form a legal entity and provide company guarantees before entering into any contract.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As set out in the contract documentation which will be provided to all bidders invited to take part in the negotiation process

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street

Belfast

BT1 3JY

Country

United Kingdom