

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024499-2023>

Tender

## **WDC - Memorial safety inspections, maintenance and repair**

Warwick District Council

F02: Contract notice

Notice identifier: 2023/S 000-024499

Procurement identifier (OCID): ocids-h6vhtk-03f593

Published 21 August 2023, 12:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warwick District Council

Riverside House, Milverton Hill

Leamington Spa

CV32 5HZ

#### **Contact**

Jonathan Huxley

#### **Email**

[jonathan.huxley@warwickdc.gov.uk](mailto:jonathan.huxley@warwickdc.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG13 - Warwickshire

**Internet address(es)**

Main address

[www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

WDC - Memorial safety inspections, maintenance and repair

Reference number

WDC - 17045

**II.1.2) Main CPV code**

- 98371111 - Cemetery maintenance services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Tenders are invited for the provision of the memorial safety inspection, maintenance and repair at Warwick District Council owned burial sites and maintained closed churchyards. Warwick District Council has a duty of care to ensure the safety of visitors to the crematorium, cemeteries and closed churchyards falling under their jurisdiction this includes managing risks posed by unsafe or unstable memorials even though, in many cases the memorials themselves are not owned by the council. This contract is for the provision and installation of various cremation memorials and a rolling programme of work for the safety inspection, making safe, maintenance and repair of memorials in the following cemeteries, closed churchyards and crematorium being managed by Warwick District Council. The contract will be for a period of 5 years commencing October 2023. The Contract Value is approximately £40,000 [per 12-month period]

**II.1.5) Estimated total value**

Value excluding VAT: £200,000

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 45215400 - Cemetery works
- 98371111 - Cemetery maintenance services

**II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

**II.2.4) Description of the procurement**

Tenders are invited for the provision of the memorial safety inspection, maintenance and repair at Warwick District Council owned burial sites and maintained closed churchyards. Warwick District Council has a duty of care to ensure the safety of visitors to the crematorium, cemeteries and closed churchyards falling under their jurisdiction this

includes managing risks posed by unsafe or unstable memorials even though, in many cases the memorials themselves are not owned by the council. This contract is for the provision and installation of various cremation memorials and a rolling programme of work for the safety inspection, making safe, maintenance and repair of memorials in the following cemeteries, closed churchyards and crematorium being managed by Warwick District Council. The contract will be for a period of 5 years commencing October 2023. The Contract Value is approximately £40,000 [per 12-month period]

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality and CSR / Weighting: 65%

Price - Weighting: 35%

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 September 2023

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court for England and Wales

London

Email

[information@warwickdc.gov.uk](mailto:information@warwickdc.gov.uk)

Country

United Kingdom

Internet address

[www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)