

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024497-2023>

Tender

## **Tender for the Supply and Implementation of Procure to Pay Solution Services (Catering)**

THE UNIVERSITY OF BIRMINGHAM

F02: Contract notice

Notice identifier: 2023/S 000-024497

Procurement identifier (OCID): ocids-h6vhtk-03f592

Published 21 August 2023, 12:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE UNIVERSITY OF BIRMINGHAM

Edgbaston

BIRMINGHAM

B152TT

#### **Contact**

Kseniya Samsonik

#### **Email**

[K.Samsonik@bham.ac.uk](mailto:K.Samsonik@bham.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG31 - Birmingham

**Companies House**

RC000645

**Internet address(es)**

Main address

[www.birmingham.ac.uk](http://www.birmingham.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.intendhost.com/universityofbirmingham](http://www.intendhost.com/universityofbirmingham)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.intendhost.com/universityofbirmingham](http://www.intendhost.com/universityofbirmingham)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Tender for the Supply and Implementation of Procure to Pay Solution Services (Catering)

Reference number

FRAM837/23

## **II.1.2) Main CPV code**

- 55520000 - Catering services

## **II.1.3) Type of contract**

Services

## **II.1.4) Short description**

The University wishes to establish a contract with a Single Provider for the provision, implementation and ongoing support and maintenance of a fully integrated Central Billing, Procure to Pay and Stock management solution and the procurement of UOB Food, Beverage, and disposable suppliers inc Light Equipment. The annual procurement spend is in the region of up to £4M.

All cradle to grave tendering activity related to UOB Food, Beverage, and disposable suppliers inc Light Equipment, will be outsourced to the successful supplier.

The successful provider would be able to provide a fully integrated service of both "systems and procurement" to support Campus Services, they would provide monthly summary billing and have appropriate systems in place to provide the University with excellent value for money and an excellent service level demanded by a large Russell Group University with over 34,000 students with the potential to expand on Edgbaston Campus to 50,000 over the next 10 years.

The system must cater for the different functions operating in the university, namely purchasing, finance and Food, Beverage and Retail operations. The system should ideally provide modules which

provide the functions listed below and further be able to maximise market price across a wide category

of food and drink products able to deliver contract price compliance whilst providing an end to end contract management solution for the institution:

1.1 E-invoices and supplier payments with detail analysis

1.2 Financial systems integration with existing UOB systems

1.2.1 Integration with Delivered catering solution

1.3 Procure to Pay

1.4 Recipe management inc Legal Allergen and Nutritional requirements

1.5 Full stock management combined with production planning system facility both from and internal and external supplier basis

1.6 Supplier management

1.7 Full Epos integration and sales analysis, linking to one true source

1.8 Sustainability product carbon impact and food waste monitoring

The rates Tendered shall be Fixed and Firm for the first 3 years of the term of the Contract, and will be reviewed at the end of Year 3 if we wish to extend.

#### **II.1.5) Estimated total value**

Value excluding VAT: £12,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48490000 - Procurement software package
- 72212490 - Procurement software development services

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

#### **II.2.4) Description of the procurement**

The University wishes to establish a contract with a Single Provider for the provision, implementation and ongoing support and maintenance of a fully integrated Central Billing, Procure to Pay and Stock management solution and the procurement of UOB Food, Beverage, and disposable suppliers inc Light Equipment. The annual procurement spend is in the region of up to £4M.

The successful provider would be able to provide a fully integrated service of both "systems and procurement" to support Campus Services, they would provide monthly summary billing and have appropriate systems in place to provide the University with excellent value for money and an excellent service level demanded by a large Russell Group University with over 34,000 students with the potential to expand on Edgbaston Campus to 50,000 over the next 10 years.

The system must cater for the different functions operating in the university, namely purchasing, finance and Food, Beverage and Retail operations. The system should ideally provide modules which

provide the functions listed below and further be able to maximise market price across a wide category

of food and drink products able to deliver contract price compliance whilst providing an end to end contract management solution for the institution:

1.1 E-invoices and supplier payments with detail analysis

1.2 Financial systems integration with existing UOB systems

1.2.1 Integration with Delivered catering solution

1.3 Procure to Pay

1.4 Recipe management inc Legal Allergen and Nutritional requirements

1.5 Full stock management combined with production planning system facility both from and internal and external supplier basis

1.6 Supplier management

1.7 Full Epos integration and sales analysis, linking to one true source

1.8 Sustainability product carbon impact and food waste monitoring

The rates Tendered shall be Fixed and Firm for the first 3 years of the term of the Contract, and will be reviewed at the end of Year 3 if we wish to extend.

Please refer to [www.intendhost.com/universityofbirmingham](http://www.intendhost.com/universityofbirmingham) for full specification of requirements

## **II.2.5) Award criteria**

Quality criterion - Name: COMPLIANCE WITH SPECIFICATION / Weighting: 40

Quality criterion - Name: CORPORATE & SOCIAL RESPONSIBILITY/SUSTAINABILITY / Weighting: 10

Quality criterion - Name: MANAGEMENT OF THE CONTRACT / Weighting: 10

Quality criterion - Name: STANDARDS / Weighting: 10

Quality criterion - Name: TECHNICAL SKILLS/SUPPORT/BACKUP / Weighting: 10

Price - Weighting: 20

#### **II.2.6) Estimated value**

Value excluding VAT: £12,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend up to 72 Months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 September 2023

Local time

12:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Birmingham

Edgbaston

Country

United Kingdom