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Tender

Oracle Fusion Third Party Support Services

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2023/S 000-024469

Procurement identifier (OCID): ocds-h6vhtk-03f584

Published 21 August 2023, 10:54am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Email

procurement@hes.scot

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Non-Departmental Public Body

I.5) Main activity

Other activity

Heritage, Conservation, Built Environment, Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Oracle Fusion Third Party Support Services

Reference number

HES/C/4224

II.1.2) Main CPV code

- 72261000 - Software support services

II.1.3) Type of contract

Services

II.1.4) Short description

Oracle Fusion Third Party Support Services

II.1.5) Estimated total value

Value excluding VAT: £240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

Historic Environment Scotland implemented Oracle Fusion Cloud Software as a Service (SaaS) in October 2020 with the following modules:

- Human Capital Management (HCM)

Core HR, Employee Self Service, Manager Self Service and Payroll

- Enterprise Resource Planning (ERP)

General Ledger (including Budget scenarios), Accounts Payable, Accounts Receivable, Cash Management, Expenses, Self-service Purchasing, Procurement, Intercompany Accounting, Tax

- Reports & Analytics

OTBI, BI Publisher, Financial Reporting Centre including Smartview.

Our in-house Oracle Fusion support team has developed an in-depth understanding of Fusion and our configuration however, there are areas where we would benefit from the support of a third-party partner especially around complex issue/error resolution, new developments and specialist knowledge areas such as payroll fast formulas, payroll elements and financial tax configuration.

HES is seeking to appoint a Supplier to provide third party support services for Oracle Fusion Software as a Service (SaaS) for the implemented modules detailed above covering more technical issues where our Fusion Support Team haven't been able to address themselves or with Oracle support. This support will be flexible, dependent on need and undertaken in collaboration with our Fusion Support Team to agreed response and resolution times.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £240,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be for an initial period of two (2) years, with the option to extend the contract by two further twelve (12) month periods each (2+1+1 contract), giving a total possible contract length of 48 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contracting Authority reserves the right to request additional deliveries by the successful Tenderer, either intended as partial replacement of supplies or installations or as extensions of existing supplies and installations.

The Contracting Authority may at its sole discretion exercise this option.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

With reference to SPD question 4B.5, it is a requirement of this contract that bidders hold, or can commit to obtain, prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Public Liability Insurance - 1 million GBP

Professional Risk Indemnity - 1 million GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

With reference to SPD question 4C1.2 - Bidders will be required to provide 3 examples that demonstrate that they have the relevant experience to deliver the services as described in the contract notice and tender documents.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 September 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 September 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years from August 2023

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=742209.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:742209)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=742209

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom