

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024425-2023>

Tender

## **CPT\_23\_02 Financial Audit Temporary and Permanent Recruitment Services**

National Audit Office

F02: Contract notice

Notice identifier: 2023/S 000-024425

Procurement identifier (OCID): ocds-h6vhtk-03b6a2

Published 18 August 2023, 6:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

#### **Contact**

ima orosei

#### **Email**

[ima.oroisei@nao.org.uk](mailto:ima.oroisei@nao.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.nao.org.uk/>

Buyer's address

<https://www.nao.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j\\_spring\\_cas\\_security\\_check](https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j\\_spring\\_cas\\_security\\_check](https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

CPT\_23\_02 Financial Audit Temporary and Permanent Recruitment Services

### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The National Audit Office (NAO) the UK's independent public spending watchdog is looking for organisations who can deliver Financial Audit Temporary and Permanent Recruitment Services which support the NAO's permanent and temporary audit staffing needs.

The service will be divided into two lots:-

- Lot 1 Financial Audit Temporary Recruitment Services
- Lot 2 Financial Audit Permanent Recruitment Services

Interested suppliers will be able to submit a bid for one or both of the lots and NAO intends to award contracts to up to a maximum of 5 of the highest-ranked suppliers for each lot (10 suppliers in total).

The contract value for both lots is £12.129m inclusive of VAT and the new contracts are expected to go live by December 2023 for an initial period of 2 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

### **II.1.5) Estimated total value**

Value excluding VAT: £10,024,166.67

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Lot 1 Financial Audit Temporary Recruitment Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

### **II.2.4) Description of the procurement**

The selected suppliers awarded contracts will be expected to recruit temporary financial audit staff for the NAO. The estimated value for this lot will be £11.4m inclusive of VAT which is a combination of both agency commission and pay for temporary staff.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £9,416,666.67

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Consideration of contract renewal shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Consideration of contract extensions shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Financial Audit Permanent Recruitment Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

#### **II.2.4) Description of the procurement**

The selected suppliers awarded contracts will be expected to recruit permanent financial audit staff for the NAO. The estimated value for this lot will be £729,000 inclusive of VAT which is the agency's commission only.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £607,500

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Consideration of contract renewal shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Consideration of contract extensions shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

---

## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to Invitation to Tender (ITT) documentation for further details.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008957](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

25 September 2023

Local time

12:00pm



---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The NAO considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Please also note that the NAO plan to issue a separate recruitment services procurement exercise in early 2024 for the following Business Support roles:

- Technology/Digital, Communications and Marketing
- Human Resources/Learning and Development
- Finance and Procurement
- Facilities/Health and Safety
- Administrative and Executive Assistant roles
- Senior roles, such as Executive Director

Please refer to Invitation to Tender (ITT) documentation for further details.

Registering for access:

The system that NAO will use to electronically conduct this procurement exercise is Delta eSourcing system at

[https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j\\_spring\\_cas\\_security\\_check](https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check).

If organisations are interested in this new contract opportunity, then register onto the system by clicking the " Register as a Supplier" link.

Once logged into the system, organisations will be able to locate this procurement by using the Access Code number XU9AE6M469.

Then select "Register Interest" to be able to access the documentation for this procurement and subsequently submit your response.

For assistance, please contact the Delta Help Desk on 0800 923 9236.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

National Audit Office

157-197 Buckingham Palace Road LONDON

london

SW1W9SP

Country

United Kingdom