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Tender

CPT_23_02 Financial Audit Temporary and Permanent Recruitment Services

National Audit Office

F02: Contract notice

Notice identifier: 2023/S 000-024425

Procurement identifier (OCID): ocds-h6vhtk-03b6a2

Published 18 August 2023, 6:02pm

Section I: Contracting authority

I.1) Name and addresses

National Audit Office

157-197 Buckingham Palace Road

LONDON

SW1W9SP

Contact

ima orosei

Email

ima.orozei@nao.org.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.nao.org.uk/>

Buyer's address

<https://www.nao.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CPT_23_02 Financial Audit Temporary and Permanent Recruitment Services

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The National Audit Office (NAO) the UK's independent public spending watchdog is looking for organisations who can deliver Financial Audit Temporary and Permanent Recruitment Services which support the NAO's permanent and temporary audit staffing needs.

The service will be divided into two lots:-

- Lot 1 Financial Audit Temporary Recruitment Services
- Lot 2 Financial Audit Permanent Recruitment Services

Interested suppliers will be able to submit a bid for one or both of the lots and NAO intends to award contracts to up to a maximum of 5 of the highest-ranked suppliers for each lot (10 suppliers in total).

The contract value for both lots is £12.129m inclusive of VAT and the new contracts are expected to go live by December 2023 for an initial period of 2 years with the option to further extend the term of the agreement for a period of up to two years (on the basis of two periods of 12 months).

II.1.5) Estimated total value

Value excluding VAT: £10,024,166.67

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Lot 1 Financial Audit Temporary Recruitment Services

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

II.2.4) Description of the procurement

The selected suppliers awarded contracts will be expected to recruit temporary financial audit staff for the NAO. The estimated value for this lot will be £11.4m inclusive of VAT which is a combination of both agency commission and pay for temporary staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £9,416,666.67

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Consideration of contract renewal shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Consideration of contract extensions shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

II.2) Description

II.2.1) Title

Lot 2 Financial Audit Permanent Recruitment Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

The selected recruitment agencies shall be required to perform the services at its own premises or at the NAO's offices in either London or Newcastle.

II.2.4) Description of the procurement

The selected suppliers awarded contracts will be expected to recruit permanent financial audit staff for the NAO. The estimated value for this lot will be £729,000 inclusive of VAT which is the agency's commission only.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £607,500

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Consideration of contract renewal shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Consideration of contract extensions shall be detailed within ITT Document, Suppliers are requested to refer to the published ITT document for further information.

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to Invitation to Tender (ITT) documentation for further details.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-008957](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 September 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 September 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The NAO considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Please also note that the NAO plan to issue a separate recruitment services procurement exercise in early 2024 for the following Business Support roles:

- Technology/Digital, Communications and Marketing
- Human Resources/Learning and Development
- Finance and Procurement
- Facilities/Health and Safety
- Administrative and Executive Assistant roles
- Senior roles, such as Executive Director

Please refer to Invitation to Tender (ITT) documentation for further details.

Registering for access:

The system that NAO will use to electronically conduct this procurement exercise is Delta eSourcing system at

https://login.bipsolutions.com/casDelta/login?service=https://www.delta-esourcing.com/delta/j_spring_cas_security_check.

If organisations are interested in this new contract opportunity, then register onto the system by clicking the " Register as a Supplier" link.

Once logged into the system, organisations will be able to locate this procurement by using the Access Code number XU9AE6M469.

Then select "Register Interest" to be able to access the documentation for this procurement and subsequently submit your response.

For assistance, please contact the Delta Help Desk on 0800 923 9236.

VI.4) Procedures for review

VI.4.1) Review body

National Audit Office

157-197 Buckingham Palace Road LONDON

london

SW1W9SP

Country

United Kingdom