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Tender

BC-10727 Diocese of Bristol Academies Trust (DBAT) Multi-Functional Devices

Diocese of Bristol Academies Trust

F02: Contract notice

Notice identifier: 2022/S 000-024423

Procurement identifier (OCID): ocids-h6vhtk-0364be

Published 1 September 2022, 12:21pm

Section I: Contracting authority

I.1) Name and addresses

Diocese of Bristol Academies Trust

The Kingfisher Ce Academy Peglars Way, Wichelstowe

Swindon

SN1 7DA

Contact

Marius Pruteanu

Email

marius.pruteanu@schoolsbuyingclub.com

Telephone

+44 8452577050

Country

United Kingdom

NUTS code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

08156759

Internet address(es)

Main address

<https://www.dbat.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/placegroup.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

BC-10727 Diocese of Bristol Academies Trust (DBAT) Multi-Functional Devices

Reference number

BC-10727

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Diocese of Bristol Academies Trust was established in 2012 and has now grown steadily to 14 primary academies and 1 Secondary academy. Kingfisher, a brand new primary academy in Swindon opened in September 2021. A new 2FE primary is due to open 2024/5. Schools range in size from 0.5FE, rural locations, to larger city based primaries, and a growing campus to include a 6th Form. The Contract period will be for 3 years initially with the option to extend for two further one year periods. The Invitation to tender will be for outsourced provision to supply services and goods to the Client in respect of a range of Multi-Functional Devices (MFD's) and option to be included for Print Management Software.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The Invitation to tender will be for outsourced provision to supply services and goods to the Client in respect of a range of Multi-Functional Devices (MFD's) and option to be included for Print Management Software. The Academies' Management Information System is currently ASIMs. The operating system is Windows 10. PIN codes are sometimes used to enable printing, copying, or scanning and paper cut software is sometimes used. The Client has several machines currently supplied by a range of Suppliers and all with differing lease agreement dates, of which the majority of the devices are coming to the end of the contract at the end of 2024; there are some additional devices for which the contracts come to an end over the next year. There is also at least one owned machine, purchased in 2021. Also, the machine types vary depending on the requirement. The prospective supplier will need to have a range of machines that can meet Client's varied needs. Outline brief is provided, more details will be provided with the tender documents to successful bidders. In summary items required include but are not limited to the following:

- a. The Client will require out of hours support from the successful bidder ranging from 8am – 6pm, with access to on call engineer.
- b. To support the Client with remote working and improving the efficiencies available for multi-site organisations.
- c. Prices fixed for the term of the contract for lease and click rates.
- d. Default settings to minimise waste, colour, and amount of printing available to individuals.
- e. Energy efficient machines.
- f. Prices quoted must be inclusive of the following:
 - i. Supply and Installation
 - ii. All servicing, repairs, and maintenance including any spare parts required.
 - iii. Labour, and materials travel and subsistence.
 - iv. Supply of staples, toner, toner collection and recycling.
 - v. A3 and A4 copies to be charged at the same price.
 - vi. Any networking fees.
 - vii. Any arrangement fees.
 - viii. Remote monitoring.
 - ix. Prices quoted must be inclusive for devices to be relocated at a different site or relocation of devices within the same site.
 - x. Prices quoted must be inclusive of any training to be delivered to the client and supplier to provide details of what training is to be provided to the client.
 - xi. No minimum volume commitment must be imposed.
 - xii. No access toner charges can be applied.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 8

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per the tendering documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom