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Tender

## **City Centre Enhanced Environmental Enforcement**

Leeds City Council - PACS

F02: Contract notice

Notice identifier: 2021/S 000-024411

Procurement identifier (OCID): ocds-h6vhtk-02e6ca

Published 1 October 2021, 11:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council - PACS

Civic Hall

Leeds

LS11UR

#### **Contact**

Rachael Grimes

#### **Email**

[rachael.grimes@leeds.gov.uk](mailto:rachael.grimes@leeds.gov.uk)

#### **Telephone**

+44 1133785883

#### **Country**

United Kingdom

**NUTS code**

UKE42 - Leeds

**Internet address(es)**

Main address

[www.leeds.gov.uk](http://www.leeds.gov.uk)

Buyer's address

[www.yortender.co.uk](http://www.yortender.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.yortender.co.uk](http://www.yortender.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.yortender.co.uk](http://www.yortender.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

City Centre Enhanced Environmental Enforcement

Reference number

DN550208

#### **II.1.2) Main CPV code**

- 90700000 - Environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope of the specification is the patrolling, education and issuing of Fixed Penalty Notices for specified Environmental offences largely within Leeds City Centre.

The service provider may from time to time be asked to provide an enforcement presence at hot spots outside of the City Centre. Tasking for such requests will come through the Council's Contract Manager or Deputy. This will be on a request basis and will be charged on a schedule of daily rates to be submitted by the contractor as part of this tender process.

The contractor will provide an identifiable uniformed presence in the form of Enforcement Officers who are fully trained and Security Industry Authority (SIA) licensed OR fully vetted to standard disclosing and barring (DBS) checks to patrol as directed. Enforcement Officers will have the skills and capacity to deal with conflict, advise and educate the general public in relation to environmental awareness as well as pursuing formal enforcement action. Staff will also need to be able to informally engage with a range of City Centre partners and users as part of their broader ambassadorial roles. The contractor may also be required to work with schools and educational establishments.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

### **II.2.4) Description of the procurement**

Interested parties can download the \*\*\*standard selection documentation or tender documentation\*\*\* directly from <https://www.yortender.co.uk> by using the scheme ID: DN550208.

Requests for documentation should not be made by telephone or e-mail. The documentation should be completed and returned by no later than the deadline specified in IV.2.2. Late submissions will not be accepted.

Tenderers should note that if the council wish to carry out new services at the end of this contract, which are a repetition of similar services detailed in this notice, then those additional services may be procured using the negotiated procedure without publication of a notice in accordance with regulation 32 (9) of the Public Contracts Regulations 2015.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 November 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

"The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into".

