

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024389-2024>

Tender

## **Maidstone Borough Council - Corporate Banking and Merchant Services**

Maidstone Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-024389

Procurement identifier (OCID): ocids-h6vhtk-048766

Published 2 August 2024, 4:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Maidstone Borough Council

Maidstone House, Kings Street

Maidstone

ME15 6JQ

#### **Contact**

Miss Louisa Coley

#### **Email**

[louisa.coley@tunbridgewells.gov.uk](mailto:louisa.coley@tunbridgewells.gov.uk)

#### **Telephone**

+44 1892554189

#### **Country**

United Kingdom

**Region code**

UKJ45 - Mid Kent

**Internet address(es)**

Main address

<http://www.maidstone.gov.uk/>

Buyer's address

<http://www.maidstone.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Maidstone Borough Council - Corporate Banking and Merchant Services

Reference number

DN736378

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services
  - AA01 - Metal

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Maidstone Borough Council (MBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services).

Tenderers must register their interest through the Kent Business Portal in order to express their interest and to view and respond to the documents (registration is free).

Key Dates & Timeline for Procurement

Tender release: Friday 2nd August 2024

Expression of Interest Deadline: 12:00pm Friday 30th August 2024

Deadline for submission of completed tenders: 12:00pm Friday 6th September 2024

Evaluation: w/c Monday 9th September 2024

Appointment of contractor: December 2024

Contract Start Date: 1st April 2025

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ45 - Mid Kent

### **II.2.4) Description of the procurement**

Maidstone Borough Council (MBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services).

Key Dates & Timeline for Procurement

Tender release: Friday 2nd August 2024

Expression of Interest Deadline: 12:00pm Friday 30th August 2024

Deadline for submission of completed tenders: 12:00pm Friday 6th September 2024

Evaluation: w/c Monday 9th September 2024

Appointment of contractor: December 2024

Contract Start Date: 1st April 2025

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

This contract is subject to renewal

Yes

Description of renewals

This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 August 2024

Local time

12:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 September 2024

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mid Kent Legal Services

Maidstone

Country

United Kingdom