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Tender

NHMF Frameworx Consultancy Framework Agreements 2022 - Energy Consultancy Services

NHMF (NPC) LIMITED

F02: Contract notice

Notice identifier: 2022/S 000-024369

Procurement identifier (OCID): ocds-h6vhtk-03649f

Published 31 August 2022, 5:30pm

Section I: Contracting authority

I.1) Name and addresses

NHMF (NPC) LIMITED

23 Commonsides East

MITCHAM

CR42QA

Contact

David Miller

Email

etenders@nhmfframeworx.org.uk

Country

United Kingdom

Region code

UKI63 - Merton, Kingston upon Thames and Sutton

Companies House

13915301

Internet address(es)

Main address

<https://etenders.nhmfframeworx.org.uk>

Buyer's address

<https://etenders.nhmfframeworx.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenders.nhmfframeworx.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenders.nhmfframeworx.org.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Public Sector Framework Provider

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NHMF Framework Consultancy Framework Agreements 2022 - Energy Consultancy Services

II.1.2) Main CPV code

- 71631000 - Technical inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

NHMF Framework on behalf of NHMF (NPC) members wishes to appoint a number of Domestic Energy Assessors, Non Domestic Energy Assessors and PAS 2035 Retrofit Consultants to two Frameworks, one for Direct Awards, and one for Mini Competitions.

Each of the Frameworks is broken down into 3 workstreams which are:

Domestic Energy Assessors

Non Domestic Energy Assessors

PAS 2035 Retrofit Consultants (Advisers, Assessors, Co-ordinators, Design Consultants and Evaluators)

The Frameworks are national covering England, Wales, Scotland and Northern Ireland with the ability to operate in specific geographical regions.

II.1.5) Estimated total value

Value excluding VAT: £32,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

LOT 1 - Domestic Energy Assessor - Direct Award Framework

Lot No

1

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 71631300 - Technical building-inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision and lodging of domestic energy performance certificates ("EPC") to domestic properties on both a planned programme and ad-hoc basis under a Call-Off Contract awarded by NHMF Framework members. The provision of advice on energy

matters to those members entering into Call-Off contracts with those members.

Domestic Energy Assessors undertaking the EPC's will be required to must have as minimum Certificate in Domestic Energy Assessment or equivalent and be accredited to one of the schemes approved by the Government,

For Further details refer to the ITT and Specification documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £8,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

After creating an account on eTenders@NHMF-Frameworx, users will receive an email with a link to activate their account. Once activated and logged in, users will need the following code to register for the procurement documentation: NPC1501

II.2) Description

II.2.1) Title

LOT 2 - Domestic Energy Assessor - Mini Competition Framework

Lot No

2

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 71631300 - Technical building-inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision and lodging of domestic energy performance certificates ("EPC") to domestic properties on both a planned programme and ad-hoc basis under a Call-Off Contract awarded by NHMF Framework members. The provision of advice on energy matters to those members entering into Call-Off contracts with those members.

Domestic Energy Assessors undertaking the EPC's will be required to must have as

minimum Certificate in Domestic Energy Assessment or equivalent and be accredited to one of the schemes approved by the Government,

For Further details refer to the ITT and Specification documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £8,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at <https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

After creating an account on eTenders@NHMF-Frameworx, users will receive an email with a link to activate their account. Once activated and logged in, users will need the following code to register for the procurement documentation: NPC1501

II.2) Description

II.2.1) Title

LOT 3 - Non-Domestic Energy Assessor - Direct Award Framework

Lot No

3

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 71631300 - Technical building-inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision and lodging of:

Energy Performance Certificates ("EPC") and Recommendation Reports ("RR") for corporate, communal and commercial buildings or areas of buildings

Display Energy Certificates ("DEC") and Recommendation Reports for corporate ,

commercial and communal buildings or areas of buildings over 250m² floor area

Non-Domestic Energy Assessors undertaking the EPCs, RRs and DEC's must be listed on the on the Non Domestic Energy Register (www.ndepcregister.com) and be accredited through a registered body approved by the Government,

For further details refer to the ITT and Specification documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at <https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

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II.2) Description

II.2.1) Title

LOT 4 - Non-Domestic Energy Assessor - Mini Competition Framework

Lot No

4

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 71631300 - Technical building-inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
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- UKL - Wales
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- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision and lodging of:

Energy Performance Certificates ("EPC") and Recommendation Reports ("RR") for

corporate, communal and commercial buildings or areas of buildings

Display Energy Certificates ("DEC") and Recommendation Reports for corporate , commercial and communal buildings or areas of buildings over 250m2 floor area

Non-Domestic Energy Assessors undertaking the EPCs, RRs and DEC's must be listed on the on the Non Domestic Energy Register (www.ndepcregister.com) and be accredited through a registered body approved by the Government,

For further details refer to the ITT and Specification documentation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at <https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

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II.2) Description

II.2.1) Title

LOT 5 - Retrofit Consultancy - Direct Award Framework

Lot No

5

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision of Retrofit Advisor services to give advice to the Client during the retrofit process, the evaluation of improvement options, the selection of improvement measures

("EEM"), the retrofit design, the operation and maintenance of installed measures and how to operate the domestic properties in an energy efficient way after retrofit.

The provision of Retrofit Assessor services to undertake the retrofit assessment of properties in accordance with PAS 2035, including the production of an RdSAP assessment, a detailed floor plan, a condition report, and an occupancy assessment.

The provision of Retrofit Co-ordinator services to formulate from the data provided medium term (20 -30 years) Improvement Plan, and to overseeing a retrofit project from inception to completion including all required liaison with Clients and other stakeholders.

The provision of Retrofit Designer services in preparing options on the combination of EEM systems products, and materials to be installed in a property in order to achieve the required level of energy efficiency and other outcomes.

The provision of Retrofit Evaluator services to monitor and evaluate the effectiveness of a retrofit project and provide feedback to the Client and the project team.

All persons undertaking any of the Retrofit roles must have the required qualifications to satisfy the requirements of Trustmark PAS 2035: 2019

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £5,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at

<https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

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II.2) Description

II.2.1) Title

LOT 6 - Retrofit Consultancy - Mini Competition Framework

Lot No

6

II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

- UKL - Wales
- UKM - Scotland
- UKN - Northern Ireland

II.2.4) Description of the procurement

The provision of Retrofit Advisor services to give advice to the Client during the retrofit process, the evaluation of improvement options, the selection of improvement measures ("EEM"), the retrofit design, the operation and maintenance of installed measures and how to operate the domestic properties in an energy efficient way after retrofit.

The provision of Retrofit Assessor services to undertake the retrofit assessment of properties in accordance with PAS 2035, including the production of an RdSAP assessment, a detailed floor plan, a condition report, and an occupancy assessment.

The provision of Retrofit Co-ordinator services to formulate from the data provided medium term (20 -30 years) Improvement Plan, and to overseeing a retrofit project from inception to completion including all required liaison with Clients and other stakeholders.

The provision of Retrofit Designer services in preparing options on the combination of EEM systems products, and materials to be installed in a property in order to achieve the required level of energy efficiency and other outcomes.

The provision of Retrofit Evaluator services to monitor and evaluate the effectiveness of a retrofit project and provide feedback to the Client and the project team.

All persons undertaking any of the Retrofit roles must have the required qualifications to satisfy the requirements of Trustmark PAS 2035: 2019

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £5,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at

<https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 October 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 October 2022

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NHMF Frameworx is the trading name of NHMF (NPC) Ltd ("NPC") which has been established by the National Housing Maintenance Forum Ltd to undertake the development of frameworks for its 600 plus social housing provider members (the "Contracting Authority") operating across England, Wales, Scotland and Northern Ireland, who are the subscribers and users of the M3NHF Schedule of Rates for Responsive and Void Property Works, the M3NHF Schedule of Rates for Planned Maintenance and Property Reinvestment and the M3NHF Repairs Ordering Schedule. The members of the NHMF represent more than 80% of the UK's housing stock. NHMF (NPC) Ltd is Contracting Authority under regulation 2 of the Public Contract Regulations 2015 and a central purchasing body under regulation 37 of those Regulations. Other contracting authorities through an Authorising Agreement with NPC may also enter into Call-Off Contracts with framework providers.

The Contracting Authority considers that these contracts may be suitable for economic operators that are small or medium enterprises (SMEs), any selection of tenderers will however be based solely on the criteria set out in the procurement documents. NPC is administering this procurement on behalf of its Members (Contracting Authority)

The Contracting Authority reserves the right not to award any membership to any framework pursuant to this procurement exercise and/or to abandon this procurement exercise at any time and/or to award membership of a framework for only part of the Works at it's sole discretion

The Contracting Authority shall have no liability whatsoever to any applicant or tenderer as a result of its exercise of that discretion.

For the avoidance of doubt, all costs incurred by any applicant and/or tenderer before

signature of any Call-off Contract shall be incurred entirely by that applicant/tenderer's risk.

No guarantee can be given that any business is generated under any awarded framework agreement or call off contract, nor can any guarantee be given that any framework agreement or call-off contract may be put in place in relation to this procurement.

Economic Operators are to note that Call-off Contracts will take into account the priorities of the Contracting Authority and its members relating to economic, social and environmental well being.

All documentation can be downloaded from <https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

This portal is for the downloading of the draft procurement documentation, submission of tenders and communicating requests for and responses to clarifications.

All requests for procurement documentation, communications and submission of tenders must be made via the Portal, which can be accessed at <https://etenders.nhmfframeworx.org.uk> (<https://etenders.nhmfframeworx.co.uk>)

After creating an account on eTenders@NHMF-Frameworx, users will receive an email with a link to activate their account. Once activated and logged in, users will need the following code to register for the procurement documentation: NPC1501

Economic operators may seek clarification where they consider any part of the procurement documentation is unclear.

All queries and any clarifications must be communicated using the secure email messaging function within the Portal, but to be received no later than 17:00 on 26.09.2022, this will provide an audit trail of all clarification requests and responses issued.

It will not be possible to respond to any queries received after that stipulated date and time. It is the Economic Operators responsibility to regularly monitor communications raised and issued through the Portal.

Response to requests for clarification will be communicated by NPC to all Economic Operators through the portal secure email messaging system.

When uploading Tender Documentation, Economic Operators must be aware of any speed limitations of their internet connection, system configuration and general web traffic etc., as these may impact on the time taken to complete the transaction. Uploading of submissions must be completed by the deadline closing date and time.

DO NOT WAIT until too near the closing time on the return date. The closing deadline for uploading completed tender documentation is the 03.10.2022 at 15.00.

Please note that the Portal will not permit tender submissions to be uploaded after the closing deadline.

Tenders and supporting documentation must be visible to NPC and their advisers only after the closing deadline. Should Economic Operators have any queries or experience difficulties with the registration or download/upload system they should contact the eTenders@NHMF-Frameworx help desk by email etenders@nhmfframeworx.org.uk

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the Contracts is communicated to all Economic Operators.

The standstill period provides time for unsuccessful Economic Operators to challenge the award decision before Framework Agreements are entered into. The Public Contract Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the Regulations to take action in the High Court of England and Wales.

After the expiry of the 10 day standstill period, the Contracting Authority will unless prevented by order of the High Court, conclude and enter into the Framework Agreements.

VI.4.4) Service from which information about the review procedure may be obtained

Cabinet Office

70 Whitehall

London

SW1A 4AS

Country

United Kingdom