

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/024339-2024>

Tender

## **Regulator Jobs Board and Secondment Programme**

Department for Business and Trade

F01: Prior information notice

Call for competition

Notice identifier: 2024/S 000-024339

Procurement identifier (OCID): ocds-h6vhtk-048740

Published 2 August 2024, 3:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Business and Trade

Old Admiralty Building, Admiralty Place,

London

SW1A 2DY

#### **Email**

[dbtprofessionalservices@businessandtrade.gov.uk](mailto:dbtprofessionalservices@businessandtrade.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-business-and-trade>

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uktrade.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Other activity

Online Recruitment Activity

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Regulator Jobs Board and Secondment Programme

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Department for Business and Trade (“DBT”) has a potential requirement to help it deliver the commitments that have been set out in the cross-cutting Mclean review response and the White Paper Smarter Regulation: Delivering a Regulatory Environment for Innovation, Investment and Growth to develop a cross-sector secondment programme and to develop an online platform to increase the visibility of jobs and career opportunities across all regulators in the UK.

### **II.1.5) Estimated total value**

Value excluding VAT: £160,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The DBT Smarter Regulation Directorate require an external provider, with knowledge of regulation and experience of working with regulators in all parts of the UK to:

- develop a (or enhance an existing) Jobs Board that all (approximately 185) regulators can use to advertise their job vacancies;
- develop a cross-sector regulator:
- secondment programme
- graduate/apprenticeship rotation programme

- promote careers in regulation and highlight professional and training opportunities

The provider must be able to demonstrate that they have experience of working with regulators on a day-to-day basis, understand the recruitment, retention and training issues that regulators currently face and the skills that regulators require in their workforce to deliver their objectives.

They must also understand the political and policy environment in which regulators operate, including the restraints on public sector pay.

The provider must also be able to demonstrate that they have experience of and/or an understanding of developing recruitment programmes at different entry levels (e.g. apprenticeship, graduate) and secondment programmes.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £160,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

If you would be interested in bidding for the requirement or finding out more information, please respond to this Prior Information Notice by emailing [dbtprofessionalservices@businessandtrade.gov.uk](mailto:dbtprofessionalservices@businessandtrade.gov.uk).

---

## **Section III. Legal, economic, financial and technical**

## **information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The provider must be able to demonstrate that they have experience of working with regulators on a day-to-day basis, understand the recruitment, retention and training issues that regulators currently face and the skills that regulators require in their workforce to deliver their objectives.

They must also understand the political and policy environment in which regulators operate, including the restraints on public sector pay.

The provider must also be able to demonstrate that they have experience of and/or an understanding of developing recruitment programmes at different entry levels (e.g. apprenticeship, graduate) and secondment programmes.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

<https://www.gov.uk/government/publications/smarter-regulation-delivering-a-regulatory-environment-for-innovation-investment-and-growth>.

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

16 August 2024

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

21 October 2024

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cabinet Office

70 Whitehall

London

SW1A 2AS

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom