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Planning

## **Specialist Consultancy Support**

West Yorkshire Combined Authority

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-024250

Procurement identifier (OCID): ocids-h6vhtk-03f4fa

Published 17 August 2023, 6:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

#### **Contact**

Claire Shardlow

#### **Email**

[Claire.Shardlow@westyorks-ca.gov.uk](mailto:Claire.Shardlow@westyorks-ca.gov.uk)

#### **Telephone**

+44 1132517272

#### **Country**

United Kingdom

**Region code**

UKE4 - West Yorkshire

**National registration number**

8876556

**Internet address(es)**

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=72087&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=72087&B=UK)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Specialist Consultancy Support

Reference number

77741

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Yorkshire Combined Authority is seeking to commission a provider to deliver one to one and one to many consultative support to eligible SME businesses across West Yorkshire. The provider may sub-contract specialist business support as required and/or may provide services directly. The aim is to support businesses to become more resilient and move from survival into growth.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79990000 - Miscellaneous business-related services

#### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

#### **II.2.4) Description of the procurement**

West Yorkshire Combined Authority is seeking to commission a provider to deliver one to one and one to many consultative support to eligible SME businesses across West Yorkshire. The provider may sub-contract specialist business support as required and/or may provide services directly. The aim is to support businesses to become more resilient and move from survival into growth.

Below are suggested themes that businesses may require specialised support with but is not prescriptive or exhaustive:

- People & Culture
- Sales (customer retention) & Strategy
- Business diversification
- Supply chain – local/cross regional
- Productivity
- Cashflow
- Motivation
- Staffing – shortages/new models of working/recruitment
- Tendering
- Investment Readiness
- Accreditations

The indicative budget for this programme, including expenses, is up to £210,000 (excluding VAT).

Please note, the one-to-one specialist support will include a 50% contribution by the SME. This financial contribution will be managed by the successful organisation/consultant.

One-to-many support as this will be funded from the £210,000 budget.

Although the budget for this programme is up to £210,000, the potential income generated by the organisation/consultant could be up to a maximum of £420,000 due to the 50% contribution by the SME.

Please note this PIN is for prior information to inform potential suppliers of an upcoming

opportunity. Any subsequent tender documentation in connection to this opportunity will go live on our e-tendering system YorTender, in due course ( <https://yortender.eu-supply.com>). Suppliers are advised to register on the above tender platform in anticipation of our tender opportunity. Should you wish to express your interest in this opportunity you may do so by emailing [claire.shardlow@westyorks-ca.gov.uk](mailto:claire.shardlow@westyorks-ca.gov.uk).

### **II.3) Estimated date of publication of contract notice**

6 September 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes