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Tender

Provision of Independent Advocacy Services

Orkney Islands Council
NHS Orkney

F02: Contract notice

Notice identifier: 2022/S 000-024202

Procurement identifier (OCID): ocds-h6vhtk-03642b

Published 30 August 2022, 4:33pm

Section I: Contracting authority

I.1) Name and addresses

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

Contact

Rosemary Colsell

Email

rosemary.colsell@orkney.gov.uk

Telephone

+44 01856873535

Fax

+44 01856876158

Country

United Kingdom

NUTS code

UKM65 - Orkney Islands

Internet address(es)

Main address

<http://www.orkney.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369

I.1) Name and addresses

NHS Orkney

The Balfour, New Foreland Road

Kirkwall

KW15 1NZ

Email

ork-hb.feedback@nhs.net

Telephone

+44 1856888226

Country

United Kingdom

NUTS code

UKM65 - Orkney Islands

Internet address(es)

Main address

<http://www.ohb.scot.nhs.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00368

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Independent Advocacy Services

Reference number

OIC/PROC/1226

II.1.2) Main CPV code

- 75200000 - Provision of services to the community

II.1.3) Type of contract

Services

II.1.4) Short description

Orkney Health and Care (OHAC) in partnership with NHS Orkney and the Council's Housing Services the (" Health and Social Care Partnership") has a requirement to meet its statutory duty to provide independent advocacy services to people who are in receipt of health and/or social care services, or who would benefit from the receipt of such services.

II.1.5) Estimated total value

Value excluding VAT: £291,680

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85300000 - Social work and related services
- 85310000 - Social work services
- 85312000 - Social work services without accommodation

- 85312300 - Guidance and counselling services

II.2.3) Place of performance

NUTS codes

- UKM65 - Orkney Islands

Main site or place of performance

Orkney Islands

II.2.4) Description of the procurement

Orkney Health and Care (OHAC) in partnership with NHS Orkney and the Council's Housing Services the (" Health and Social Care Partnership") has a requirement to meet its statutory duty to provide independent advocacy services to people who are in receipt of health and/or social care services, or who would benefit from the receipt of such services. Our aims are to ensure that these services are delivered to the highest standards and provide the best outcomes to people who use these services.

Independent advocacy allows the views of Service Users to be heard and is essential in service planning and delivery. The Health and Social Care Partnership requires independent advocacy to be accessible by and provided to people in the Orkney Islands Council local authority area (including those in hospital), whose rights, as determined by the Human Rights Act, are at risk, and/or who are protected by Scotland's legislative framework and/ or who are marginalised and/or face discrimination.

The Contractor shall provide an Independent Advocacy Service (the Service), to adults, resident in the Orkney Islands Council local authority area. The Service will be available to people who are unable to act for themselves, have a statutory entitlement to advocacy and/or have no independent person to act for them.

The Service shall be provided through the delivery of independent advocacy hours. These will be the time periods utilised to assist the individual Service User in receipt of independent advocacy support (the "Advocacy Partner") is having their views heard.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Weighting: 40%

Quality criterion - Name: Contract Management / Weighting: 25%

Quality criterion - Name: Contract Implementation and Exit Strategy / Weighting: 15%

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £291,680

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The 60 month duration includes a 3 year initial duration plus the option to extend for a further 2 x 12 month periods.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Contract Value of 291680 GBP is inclusive of the initial 3 year duration of the contract and the 2 x 12 months options at the sole discretion of the Authority.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in the tender documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed in the tender documentation

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

30 September 2022

Local time

2:00pm

Place

Tender opening to take place on TEAMS

Information about authorised persons and opening procedure

Tendering opening panel to consist of Procurement Service Manager, and two Procurement Officers, who are authorised personnel for this task.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: summer 2027

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract. The expenditure, work or effort undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Contract value is based on a five year contract duration and estimated on the available budget for 2022 to 2023. Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this contract advertisement on PCS. An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations may bring proceedings in the Sheriff Court or Court of Session.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685643.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in->

[procurement/](#)

A summary of the expected community benefits has been provided as follows:

Yes, in terms of increase local employment and expertise. Nature of the service likely to improve outcomes for adults who are vulnerable or care experienced. Fair Work Practices are included as an award criteria.

(SC Ref:685643)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=685643

VI.4) Procedures for review

VI.4.1) Review body

Sherriff Court

Watergate

Kirkwall

KW15 1PD

Telephone

+44 1856872110

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/kirkwall-sheriff-court>