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Tender

Project 27 - Provision of Global Logistics Services

FCDO Services

F17: Contract notice for contracts in the field of defence and security

Notice identifier: 2021/S 000-024163

Procurement identifier (OCID): ocids-h6vhtk-02e5d3

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Section I: Contracting authority/entity

I.1) Name, addresses and contact point(s)

FCDO Services

Hanslope Park

Milton Keynes

MK19 7BH

Contact

FCDO Services Procurement Department

For the attention of

Claire Estick

Email(s)

FCDOServicesProject27@fco.gov.uk

Telephone

+44 1908515789

Country

United Kingdom

Internet address(es)

General address of the contracting authority/entity

<https://www.fcdoservices.gov.uk/>

Further information

Further information can be obtained from the above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from

The above-mentioned contact point(s)

Tenders or requests to participate must be sent to

The above-mentioned contact point(s)

I.4) Contract award on behalf of other contracting authorities/entities

The contracting authority is purchasing on behalf of other contracting authorities:

No

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority

Project 27 - Provision of Global Logistics Services

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 26: Other services

Main site or location of works, place of delivery or of performance

UK and Overseas locations

NUTS code

- UK - United Kingdom

Duration of the framework agreement

Duration in years: 7

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between £40,000,000 and £70,000,000

II.1.5) Short description of the contract or purchase(s)

FCDO Services currently delivers the Diplomatic Bag to 236 Posts in 179 Countries and Islands worldwide. Deliveries are either via our Accompanied or Unaccompanied service. FCDO Services organise, pack and manage the Diplomatic Bag service on behalf of the Foreign Commonwealth and Development Office (FCDO) as well as other UK Government departments and agencies.

There are two separate elements to the Diplomatic Bag Service, the Accompanied Bag and the Unaccompanied Bag. Both elements of the Diplomatic Bag service operate under the terms of the Vienna Convention on Diplomatic Relations (VCDR) with Article 27 containing specific statements concerning the Diplomatic Bag. Coverage within the VCDR means that consignments held within diplomatic bags cannot be subject to inspection or

scanning and cannot be opened or detained by local or national authorities.

This contract is for a Global logistics services to support the requirements of the Diplomatic Bag services through a variety of transport mediums, via a multi modal approach providing enhanced and secure movements of mail and material around the globe.

The contract requires the supplier to provide:

- a fully integrated service;
- door to door, port to port and for a small number of Posts door to airport services that has ease of use and clarity in communication
- UK to Post, Post to UK and occasionally Post to Post services
- simplified documentation management;
- unaccompanied and commercial shipments;
- Full scheduling capability; and
- consolidated UK billing

Contract is for an initial 4 year period with the option to extend 3 times, 12 months at a time.

II.1.6) Common procurement vocabulary (CPV)

- 64100000 - Post and courier services

Additional CPV code(s)

- 60160000 - Mail transport by road
- 60410000 - Scheduled air transport services
- 60420000 - Non-scheduled air transport services
- 60620000 - Transport by water of mail
- 63100000 - Cargo handling and storage services
- 63521000 - Freight transport agency services
- 63524000 - Transport document preparation services

- 64120000 - Courier services
- 64121000 - Multi-modal courier services
- 64121100 - Mail delivery services

II.1.7) Information about subcontracting

The tenderer has to indicate in the tender any share of the contract it may intend to subcontract to third parties and any proposed subcontractor, as well as the subject-matter of the subcontracts for which they are proposed

The tenderer has to indicate any change occurring at the level of subcontractors during the execution of the contract

II.1.8) Lots

This contract is divided into lots: No

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope

This is a single lot agreement for a single supplier . The contract will be for an initial 4 year period with an option to extend for up to a further 3 years in multiples of 12 month increments

II.2.3) Information about renewals

This contract is subject to renewal: Yes

Number of possible renewals: 3

Section III. Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Selection criteria as stated in the procurement documents

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Selection criteria as stated in the procurement documents

III.1.4) Other particular conditions to which the performance of the contract is subject, in particular with regard to security of supply and security of information

This will be covered in the relevant contractual schedule.

III.2) Conditions for participation

III.2.1) Personal situation

Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://fco.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

Criteria regarding the personal situation of subcontractors (that may lead to their rejection) including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal:

<https://fco.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2) Economic and financial ability

Criteria regarding the economic and financial standing of economic operators (that may lead to their exclusion)

Information and formalities necessary for evaluating if the requirements are met: Selection criteria as stated in the procurement documents

Criteria regarding the economic and financial standing of subcontractors (that may lead to their exclusion)

Information and formalities necessary for evaluating if the requirements are met: Selection criteria as stated in the procurement documents

III.2.3) Technical and/or professional capacity

Criteria regarding the technical and/or professional ability of economic operators (that may lead to their exclusion)

Information and formalities necessary for evaluating if the requirements are met: Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

Envisaged minimum number

Objective criteria for choosing the limited number of candidates: Operators will be short listed via PQQ evaluation – Full evaluation criteria detailed in tender documentation

IV.2) Award criteria

IV.2.1) Award criteria

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.3) Administrative information

IV.3.4) Time limit for receipt of tenders or requests to participate

29 October 2021

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

English

Section VI: Complementary information

VI.3) Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.