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Tender

Recovery of parking fine debt & bus lane fine debt

Warrington Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-024159

Procurement identifier (OCID): ocds-h6vhtk-0486d1

Published 1 August 2024, 2:33pm

Section I: Contracting authority

I.1) Name and addresses

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Contact

Mrs Kathy Lang

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Region code

UKD61 - Warrington

Internet address(es)

Main address

<http://www.warrington.gov.uk/>

Buyer's address

<http://www.warrington.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recovery of parking fine debt & bus lane fine debt

Reference number

DN735850

II.1.2) Main CPV code

- 75242110 - Bailiff services

II.1.3) Type of contract

Services

II.1.4) Short description

Warrington Borough Council requires two enforcement agency for a new contract commencing early 2025.

Due to the nature of the business the service will operate as a concession with fees set by central government being paid from the debtor to the agency.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD61 - Warrington

II.2.4) Description of the procurement

The current contract is due to expire early January 2025 and WBC wishes to award a contract to two enforcement agencies to collect parking fine debt and bus lane debt on its behalf.

Due to the nature of the service it will operate as a concession and the agencies will collect their fees from the debtor.

II.2.5) Award criteria

Quality criterion - Name: Training of Enforcement Officers / Weighting: 10

Quality criterion - Name: Debt recovery process / Weighting: 30

Quality criterion - Name: Debt recovery outside Warrington / Weighting: 15

Quality criterion - Name: Persistent Evaders / Weighting: 10

Quality criterion - Name: Complaint Procedures / Weighting: 5

Quality criterion - Name: I.T. System & Training / Weighting: 20

Quality criterion - Name: Contract Mobilisation / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 0

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 September 2024

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<https://www.warrington.gov.uk/>

VI.4.2) Body responsible for mediation procedures

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<https://www.warrington.gov.uk/>

VI.4.4) Service from which information about the review procedure may be obtained

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

klang@warrington.gov.uk

Telephone

+44 1925443908

Country

United Kingdom

Internet address

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