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Tender

## **Recovery of parking fine debt & bus lane fine debt**

Warrington Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-024159

Procurement identifier (OCID): ocds-h6vhtk-0486d1

Published 1 August 2024, 2:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

#### **Contact**

Mrs Kathy Lang

#### **Email**

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

#### **Telephone**

+44 1925443908

**Country**

United Kingdom

**Region code**

UKD61 - Warrington

**Internet address(es)**

Main address

<http://www.warrington.gov.uk/>

Buyer's address

<http://www.warrington.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recovery of parking fine debt & bus lane fine debt

Reference number

DN735850

#### **II.1.2) Main CPV code**

- 75242110 - Bailiff services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Warrington Borough Council requires two enforcement agency for a new contract commencing early 2025.

Due to the nature of the business the service will operate as a concession with fees set by central government being paid from the debtor to the agency.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD61 - Warrington

#### **II.2.4) Description of the procurement**

The current contract is due to expire early January 2025 and WBC wishes to award a

contract to two enforcement agencies to collect parking fine debt and bus lane debt on its behalf.

Due to the nature of the service it will operate as a concession and the agencies will collect their fees from the debtor.

### **II.2.5) Award criteria**

Quality criterion - Name: Training of Enforcement Officers / Weighting: 10

Quality criterion - Name: Debt recovery process / Weighting: 30

Quality criterion - Name: Debt recovery outside Warrington / Weighting: 15

Quality criterion - Name: Persistent Evaders / Weighting: 10

Quality criterion - Name: Complaint Procedures / Weighting: 5

Quality criterion - Name: I.T. System & Training / Weighting: 20

Quality criterion - Name: Contract Mobilisation / Weighting: 5

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 September 2024

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<https://www.warrington.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

Telephone

+44 1925443908

Country

United Kingdom

Internet address

<https://www.warrington.gov.uk/>

**VI.4.4) Service from which information about the review procedure may be obtained**

Warrington Borough Council

Town Hall Sankey Street

Warrington

WA1 1UH

Email

[klang@warrington.gov.uk](mailto:klang@warrington.gov.uk)

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