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Tender

**270000**

Ministry of Defence

F02: Contract notice

Notice identifier: 2021/S 000-024157

Procurement identifier (OCID): ocds-h6vhtk-02e5cd

Published 28 September 2021, 10:45pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Ministry of Defence

Portsmouth

#### **Email**

[Elizabeth.Meatyrd100@mod.gov.uk](mailto:Elizabeth.Meatyrd100@mod.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ31 - Portsmouth

#### **Internet address(es)**

Main address

<https://www.contractsfinder.service.gov.uk/Notice/f3049af8-3b23-4d1f-a3cf-d76657c59b23>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/f3049af8-3b23-4d1f-a3cf-d76657c59b23>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://contracts.mod.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Ministry of Defence

### **I.5) Main activity**

Defence

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

270000

Reference number

701594450

#### **II.1.2) Main CPV code**

- 33156000 - Psychology testing devices

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

1. The Supplier will be required to provide online administration of a battery of psychometric tests to up to 200 individuals/year, as well as associated scoring, production and online delivery of Candidate reports, delivery of the resulting raw data files, analytic support and training. To meet this requirement:

a. The test battery must include:

(1). OPQ32r Personality Test

(2). Motivation Questionnaire

(3). Ability Test

b. The associated results data files must be coded in a simple manner and provided to the Key Customer ready for analysis in SPSS (Excel data file)

c. External Benchmark Analysis must be available to compare the Navy Candidates with similar Senior Managers/Directors to generate group insights. (Norm Group should exceed 20,000)

d. Basic training in test result feedback to be provided for up to 5 individuals with more in-depth training (to BPS 'Expert in Testing' standard) provided for the Key Customer/Programme Leader.

2. The supplier must hold the highest levels of cyber and data protection certifications relevant to psychometric test provision including:

- a. ISO 20000 – ITIL / Service Management (Information Technology Infrastructure Library)
- b. ISO 27001 – Information Security
- c. ISO 22301 – BCP / DR (Business Continuity Plan & Disaster Recovery)
- d. ISO 9001 – Quality
- e. Cyber Essential Plus

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72212450 - Time accounting or human resources software development services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

#### **II.2.4) Description of the procurement**

1. The Supplier will be required to provide online administration of a battery of psychometric tests to up to 200 individuals/year, as well as associated scoring, production and online delivery of Candidate reports, delivery of the resulting raw data files, analytic support and training. To meet this requirement:

a. The test battery must include:

- (1). OPQ32r Personality Test
- (2). Motivation Questionnaire
- (3). Ability Test

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Key Customer ready for analysis in SPSS (Excel data file)

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a. ISO 20000 – ITIL / Service Management (Information Technology Infrastructure Library)

b. ISO 27001 – Information Security

c. ISO 22301 – BCP / DR (Business Continuity Plan & Disaster Recovery)

d. ISO 9001 – Quality

e. Cyber Essential Plus

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2021

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

2 x 1 year option points until 31 Oct 2026.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

2 x 1 year option points until 31 Oct 2026. See ITT document.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 October 2021

Local time

10:00am

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

27 October 2021

Local time

10:01am

Place

Defence Sourcing Portal Online.

Information about authorised persons and opening procedure

Commercial Officer @ Navy Command Commercial .

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Navy Command Commercial

Portsmouth

Country

United Kingdom