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Tender

Moves and Relocation Tender for OCC and CDC

Oxfordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-024142

Procurement identifier (OCID): ocds-h6vhtk-02e5be

Published 28 September 2021, 6:15pm

Section I: Contracting authority

I.1) Name and addresses

Oxfordshire County Council

3rd Floor, County Hall

Oxford

OX1 1ND

Contact

Mr Sandeep Kapoor

Email

sandeep.kapoor@oxfordshire.gov.uk

Telephone

+44 7877953423

Country

United Kingdom

NUTS code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<http://www.oxfordshire.gov.uk>

Buyer's address

<http://www.oxfordshire.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Moves and Relocation Tender for OCC and CDC

Reference number

DN570522

II.1.2) Main CPV code

- 98341120 - Portering services

II.1.3) Type of contract

Services

II.1.4) Short description

Tender documents are available at:

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

The impact of Covid-19 has accelerated home working which presents an opportunity to review how moves are managed within Oxfordshire County Council (OCC) and Cherwell Districted Council (CDC); more collaborative spaces whilst still supporting staff to continue working from home. When the Council moves into the collaborative smarter working model OCC will require the successful bidder to deliver a joined-up approach of Moves Management across the Council, under the broad categories of;

- Smooth delivery of all types of moves and relocations, inclusive of Schools;
- Efficient and green/sustainable disposal of furniture and waste;
- Resourceful management of moves and disposals projects that derive a service

outcome to generate customer satisfaction;

- Maximising the utilisation and value of the Council's 132 buildings (128 for OCC and 4 for CDC) throughout Oxfordshire, although not all will require moves.

For OCC: Generally there will be 1 or 2 large moves per annum and all rest will be smaller moves. Most moves will be up to 1 day long. Suppliers are expected to manage all types of moves. Large moves will typically be 3 day long.

II.1.5) Estimated total value

Value excluding VAT: £360,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98341120 - Portering services
- 98392000 - Relocation services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

Tender documents are available at:

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The impact of Covid-19 has accelerated home working which presents an opportunity to review how moves are managed within Oxfordshire County Council (OCC) and Cherwell Districted Council (CDC); more collaborative spaces whilst still supporting staff to continue working from home. When the Council moves into the collaborative smarter working model

OCC will require the successful bidder to deliver a joined-up approach of Moves Management across the Council, under the broad categories of;

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- Maximising the utilisation and value of the Council's 132 buildings (128 for OCC and 4 for CDC) throughout Oxfordshire, although not all will require moves.

For OCC: Generally there will be 1 or 2 large moves per annum and all rest will be smaller moves. most moves will be upto 1 day long. Suppliers are expected to manage all types of moves. Large moves will typically be 3 day long.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £360,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension of upto 12 months is applicable. The authority reserve the right to extend 1 or undertake several extensions. Maximum total extension period will be 12 months.

Total duration of the contract, including extensions will be 4 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The tender is a joint tender for Oxfordshire County Council (OCC) and Cherwell District Council (CDC).

OCC and CDC are seeking same rate for two contracts. OCC and CDC will have two separate contracts. Same rates will apply to both contracts. Both contracts will be managed separately by OCC and CDC.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 October 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

21 September 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Sandeep Kapoor

Oxfordshire

Country

United Kingdom