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Tender

## **Moves and Relocation Tender for OCC and CDC**

Oxfordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-024142

Procurement identifier (OCID): ocds-h6vhtk-02e5be

Published 28 September 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxfordshire County Council

3rd Floor, County Hall

Oxford

OX1 1ND

#### **Contact**

Mr Sandeep Kapoor

#### **Email**

[sandeep.kapoor@oxfordshire.gov.uk](mailto:sandeep.kapoor@oxfordshire.gov.uk)

#### **Telephone**

+44 7877953423

#### **Country**

United Kingdom

**NUTS code**

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

**Internet address(es)**

Main address

<http://www.oxfordshire.gov.uk>

Buyer's address

<http://www.oxfordshire.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Moves and Relocation Tender for OCC and CDC

Reference number

DN570522

#### **II.1.2) Main CPV code**

- 98341120 - Portering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tender documents are available at:

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

The impact of Covid-19 has accelerated home working which presents an opportunity to review how moves are managed within Oxfordshire County Council (OCC) and Cherwell Districted Council (CDC); more collaborative spaces whilst still supporting staff to continue working from home. When the Council moves into the collaborative smarter working model OCC will require the successful bidder to deliver a joined-up approach of Moves Management across the Council, under the broad categories of;

- Smooth delivery of all types of moves and relocations, inclusive of Schools;
- Efficient and green/sustainable disposal of furniture and waste;
- Resourceful management of moves and disposals projects that derive a service

outcome to generate customer satisfaction;

- Maximising the utilisation and value of the Council's 132 buildings (128 for OCC and 4 for CDC) throughout Oxfordshire, although not all will require moves.

For OCC: Generally there will be 1 or 2 large moves per annum and all rest will be smaller moves. most moves will be upto 1 day long. Suppliers are expected to manage all types of moves. Large moves will typically be 3 day long.

#### **II.1.5) Estimated total value**

Value excluding VAT: £360,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98341120 - Portering services
- 98392000 - Relocation services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

#### **II.2.4) Description of the procurement**

Tender documents are available at:

<https://procontract.due-north.com/Advert/Index?advertId=201f8856-6319-ec11-810e-005056b64545>

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £360,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

An extension of up to 12 months is applicable. The authority reserve the right to extend 1 or undertake several extensions. Maximum total extension period will be 12 months.

Total duration of the contract, including extensions will be 4 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The tender is a joint tender for Oxfordshire County Council (OCC) and Cherwell District Council (CDC).

OCC and CDC are seeking same rate for two contracts. OCC and CDC will have two separate contracts. Same rates will apply to both contracts. Both contracts will be managed separately by OCC and CDC.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 October 2021

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

21 September 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sandeep Kapoor

Oxfordshire

Country

United Kingdom