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Contract

Provision of a Company Sponsored UK Health Cash Plan

Scottish Enterprise

F03: Contract award notice

Notice identifier: 2023/S 000-024062

Procurement identifier (OCID): ocds-h6vhtk-03ad52

Published 16 August 2023, 3:31pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Enterprise

Atrium Court, 50 Waterloo Street

Glasgow

G2 6HQ

Email

joanne.napier@scotent.co.uk

Telephone

+44 1414686024

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.scottish-enterprise.com/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00398

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Company Sponsored UK Health Cash Plan

Reference number

P23-0133

II.1.2) Main CPV code

- 66512200 - Health insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Enterprise is looking to appoint a single supplier to deliver a Company sponsored health cash plan for our UK based employees as an employee benefit. The plan should offer a wide range of health and wellbeing benefits with money back, up to set limits, towards everyday healthcare expenses.

It is anticipated that the contract starts on 1 August 2023 for a period of 48 months. The value of the contract is expected to be in the region of between GBP340,000 and GBP410,000 excluding VAT.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £426,712

II.2) Description

II.2.2) Additional CPV code(s)

- 66512000 - Accident and health insurance services

- 66512200 - Health insurance services
- 66512210 - Voluntary health insurance services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Scottish Enterprise is looking to appoint a single supplier to deliver a Company sponsored health cash plan for our UK based employees as an employee benefit. The plan should offer a wide range of health and wellbeing benefits with money back, up to set limits, towards everyday healthcare expenses.

The plan must include a Company sponsored level plus additional levels where employees have the option of taking up higher levels of benefit for themselves and/or family members on a self-pay basis.

Example of company sponsored level of benefits:

- optical
- dental
- dental accident
- musculoskeletal therapies i.e., physiotherapy, chiropractic, osteopathy, acupuncture, homoeopathy etc
- specialist consultation i.e., investigative procedures, medical tests, scans, x-ray's, MRI's, pathology, medical aids e.g. hearing aids etc
- health and wellbeing - alternative therapies such as aromatherapy, Indian head massage, reflexology etc
- chiropody

Example of employee self-pay levels:

- chiropody
- prescriptions (London only)

- health screening
- hospital benefits - inpatient (per night), day surgery (per day)
- parental hospital stay
- maternity - antenatal appointment and adoption

It is anticipated that the contract starts on 1 August 2023 for a period of 48 months. The value of the contract is expected to be in the region of between GBP340,000 and GBP410,000 excluding VAT.

II.2.5) Award criteria

Quality criterion - Name: Service Offering / Weighting: 45

Quality criterion - Name: Methodology for Service Delivery / Weighting: 20

Quality criterion - Name: Contract Management / Weighting: 15

Quality criterion - Name: Information Security / Weighting: 15

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-006038](#)

Section V. Award of contract

Contract No

P23-0133

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

6 July 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Health Shield

Crewe Business Park, Electra Way

Crewe

CW1 6HS

Telephone

+44 7841079948

Country

United Kingdom

NUTS code

- UKD62 - Cheshire East

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £410,000

Total value of the contract/lot: £426,712

Section VI. Complementary information

VI.3) Additional information

SPD Statement for 2A.17 – Form of Participation (Notably as part of a group, consortium, joint venture or similar).

Any contract will be entered into with the nominated lead organisation and all members of the consortium, who will in these circumstances each be required to execute said contract together with all ancillary documentation, evidencing their joint and several liability in respect of the obligations and liabilities of the contract. It will be for members of the consortium to sort out their respective duties and liabilities amongst each other. For administrative purposes, any associated documentation will be sent to the nominated lead organisation.

SPD Statement for 2C.1 - Where the main bidder relies on the capacities of other entities in order to meet the selection criteria, the bidder must provide a separate SPD response setting out the information required under SPD (Scotland): Part II (sections A and B); Part III exclusion grounds; the relevant part of Section IV selection criteria; and Part V (if applicable) for each of the entities concerned.

SPD Statement for 2D.1.2 – If the bidder proposes to subcontract any part(s) of the service and those sub-contractors are not relied upon, they should arrange for a separate SPD response from each potential subcontractor. The subcontractors must complete the relevant parts of the SPD (Scotland) (Sections A and B of Part II and Part III only) to self-declare whether there are grounds for their exclusion. [This may be requested at the selection stage or prior to the subcontractor commencing work on the contract.]

Q4C.4 - If bidders intend to use a supply chain to deliver the requirements detailed in II.2.4 in the Find a Tender Service, Contract Notice or relevant section of the Site Notice, they should confirm they have (or have access to) the relevant supply chain management and tracking systems to ensure a resilient and sustainable supply chain. This will include confirmation that they have the systems in place to pay subcontractors through the supply chain promptly and effectively, and provide evidence when requested of:

- a) their standard payment terms
- b) 95% of all supply chain invoices being paid on time (in accordance with the terms of contract) in the last financial year

If the bidder is unable to confirm (b) they must provide an improvement plan, signed by their director, which improves the payment performance.

(SC Ref:741946)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

Sheriff Clerk's Office, PO Box 23, 1 Carlton Place,

Glasgow

G5 9DA

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

VI.4.2) Body responsible for mediation procedures

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

SPOEprocurement@scotland.gsi.gov.uk

Telephone

+44 1412425466

Country

United Kingdom

Internet address

<http://www.gov.scot/Topics/Government/Procurement/Selling/supplier-enquiries>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

In the first instance, contact the Head of Facilities Management and Procurement at Scottish Enterprise, with any concerns or enquiries. Email: <https://www.scottish-enterprise.com/help/contact-us>.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015, may bring proceedings that will be started in the High Court.

VI.4.4) Service from which information about the review procedure may be obtained

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Email

SPOEprocurement@scotland.gsi.gov.uk

Telephone

+44 1412425466

Country

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Internet address

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