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Tender

## **Provision of Consultation Analyses for the Scottish Sentencing Council**

Scottish Courts and Tribunals Service

F02: Contract notice

Notice identifier: 2025/S 000-024037

Procurement identifier (OCID): ocids-h6vhtk-04eadb

Published 21 May 2025, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Courts and Tribunals Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

#### **Email**

[procurement@scotcourts.gov.uk](mailto:procurement@scotcourts.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

#### **Internet address(es)**

Main address

<http://www.scotcourtsribunals.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00396](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00396)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

### **I.4) Type of the contracting authority**

National or federal Agency/Office

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Consultation Analyses for the Scottish Sentencing Council

Reference number

SCTS-2025-010

#### **II.1.2) Main CPV code**

- 79311300 - Survey analysis services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Courts and Tribunals Service (SCTS) aim to appoint a principle supplier and a reserve supplier to deliver consultation analyses services for the Scottish Sentencing Council (SSC). The contract will have an initial duration of two years, with two one-year optional extensions (2+1+1), taken at SCTS' discretion.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72316000 - Data analysis services
- 79311300 - Survey analysis services
- 73110000 - Research services
- 79315000 - Social research services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The Scottish Courts and Tribunals Service (SCTS) aim to appoint a principle supplier and a reserve supplier to deliver consultation analyses services for the Scottish Sentencing Council (SSC). The contract will have an initial duration of two years, with two one-year optional extensions (2+1+1), taken at SCTS' discretion.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

2 x 1-year options to extend

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Employers (Compulsory) Liability Insurance (If applicable)

Professional Indemnity

Minimum level(s) of standards possibly required

Employers (Compulsory) Liability Insurance (If applicable) - 5,000,000 GBP

Professional Indemnity - 250,000 GBP

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please provide 2 relevant examples of services carried out during the last three years as specified in the contract notice: (examples from both public and/or private sector)

For each example the bidder must complete the template provided and provide the following information but not be limited to:

Requirement:

1. Full scope of the contract to include what services are being supplied
2. Customer name
3. Contract Start Date and Contract End Dates
4. Contract Value

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-008472](#)

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 June 2025

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

20 June 2025

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Yes, the re-tender process will most likely begin in winter 2028

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 59366. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:799359)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Country

United Kingdom