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Tender

## **Prosecution and Legal Services**

Department for Transport

F02: Contract notice

Notice identifier: 2024/S 000-024012

Procurement identifier (OCID): ocds-h6vhtk-048676

Published 31 July 2024, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Transport

London

##### **Email**

[commercialenquiries@dvsa.gov.uk](mailto:commercialenquiries@dvsa.gov.uk)

##### **Country**

United Kingdom

##### **Region code**

UK - United Kingdom

##### **Internet address(es)**

Main address

<https://dft.app.jaggaer.com>

#### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://dft.app.jaggaer.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://dft.app.jaggaer.com>

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

National or federal Agency/Office

#### **I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Prosecution and Legal Services

#### II.1.2) Main CPV code

- 79100000 - Legal services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Driver & Vehicle Standards Agency (DVSA), an executive agency of the Department for Transport (DfT), invites proposals for the following requirement that will be met by a multi-supplier contract. The contracts will be subject to the terms of the specification for the Provision of Prosecution and Legal Services, and will be for an initial term of 4 (four) years.

DVSA are responsible for carrying out various enforcement functions on a number of different schemes relating to road safety. As a result of this activity, various types of offences are detected by DVSA Examiners and Investigators which may justify prosecution action through the court system. Once a decision has been taken to prosecute, the case papers are passed over to the DVSA Prosecution and Legal Services team ("PLS"), based in Bristol. PLS is responsible for progressing cases through the courts; dealing with all matters including the laying of information, adjournments, conclusion of the case and reporting back to the DVSA Network customer.

DVSA has issued this procurement opportunity via the Department for Transport's (DfT) sourcing portal, Jaggaer.

To read the ITT documentation, and submit a response or bid, you will need to be registered as a supplier on Jaggaer, using the following link: <https://dft.app.jaggaer.com>.

Please use the link below to find the opportunity or search for 'Prosecution and Legal Services' on the Jaggaer portal.

Opportunity - <https://dft.app.jaggaer.com/go/26330103019073CEB150>

Note that you will require a DUNS number (Dun and Bradstreet) to register on Jaggaer. If you do not know your number, search for it via the following link:

<https://www.dnb.co.uk/duns-number/lookup.html>

If a DUNS number is not found, follow the guidance on how to acquire one.

If you have any technical issues registering, contact Jaggaer's helpdesk:

0800 069 8630

[help\\_uk@jaggaer.com](mailto:help_uk@jaggaer.com)

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Yes, for all lots.

## **II.2) Description**

### **II.2.1) Title**

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

DVSA are responsible for carrying out various enforcement functions on a number of different schemes relating to road safety. As a result of this activity, various types of

offences are detected by DVSA Examiners and Investigators which may justify prosecution action through the court system. Once a decision has been taken to prosecute, the case papers are passed over to the DVSA Prosecution and Legal Services team ("PLS"), based in Bristol. PLS is responsible for progressing cases through the courts; dealing with all matters including the laying of information, adjournments, conclusion of the case and reporting back to the DVSA Network customer.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Four (4) year initial period with one (1) year extension option.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Driver and Vehicle Standards Agency

Bristol

Country

United Kingdom