

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023995-2024>

Tender

0

London Borough of Hammersmith & Fulham

F02: Contract notice

Notice identifier: 2024/S 000-023995

Procurement identifier (OCID): ocds-h6vhtk-048669

Published 31 July 2024, 3:39pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Hammersmith & Fulham

London

London

W6 9JU

Email

Procurement@lbhf.gov.uk

Country

United Kingdom

Region code

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Internet address(es)

Main address

<https://www.lbhf.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com/web/login.shtml>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

0

II.1.2) Main CPV code

- 71314300 - Energy-efficiency consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

We are seeking a contractor that encompasses various skillsets, enabling the council to refer residents to an organisation for support in fuel poverty and energy efficiency.

The organisation will:

- Support residents in maximising access to energy efficient and/ or fuel poverty related grants such as but not limited to the Energy Company Obligation and Great British Insulation schemes and forthcoming Greater London Authority (GLA) and national government schemes (when available) such as the Local Authority Retrofit scheme in 2024/2025 or any potential H&F microgrants (if applicable).
- To run online webinars (at least 4 a year) at appropriate times to maximise attendance (such as evenings or afternoons) to create awareness, promote services, grants, and H&F microgrants to community organisations.
- To actively engage and raise awareness about fuel poverty services, forging partnerships with established community organisations while also creating new relationships with organisations such as faith groups, community events, energy groups and others. The aim is to directly engage residents through these groups.
- Community outreach, to organise and attend community events to promote services, relevant grants, H&F microgrants (if applicable) and behavioural change. (24 engagements a year for 2 hrs for each engagement, throughout the year where most appropriate).
- To work with community groups to tailor services and provide targeted support.
- “Energy Drs” - Promote and attend home visits and phone consultations for residents experiencing or at risk of fuel poverty, covering advice on the following (based on demand with no cap):
 - Expert advice on reducing energy use/increasing energy efficiency at home.
 - Installing simple energy efficient installations such as draught proofing or changing light bulbs or pipe insulation.
 - Support with energy or water debt.

- Support in applying for relevant grants on behalf of residents or discuss relevant grants available.
- Respond to online enquiries regarding fuel poverty and energy efficiency and offer phone consultation if required.
- Implement any LBHF microgrant (if applicable) such as a loft installation campaign or PV campaign and vet trust marked supply chains to deliver quality retrofits on behalf of residents.
- To produce and provide physical promotional materials for residents of H&F for community organisations to signpost.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI33 - Kensington & Chelsea and Hammersmith & Fulham

II.2.4) Description of the procurement

We are seeking a contractor that encompasses various skillsets, enabling the council to refer residents to an organisation for support in fuel poverty and energy efficiency.

The organisation will:

Support residents in maximising access to energy efficient and/ or fuel poverty related grants such as but not limited to the Energy Company Obligation and Great British Insulation schemes and forthcoming Greater London Authority (GLA) and national government schemes (when available) such as the Local Authority Retrofit scheme in 2024/2025 or any potential H&F microgrants (if applicable).

To run online webinars (at least 4 a year) at appropriate times to maximise attendance (such as evenings or afternoons) to create awareness, promote services, grants, and H&F microgrants to community organisations.

To actively engage and raise awareness about fuel poverty services, forging partnerships with established community organisations while also creating new relationships with

organisations such as faith groups, community events, energy groups and others. The aim is to directly engage residents through these groups.

Community outreach, to organise and attend community events to promote services, relevant grants, H&F microgrants (if applicable) and behavioural change. (24 engagements a year for 2 hrs for each engagement, throughout the year where most appropriate).

To work with community groups to tailor services and provide targeted support.

“Energy Drs” - Promote and attend home visits and phone consultations for residents experiencing or at risk of fuel poverty, covering advice on the following (based on demand with no cap):

Expert advice on reducing energy use/increasing energy efficiency at home.

Installing simple energy efficient installations such as draught proofing or changing light bulbs or pipe insulation.

Support with energy or water debt.

Support in applying for relevant grants on behalf of residents or discuss relevant grants available.

Respond to online enquiries regarding fuel poverty and energy efficiency and offer phone consultation if required.

Implement any LBHF microgrant (if applicable) such as a loft installation campaign or PV campaign and vet trust marked supply chains to deliver quality retrofits on behalf of residents.

To produce and provide physical promotional materials for residents of H&F for community organisations to signpost.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 October 2024

End date

13 October 2025

This contract is subject to renewal

Yes

Description of renewals

Pending on performance and funding the contract can be renewed for a total of four more years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Pending on performance and funding the contract can be renewed for a total of four more years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 September 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

London Borough of Hammersmith and Fullham

London, 145 King Street

Country

United Kingdom