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Tender

## **The Provision of Dog Warden and Pest Control Services**

The Royal Borough of Windsor and Maidenhead Council

F02: Contract notice

Notice identifier: 2022/S 000-023982

Procurement identifier (OCID): ocds-h6vhtk-03637c

Published 26 August 2022, 2:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Borough of Windsor and Maidenhead Council

Town Hall, St Ives Road

MAIDENHEAD

SL61RF

#### **Contact**

Christopher Dickenson

#### **Email**

[procurement@rbwm.gov.uk](mailto:procurement@rbwm.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ11 - Berkshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.rbwm.gov.uk/>

Buyer's address

<https://public.bravosolution.co.uk/web/login.html>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://public.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://public.bravosolution.co.uk/web/login.html>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Dog Warden and Pest Control Services

#### **II.1.2) Main CPV code**

- 98380000 - Dog kennel services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority requires an in hours and out of hours dog warden service as well as a subsidised pest control service for RBWM residents.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79715000 - Patrol services
- 90922000 - Pest-control services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

The Royal Borough of Windsor & Maidenhead

#### **II.2.4) Description of the procurement**

The Authority requires an in hours and out of hours dog warden service as well as a subsidised pest control service for RBWM residents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract can be extended beyond the initial 48 month term for one further period of 24 months at the sole option of the Authority.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 October 2022

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 October 2022

Local time

1:10pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

How to Express an Interest in This Tender

Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal <https://public.bravosolution.co.uk/web/login.html> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure).

For further guidance on how to register on The Public Sector Procurement Portal hosted by Bravo Solution you can watch the video available via the following link - [http://www.screencast.com/t/o6NHgMNjnf?\\_ncp=1502113290076.897-1](http://www.screencast.com/t/o6NHgMNjnf?_ncp=1502113290076.897-1) Please note that despite the Bravo Advantage 16 branding the instructions and guidance in the video are correct and apply to the Public Sector Procurement Portal.

Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.

Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk on 0800 069 8630 or email [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

### VI.4) Procedures for review

#### VI.4.1) Review body

The Royal Borough of Windsor & Maidenhead

Town Hall, St Ives Road

Maidenhead

SL61RF

Email

[procurement@rbwm.gov.uk](mailto:procurement@rbwm.gov.uk)

Country

United Kingdom