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Tender

Procurement Support Service

North West Leicestershire District Council

South Derbyshire District Council

North West Leicestershire District Council

F02: Contract notice

Notice identifier: 2024/S 000-023972

Procurement identifier (OCID): ocids-h6vhtk-04865f

Published 31 July 2024, 2:47pm

Section I: Contracting authority

I.1) Name and addresses

North West Leicestershire District Council

Whitwick Business Centre, Stenson Road

Coalville

LE67 4JP

Contact

Mr Alex Branson

Email

alex.branson@nwleicestershire.gov.uk

Telephone

+44 1530454673

Country

United Kingdom

Region code

UKF - East Midlands (England)

Internet address(es)

Main address

<http://www.nwleics.gov.uk/procurement>

Buyer's address

<http://www.nwleics.gov.uk/procurement>

I.1) Name and addresses

South Derbyshire District Council

Civic Offices, Civic Way

Swadlincote

DE11 0AH

Contact

Kathy Mardon

Email

Kathy.Mardon@southderbyshire.gov.uk

Country

United Kingdom

Region code

UKF13 - South and West Derbyshire

Internet address(es)

Main address

<https://www.southderbyshire.gov.uk/>

I.1) Name and addresses

North West Leicestershire District Council

Whitwick Business Centre, Whitwick Business Park, Stenson Road

Coalville, Leicestershire

LE67 4JP

Contact

Alex Branson

Email

alex.branson@nwleicestershire.gov.uk

Country

United Kingdom

Region code

UKF2 - Leicestershire, Rutland and Northamptonshire

Internet address(es)

Main address

<https://www.nwleics.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=8c5bdd66-3e4f-ef11-812d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=8c5bdd66-3e4f-ef11-812d-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Procurement Support Service

Reference number

DN735832

II.1.2) Main CPV code

- 75000000 - Administration, defence and social security services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authorities require an end-to-end procurement support service for all procurement and contracting activities to ensure compliance with UK regulations, and the individual contract procedure rules for each Authority.

The Supplier will provide expert pre procurement, market assessment, commercial strategy, tendering advice and support by combining the strength of their public sector procurement expertise, and local authority contracted services knowledge, to help achieve our goals for integration, collaboration and efficiencies, whilst navigating the required regulatory frameworks.

The Supplier will provide a “turn-key” service for planned and ad-hoc procurement activities, providing access to expert procurement and commercial knowledge, strategies and support, with provision of an e-procurement/e-tendering portal for PCR2015, The Procurement Act 2023 and future legislation compliant tendering.

The aim is to establish robust standardised procurement processes and procedures, with standardised documentation, whilst adding resource capacity and resilience to each authority, thereby enhancing the overall procurement framework within the organisations.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

South Derbyshire District Council Procurement Support Service

Lot No

1

II.2.2) Additional CPV code(s)

- 75000000 - Administration, defence and social security services
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2024

End date

30 September 2027

This contract is subject to renewal

Yes

Description of renewals

There is the option to extend for 2 x 12 month periods

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

North West Leicestershire District Council Procurement Support Service

Lot No

2

II.2.2) Additional CPV code(s)

- 75000000 - Administration, defence and social security services
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

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Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 August 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

South Derbyshire District Council

Civic Offices, Civic Way

Swadlincote

DE11 0AH

Country

United Kingdom