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Contract

Event Production Services

OFCOM

F03: Contract award notice

Notice identifier: 2023/S 000-023922

Procurement identifier (OCID): ocds-h6vhtk-03b561

Published 15 August 2023, 3:20pm

Section I: Contracting authority

I.1) Name and addresses

OFCOM

Riverside House, 2a Southwark Bridge Road

London

SE1 9HA

Email

sarah.jones@ofcom.org.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.ofcom.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Event Production Services

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Ofcom has a broad remit in terms of its regulatory duties and the Government has now appointed Ofcom as the regulator for online harms in the UK. With these new duties we are expecting to engage businesses and consumers even more over the coming months and years and so we're seeking to engage an events production company that can enhance and deliver a range of Ofcom corporate events.

Events will be a mix of in-person, hybrid or virtual. These can take the form of conferences, roundtables or workshops. Most events will include keynote speeches, presentations, panel discussions and Q&A. Attendee numbers can range from 30 – 1000.

With their knowledge, production kit (audio, video, lighting), production strategy, staging, programming, running of the event, design, interactive technology, and post-event analytics this service will support in delivering our key messages, networking, collaborating with our stakeholders.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £432,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Ofcom has a broad remit in terms of its regulatory duties and the Government has now appointed Ofcom as the regulator for online harms in the UK. With these new duties we are expecting to engage businesses and consumers even more over the coming months and years and so we're seeking to engage an events production company that can enhance and deliver many Ofcom corporate events.

Events will be a mix of in-person, hybrid or virtual. These can take the form of conferences, roundtables or workshops. Most events will include keynote speeches, presentations, panel discussions and Q&A. Attendee numbers can range from 30 – 1000.

With their knowledge, production kit (audio, video, lighting), production strategy, staging, programming, running of the event, design, interactive technology, and post-event analytics this service will support in delivering our key messages, networking, collaborating with our stakeholders.

II.2.5) Award criteria

Quality criterion - Name: Account management / Weighting: 10

Quality criterion - Name: Technical delivery / Weighting: 30

Quality criterion - Name: Project team / Weighting: 10

Quality criterion - Name: Social value / Weighting: 10

Cost criterion - Name: Price / Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-008450](#)

Section V. Award of contract

Contract No

1072

Title

Event Production Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 August 2023

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Giggabox Ltd

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £432,000

Total value of the contract/lot: £432,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The High Court - Royal Courts of Justice

London

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The High Court - Royal Courts of Justice

London

Country

United Kingdom