

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023922-2023>

Contract

## **Event Production Services**

OFCOM

F03: Contract award notice

Notice identifier: 2023/S 000-023922

Procurement identifier (OCID): ocds-h6vhtk-03b561

Published 15 August 2023, 3:20pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

OFCOM

Riverside House, 2a Southwark Bridge Road

London

SE1 9HA

#### **Email**

[sarah.jones@ofcom.org.uk](mailto:sarah.jones@ofcom.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.ofcom.org.uk/>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Event Production Services

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Ofcom has a broad remit in terms of its regulatory duties and the Government has now appointed Ofcom as the regulator for online harms in the UK. With these new duties we are expecting to engage businesses and consumers even more over the coming months and years and so we're seeking to engage an events production company that can enhance and deliver a range of Ofcom corporate events.

Events will be a mix of in-person, hybrid or virtual. These can take the form of conferences, roundtables or workshops. Most events will include keynote speeches, presentations, panel discussions and Q&A. Attendee numbers can range from 30 – 1000.

With their knowledge, production kit (audio, video, lighting), production strategy, staging, programming, running of the event, design, interactive technology, and post-event analytics this service will support in delivering our key messages, networking, collaborating with our stakeholders.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £432,000

### **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Ofcom has a broad remit in terms of its regulatory duties and the Government has now appointed Ofcom as the regulator for online harms in the UK. With these new duties we are expecting to engage businesses and consumers even more over the coming months and years and so we're seeking to engage an events production company that can enhance and deliver many Ofcom corporate events.

Events will be a mix of in-person, hybrid or virtual. These can take the form of conferences, roundtables or workshops. Most events will include keynote speeches, presentations, panel discussions and Q&A. Attendee numbers can range from 30 – 1000.

With their knowledge, production kit (audio, video, lighting), production strategy, staging, programming, running of the event, design, interactive technology, and post-event analytics this service will support in delivering our key messages, networking, collaborating with our stakeholders.

### **II.2.5) Award criteria**

Quality criterion - Name: Account management / Weighting: 10

Quality criterion - Name: Technical delivery / Weighting: 30

Quality criterion - Name: Project team / Weighting: 10

Quality criterion - Name: Social value / Weighting: 10

Cost criterion - Name: Price / Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008450](#)

---

## **Section V. Award of contract**

### **Contract No**

1072

### **Title**

Event Production Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 August 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Giggabox Ltd

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £432,000

Total value of the contract/lot: £432,000

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court - Royal Courts of Justice

London

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

The High Court - Royal Courts of Justice

London

Country

United Kingdom