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Tender

The Prospect Trust ~ Catering Tender

The Prospect Trust

F02: Contract notice

Notice identifier: 2021/S 000-023853

Procurement identifier (OCID): ocds-h6vhtk-02e49e

Published 24 September 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

The Prospect Trust

Quatro House Lyon Way, Frimley

Camberley

GU16 7ER

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.theprospecttrust.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/8385467E6A>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Prospect Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering services for The Prospect Trust at the following locations:

- The Sixth Form College Farnborough ~ Prospect Avenue, Farnborough, Hampshire, GU14 8JX
- Tomlinscote School ~ Tomlinscote Way, Frimley, Surrey, GU16 8PY
- Frimley Junior School ~ Frimley Green Road, Frimley Green, Camberley, GU16 6ND

II.1.5) Estimated total value

Value excluding VAT: £4,819,278

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

II.2.4) Description of the procurement

The Prospect Trust is a Multi-Academy Trust (MAT) that currently operates three Academies; The Sixth Form College Farnborough (SFCF), and Tomlinscote School and Frimley Junior School in Frimley. It is the Trust's intention to further extend the MAT further in the future.

All three academies are highly successful and are well subscribed; The Sixth Form College Farnborough has approximately 4,000 students on the roll, Tomlinscote School approximately 1,450 students and Frimley Junior School approximately 220 students.

The tender project is seeking to appoint a contractor where initiative and innovation will be welcomed for the provision of all services within the existing facilities for the students on roll and the associated 450 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Trust would

want the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1 August 2021 to 31 July 2024 and will operate as a Guaranteed Performance Contract, with the successful contractor offering the Trust a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

The academic year is based on a calendar of 195 days but because of the nature of the studies at all sites, i.e. early departure for Year 11 and Year 13 to undertake their exams, the full cohort of students would be in for only approximately 170 days.

The contract offered covers the scope for the provision of all catering services within the College and Schools, which currently includes breakfast, lunch, all hospitality and free issue requirements. Hospitality will be charged based on consumption and at net food cost.

Whilst the Trust prioritises value for money as a key objective of the Competitive Tender Process, it is not obliged to accept the lowest price.

Please see SQ Document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,819,278

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 November 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

13 December 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Camberley:-School-catering-services./8385467E6A>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8385467E6A>

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VI.4) Procedures for review

VI.4.1) Review body

The Prospect Trust

Camberley

Country

United Kingdom