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Tender

## **HMCTS Financial Transaction Processing (Middle Office) Service**

Ministry of Justice

F02: Contract notice

Notice identifier: 2024/S 000-023841

Procurement identifier (OCID): ocds-h6vhtk-03adba

Published 30 July 2024, 5:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ministry of Justice

102 Petty France

London

SW1H 9AJ

#### **Contact**

Mark Skurr

#### **Email**

[FTP\\_Reprocurement@justice.gov.uk](mailto:FTP_Reprocurement@justice.gov.uk)

#### **Telephone**

+44 02033343555

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-justice>

Buyer's address

[www.gov.uk/government/organisations/ministry-of-justice/about/procurement](http://www.gov.uk/government/organisations/ministry-of-justice/about/procurement)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HMCTS Financial Transaction Processing (Middle Office) Service

Reference number

prj\_3840

#### **II.1.2) Main CPV code**

- 66172000 - Financial transaction processing and clearing-house services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Notice is issued by the Lord Chancellor acting as part of the Crown (the "Authority").

This service will be provided for the benefit of, and managed by, His Majesty's Courts and Tribunals Service (HMCTS) an executive agency of the Authority.

The FTP middle office provides a range of data handling, processing, banking, and Management Information (MI) related services to support court services.

The provision of these services is critical to the processing of the court operations and involves the handling of high volumes of processing tasks, including receipting, payments, validation, reconciliation, and consolidation of up to 10 million transactions (over £3bn) per year.

The Authority intends to appoint a supplier to implement a service that will include

integrating and maintaining a system that can pay, receive, account and reconcile high volumes of data and financial transactions. It will incorporate the ability to drill down to detailed transactional levels, support the management of individual cases, include exception handling process and the implementation of efficiencies and improved ways of working. The supplier is also required to undertake a transition programme, including data migration, in parallel to the incumbent service.

The procurement will be managed, and the procurement documents made available, via the Authority's Jaggaer eSourcing Portal (address below). If you have not yet registered on the e-Sourcing Portal, this can be done online at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Interested suppliers must be registered on this site to view the Invitation to Tender (ITT) and will then need to complete and sign a Confidentiality Agreement to access further sensitive information. Once completed and signed the Authority will invite the interested supplier, provided it is registered on the above site, to access the sensitive information. The Confidentiality Agreement can be obtained by sending an email to

[FTP\\_Reprocurement@justice.gov.uk](mailto:FTP_Reprocurement@justice.gov.uk)

All Tenders are to be submitted via the Authority's Jaggaer eSourcing Portal, attention FTP Commercial Team, in accordance with the instructions set out in the Invitation to Tender.

#### **II.1.5) Estimated total value**

Value excluding VAT: £31,358,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Add in same details as above

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Initial Term of the proposed Contract will be 5 years with the option for the Authority to extend for two (2) further periods each of two (2) years in duration, up to a maximum extension period of four (4) years in aggregate.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Initial Term of the proposed Contract will be 5 years with the option for the Authority to extend for two (2) further periods each of two (2) years in duration, up to a maximum extension period of four (4) years in aggregate.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-006202](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 September 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 15 August 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

10 September 2024

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England and Wales Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom