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Tender

## **Software Subscription Services (Harmonised System Code Lookup)**

Department for International Trade

F02: Contract notice

Notice identifier: 2021/S 000-023743

Procurement identifier (OCID): ocds-h6vhtk-02e432

Published 23 September 2021, 10:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for International Trade

Old Admiralty Building, Admiralty Place

London

SW1A 2DY

#### **Email**

[commercialddat@trade.gov.uk](mailto:commercialddat@trade.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://uktrade.app.jaggaer.com/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://uktrade.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uktrade.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Software Subscription Services (Harmonised System Code Lookup)

Reference number

Project\_1299

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Department for International Trade (DIT) has a requirement for

an API that can be used to help importers to find a Harmonized System (HS) code and right tariff for their products. This HS code enables them to describe their products and find the right tariff.

To access this procurement, please follow the link provided to register on DIT's e-tendering platform, Jaggaer. Once registered, search for "Project\_1299" and / or Software Subscription Licences (Harmonised System Code Lookup).

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72100000 - Hardware consultancy services

- 72200000 - Software programming and consultancy services
- 72300000 - Data services
- 72500000 - Computer-related services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

United Kingdom, although there may be a requirement to work with our staff who are based overseas.

### **II.2.4) Description of the procurement**

The Department for International Trade (DIT) has a requirement for

an API that can be used to help importers to find a Harmonized System (HS) code and right tariff for their products. This HS code enables them to describe their products and find the right tariff.

In summary, this needs to be easy to query for our users, secure for the department and constantly updated in line with new trading environments. HS codes are complex, covering over 99 chapters of commodities breaking down in thousands of smaller six-digit, eight digits and ten digits codes. As a consequence, finding the right code is crucial for importers, especially those new to the process.

The contract shall be for a period of twenty-four (24) months, with the contractual option to extend by up to a further twelve (12) months. The requirement has an estimated total value of £100,000 (excluding VAT) over the 2 year duration.

DIT is using e-tendering for this procurement which means this Invitation to Tender (ITT) and the forms for submitting a response are only available in electronic form which can be accessed via your web browser at: <https://uktrade.app.jaggaer.com>. Tenderers should read all the instructions and documents thoroughly and follow the defined processes to comply with our requirements.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract can be extended by up to a further twelve (12) months, by agreement between the parties.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The highest 3 scoring suppliers will be invited to give a presentation to DIT. The date and times are included in the ITT documents.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

Minimum level(s) of standards possibly required

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

Minimum level(s) of standards possibly required

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 October 2021

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 October 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for International Trade

Old Admiralty Building, Admiralty Place

London

SW1A 2DY

Country

United Kingdom