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Planning

## **Burnwood Community School Kitchen extension**

STOKE-ON-TRENT CITY COUNCIL

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-023741

Procurement identifier (OCID): ocds-h6vhtk-0485df

Published 30 July 2024, 11:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

STOKE-ON-TRENT CITY COUNCIL

Civic Centre, Glebe Street

STOKE-ON-TRENT

ST41HH

#### **Contact**

william stuart

#### **Email**

[william.stuart@stoke.gov.uk](mailto:william.stuart@stoke.gov.uk)

#### **Telephone**

+44 7913354238

#### **Country**

United Kingdom

**Region code**

UKG23 - Stoke-on-Trent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.stoke.gov.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Burnwood Community School Kitchen extension

#### **II.1.2) Main CPV code**

- 45000000 - Construction work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Stoke-on-Trent City Council has allocated funding for a kitchen extension at Burnwood Community School. The current kitchen is approximately 92 sqm in size and an extension is required to cater for increased intake.

The Council intends to utilise a 2-stage Design and Build contract for this project. As such, the Council will be looking to appoint a contractor to undertake a Pre-Construction Services Agreement (PCSA). The contractor will be required to undertake all design work required to complete RIBA stages up to and including RIBA stage 4, with an approval process at the end of each RIBA stage.

The City Council has allocated a total budget of £450,000 for the kitchen extension. This budget is to include all costs including the PCSA fee, any other fees, surveys or direct costs, construction and fit out.

The deadline for the completion of the kitchen extension is the end of August 2025, in order that the kitchen is operational for the start of the school year in September 2025. This allows 6 weeks for construction during the school summer holidays, which is the preferred construction period. If construction is anticipated to take longer than 6 weeks, consideration will need to be given to the impact on the school's operation and meal provision during the term-time period.

#### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 45214200 - Construction work for school buildings
- 45214210 - Primary school construction work
- 45214220 - Secondary school construction work
- 45214300 - Construction work for college buildings

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Stoke-on-Trent City Council has allocated funding for a kitchen extension at Burnwood Community School. The current kitchen is approximately 92 sqm in size and an extension is required to cater for increased intake.

There is currently a staff WC and changing room within the kitchen area which would need to be retained but could be re-located. There is also a boiler room, electricity cupboard and food store which again would need to be retained but could be re-located. The extension design is expected to comply with BB103

The successful consultant will be invited to an inception meeting at the school and further client engagement meetings as required with the school leadership to discuss the issues and requirements in more detail.

The Council intends to utilise a 2-stage Design and Build contract for this project. As such, the Council will be looking to appoint a contractor to undertake a Pre-Construction Services Agreement (PCSA). The contractor will be required to undertake all design work required to complete RIBA stages up to and including RIBA stage 4, with an approval process at the end of each RIBA stage.

The contractor will need to provide services in a number of fields including architectural design, mechanical, electrical, structural and civil engineering, building surveying, quantity surveying, and project management. Cost management and quantity surveying services will be required to ensure that the design that is being developed can be delivered for the allocated budget. These services can be provided either in-house or through sub-

contracted specialists. The successful contractor will have and be able to demonstrate expert knowledge and recent experience of working with educational buildings.

The City Council has allocated a total budget of £450,000 for the kitchen extension. This budget is to include all costs including the PCSA fee, any other fees, surveys or direct costs, construction and fit out.

The deadline for the completion of the kitchen extension is the end of August 2025, in order that the kitchen is operational for the start of the school year in September 2025. This allows 6 weeks for construction during the school summer holidays, which is the preferred construction period. If construction is anticipated to take longer than 6 weeks, consideration will need to be given to the impact on the school's operation and meal provision during the term-time period. The contractor will be required to provide a construction programme and logistics plan for the construction period.

At the end of the PCSA period, the contractor will provide their Contractors Proposals and the contract sum for the construction.

The consultant will need to attend an inception meeting on site, and meetings to present the work to date at the end of each RIBA stage, with progress meetings throughout the work period arranged as necessary. These may be able to take the form of virtual meetings if appropriate.

### **II.3) Estimated date of publication of contract notice**

20 September 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes