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Tender

Management Services For SHBC's Predominantly Retail Holdings

Surrey Heath Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-023729

Procurement identifier (OCID): ocds-h6vhtk-0362c8

Published 25 August 2022, 10:05am

Section I: Contracting authority

I.1) Name and addresses

Surrey Heath Borough Council

Surrey Heath House, Knoll Road

Camberley

GU15 3HD

Contact

Mehefin Bell

Email

mehefin.bell@surreyheath.gov.uk

Telephone

+44 1276707100

Country

United Kingdom

Region code

UKJ25 - West Surrey

Internet address(es)

Main address

www.surreyheath.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Commercial-property-management-services./Y5789WJ9DX>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Commercial-property-management-services./Y5789WJ9DX>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management Services For SHBC's Predominantly Retail Holdings

Reference number

2022/6/ID/79

II.1.2) Main CPV code

- 70332200 - Commercial property management services

II.1.3) Type of contract

Services

II.1.4) Short description

Surrey Heath Borough Council (SHBC) invites tenders for the provision of the Management Services for SHBC's predominantly retail holdings

II.1.5) Estimated total value

Value excluding VAT: £2,800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

West Surrey

II.2.4) Description of the procurement

Surrey Heath Borough Council (SHBC) invites tenders to support its intention to appoint a first class Managing Agent to undertake Management Services (as defined within Specification and the Management Services Agreement) for its significant, predominantly retail holdings in Camberley town centre.

It is anticipated that the contractor will provide the Management Services from April 2023. The initial contract period will be 5 years, with an option (exercisable by the Council) to extend for a further period of 2 years (subject to contract review and budget availability).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated within the specification.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

26 September 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Council shall have no liability for any costs, expenses, fees or charges (including third party charges) by those tendering for this opportunity. No contract (whether implied or otherwise) shall exist between any bidder and the Council until such time as a contract is awarded to a successful bidder. The Council reserves the right to make any changes to the procurement as it may require at anytime with no liability on its part (including to change, suspend, stop or terminate the process and not award a contract and/or to reject any or all bids at any time).

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Commercial-property-management-services./Y5789WJ9DX>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/Y5789WJ9DX>

GO Reference: GO-2022824-PRO-20845900

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum 10 calendar day standstill period (or 15 days where non-electronic or fax methods are used) at the point that an award decision notice is communicated to tenderers. The award decision notice will specify the criteria for the award of the contract, the reasons for the decision, including the characteristics and relative advantages, the name and score of the successful tenderer; and will specify when the standstill period is expected to end or the date before which the Council will not conclude the contract. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contracts Regulations 2015 set out the time frame within which aggrieved parties who have been harmed or are at risk of a breach of the rules may take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought within 30 days from the date when the economic operator in question first knew or ought to have known that grounds for the bringing of proceedings had arisen.