

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023657-2024>

Contract

**RM6326**

The Cabinet Office

F03: Contract award notice

Notice identifier: 2024/S 000-023657

Procurement identifier (OCID): ocds-h6vhtk-030020

Published 29 July 2024, 4:33pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

The Cabinet Office

1 Horseguards Road

London

SW1A 2HQ

#### **Email**

[csps.futureservice@cabinetoffice.gov.uk](mailto:csps.futureservice@cabinetoffice.gov.uk)

#### **Telephone**

+44 3454102222

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/cabinetoffice>

Buyer's address

<https://crowncommercialservice.bravosolution.co.uk>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

Central Government

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RM6326

Reference number

2022/S 000-003500

#### **II.1.2) Main CPV code**

- 75320000 - Government employee pension schemes

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Award Notice relates solely to Lot 2: Procurement for the provision of pension administration for the Royal Mail Statutory Pension Scheme (RMSPS).

The RMSPS is managed by the Authority. The current contract expires on 30 September 2024.

The RMSPS is the 6th largest public sector pension scheme in the United Kingdom, with approximately 365,000 members

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £48,000,000

### **II.2) Description**

#### **II.2.1) Title**

Procurement for the provision of pension administration for the RMSPS

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 66520000 - Pension services
- 75100000 - Administration services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision of administration services for the RMSPS. The pension administration services include the following: finance, accounting and taxation services; administration services;

interactions with members including portal provision/self-service; maintenance of accurate and clean member and scheme data;

member communications (including managing and operating a helpline and website, issuing annual benefits statements, lifetime allowance statements, annual pension increase communications, scheme newsletters and leaflets);

pension payroll services (bulk and individual payroll services) and pensioner existence checking;

accurate and timely calculation of pension benefits;

reporting, including management information and provision of data, information and scheme returns to regulators and other bodies as needed;

working with the Royal Mail Pension Plan (RMPP) pension administration providers and set up processes for the timely sharing of data, information and calculations as required to enable the processing of benefits for members including AVC benefits;

interaction with RMPP's pension administration providers and Royal Mail Group and Post Office Limited as employers of RMSPS beneficiaries as appropriate to align as far as possible timeliness and content of communications to members;

and liaison with any scheme medical advisor that may be appointed by the Authority.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

### **II.2.11) Information about options**

Options: Yes

Description of options

Price was not the only award criterion and all criteria was stated only in the procurement documents

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The total value provided is based on a total contract period of 114 months including transition and potential extension options

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-003500](#)

---

## **Section V. Award of contract**

### **Lot No**

Lot 2

### **Title**

Procurement for the provision of pension administration for the Royal Mail Statutory Pensions Scheme

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 July 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Capita Pension Solutions Limited

65 Gresham Street

London

EC2V 7NQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £48,000,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

As part of this contract award notice the redacted Commercial Agreement can be found within contracts finder.

The contracts Finder link can be found here

<https://www.contractsfinder.service.gov.uk/Notice/c2e83344-f0f7-4554-a178-af25d3cc3e2f>

On 02/04/2014, the Government introduced its Government Security Classifications (GSC) scheme which replaced the Government Protective Marking Scheme (GPMS).

A key aspect is the reduction in the number of security classifications used. All bidders were required to make themselves aware of the changes as it may impact this requirement.

This link provides information on the GSC at:

<https://www.gov.uk/government/publications/government-security-classifications>

Cyber Essentials is a mandatory requirement for Central Government contracts which involve handling personal information or provide certain ICT products/services.

Government is taking steps to reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme.

The scheme defines a set of controls which, when implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet.

To participate in this procurement, bidders were required to demonstrate they comply with the technical requirements prescribed by Cyber Essentials, for services under and in connection with this procurement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Cabinet Office

1 Horseguards Road

London

SW1A 2HQ

Email

[csps.futureservice@cabinetoffice.gov.uk](mailto:csps.futureservice@cabinetoffice.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/cabinetoffice>