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Tender

## **Financial Management Software for a Housing and Care Provider**

Bournemouth Churches Housing Association

F02: Contract notice

Notice identifier: 2023/S 000-023634

Procurement identifier (OCID): ocids-h6vhtk-03ef44

Published 11 August 2023, 5:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bournemouth Churches Housing Association

The Factory 14 Alder Hills

Poole

BH12 4AS

#### **Contact**

Brendan Trobe

#### **Email**

[btrobe@pfh.co.uk](mailto:btrobe@pfh.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<https://www.bcha.org.uk/>

Buyer's address

<https://in-tendhost.co.uk/procurementforhousing>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/procurementforhousing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/procurementforhousing>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Charitable registered society under the Co-operative and Community Benefit Societies Act 2014

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Financial Management Software for a Housing and Care Provider

Reference number

PfHCon/00000563

#### **II.1.2) Main CPV code**

- 48400000 - Business transaction and personal business software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Bournemouth Churches Housing Association is seeking a supplier of modern a finance system to enable it to effectively manages its purchasing and finances. The system should utilise the latest cloud hosted technology and be web-based, accessible from a modern browser. The high level requirements are:1. Fully compliant with industry best practices, including retention of documents and data storage under the Data Protection Act and GDPR,2. Offers a multi-entity accounting platform with intercompany posting, comprehensive auditing facilities, and interfaces with Microsoft 365 for Single Sign-On (SSO),3. Features a budgeting and forecasting module, along with invoice processing, purchase order workflow, and bank reconciliation capabilities,4. Provides financial forecasting, incorporates OCR Invoice processing (or similar technology) for automated invoice handling,5. Allows users to query data and create new reports using a report builder tool.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 48440000 - Financial analysis and accounting software package

## **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

## **II.2.4) Description of the procurement**

The high level requirements are:1. Fully compliant with industry best practices, including retention of documents and data storage under the Data Protection Act and GDPR,2. Offers a multi-entity accounting platform with intercompany posting, comprehensive auditing facilities, and interfaces with Microsoft 365 for Single Sign-On (SSO),3. Features a budgeting and forecasting module, along with invoice processing, purchase order workflow, and bank reconciliation capabilities,4. Provides financial forecasting, incorporates OCR Invoice processing (or similar technology) for automated invoice handling,5. Allows users to query data and create new reports using a report builder tool.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended by an additional two (2) years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the Invitation to Tender

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As detailed in the Invitation to Tender

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 September 2023

Local time

12:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 Years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Country

United Kingdom