

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023624-2022>

Contract

Provision of Occupational Health and Employee Counselling Services for Belfast City Council

Belfast City Council

F03: Contract award notice

Notice identifier: 2022/S 000-023624

Procurement identifier (OCID): ocds-h6vhtk-031926

Published 24 August 2022, 2:01pm

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9-21 Adelaide Street

Belfast

BT2 8DJ

Email

cps@belfastcity.gov.uk

Country

United Kingdom

NUTS code

UKN06 - Belfast

Internet address(es)

Main address

<https://www.belfastcity.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Occupational Health and Employee Counselling Services for Belfast City Council

Reference number

T2240

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Notice of award of Contract by Belfast City Council for the provision of an Occupational Health Service and an Employee Counselling Service.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,152,000

II.2) Description

II.2.1) Title

Lot 1 Occupational Health Service for Belfast City Council

Lot No

1

II.2.2) Additional CPV code(s)

- 85147000 - Company health services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

II.2.4) Description of the procurement

Notice of award of an independent occupational health service for Belfast City

Council to support approx. 2500 members of staff across a range of job

roles and provide the following services:

- Medical referrals and assessments for advice on matters including absence management, fitness for work, rehabilitation, adjustments, redeployments, ill health recommendations, employee counselling

support.

- Health surveillance and screening
- Workplace health assessments
- Driving licence medicals
- Pre-employments medicals
- Immediate telephone referrals to an OH advisor/nurse
- GP and other specialist referrals
- Provision of management information reports

II.2.5) Award criteria

Quality criterion - Name: Methodology and Approach to delivery of service / Weighting: 40%

Quality criterion - Name: Contract Resourcing / Weighting: 20%

Price - Weighting: 40%

II.2.11) Information about options

Options: Yes

Description of options

The Contract shall be for the period of two years with the option to renew for a further year (up to 12 months)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 Employee Counselling Service for Belfast City Council

Lot No

2

II.2.2) Additional CPV code(s)

- 85312320 - Counselling services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

II.2.4) Description of the procurement

Notice of award of an independent employee counselling service for Belfast City

Council to support approx. 2500 members of staff across a range of job roles

and provide the following services:

- EC referrals, including line management, self, sickness, emergency, specialist, stress related referrals for advice on matters including absence management, fitness for work, rehabilitation, adjustments, redeployments, ill health recommendations, Occupational Health support.
- Training of Council staff e.g. stress awareness
- Mediation, mentoring
- Provision of management information reports

II.2.5) Award criteria

Quality criterion - Name: Methodology and Approach to delivery of service / Weighting: 40%

Quality criterion - Name: Contract Resourcing / Weighting: 20%

Price - Weighting: 40%

II.2.11) Information about options

Options: Yes

Description of options

The Contract shall be for the period of two years with the option to renew for a further year (up to 12 months)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-004746](#)

Section V. Award of contract

Contract No

T2240

Lot No

1

Title

Lot 1 Provision of an Occupational Health Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 August 2022

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

OHRD Ltd

Princes House, 44-46 Princes Street

Belfast

BT1 3FP

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £562,000

Section V. Award of contract

Contract No

T2240

Lot No

2

Title

Lot 2 Provision of an Employee Counselling Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 August 2022

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Apheideo Associates Ltd

Forsyth House, Cromac Street

Belfast

BT2 8LA

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £590,000

Section VI. Complementary information

VI.3) Additional information

Notice of award of contract let under Public Contract Regulations 2015 as amended (PCR2015) and the services in scope are listed under Schedule 3, therefore associated procurement procedures apply as allowed for under these scope of services i.e. Light Touch Regime.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom