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Contract

## **Provision of Occupational Health and Employee Counselling Services for Belfast City Council**

Belfast City Council

F03: Contract award notice

Notice identifier: 2022/S 000-023624

Procurement identifier (OCID): ocids-h6vhtk-031926

Published 24 August 2022, 2:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Belfast City Council

9-21 Adelaide Street

Belfast

BT2 8DJ

#### **Email**

[cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

<https://www.belfastcity.gov.uk>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Occupational Health and Employee Counselling Services for Belfast City Council

Reference number

T2240

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Notice of award of Contract by Belfast City Council for the provision of an Occupational Health Service and an Employee Counselling Service.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,152,000

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 Occupational Health Service for Belfast City Council

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85147000 - Company health services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

### **II.2.4) Description of the procurement**

Notice of award of an independent occupational health service for Belfast City

Council to support approx. 2500 members of staff across a range of job

roles and provide the following services:

- Medical referrals and assessments for advice on matters including absence management, fitness for work, rehabilitation, adjustments, redeployments, ill health recommendations, employee counselling support.
- Health surveillance and screening
- Workplace health assessments
- Driving licence medicals
- Pre-employments medicals
- Immediate telephone referrals to an OH advisor/nurse
- GP and other specialist referrals
- Provision of management information reports

### **II.2.5) Award criteria**

Quality criterion - Name: Methodology and Approach to delivery of service / Weighting:

40%

Quality criterion - Name: Contract Resourcing / Weighting: 20%

Price - Weighting: 40%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Contract shall be for the period of two years with the option to renew for a further year (up to 12 months)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Employee Counselling Service for Belfast City Council

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85312320 - Counselling services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

### **II.2.4) Description of the procurement**

Notice of award of an independent employee counselling service for Belfast City Council to support approx. 2500 members of staff across a range of job roles and provide the following services:

- EC referrals, including line management, self, sickness, emergency, specialist, stress related referrals for advice on matters including absence management, fitness for work, rehabilitation, adjustments, redeployments, ill health recommendations, Occupational Health support.
- Training of Council staff e.g. stress awareness
- Mediation, mentoring
- Provision of management information reports

#### **II.2.5) Award criteria**

Quality criterion - Name: Methodology and Approach to delivery of service / Weighting: 40%

Quality criterion - Name: Contract Resourcing / Weighting: 20%

Price - Weighting: 40%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Contract shall be for the period of two years with the option to renew for a further year (up to 12 months)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-004746](#)

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## **Section V. Award of contract**

### **Contract No**

T2240

### **Lot No**

1

### **Title**

Lot 1 Provision of an Occupational Health Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 August 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

OHRD Ltd

Princes House, 44-46 Princes Street

Belfast

BT1 3FP

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £562,000

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**Section V. Award of contract**

**Contract No**

T2240

**Lot No**

2

**Title**

Lot 2 Provision of an Employee Counselling Service



A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

9 August 2022

### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Apheideo Associates Ltd

Forsyth House, Cromac Street

Belfast

BT2 8LA

Country

United Kingdom

NUTS code

- UKN06 - Belfast

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £590,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Notice of award of contract let under Public Contract Regulations 2015 as amended (PCR2015) and the services in scope are listed under Schedule 3, therefore associated procurement procedures apply as allowed for under these scope of services i.e. Light Touch Regime.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom

##### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom