

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/023624-2021>

Tender

## **Provision of Trade and Diplomatic Number Plates**

Driver and Vehicle Licensing Agency

F02: Contract notice

Notice identifier: 2021/S 000-023624

Procurement identifier (OCID): ocds-h6vhtk-02e3bb

Published 22 September 2021, 10:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Driver and Vehicle Licensing Agency

Long View Road, Morriston

Swansea

#### **Contact**

Richard Jordan

#### **Email**

[richard.jordan@dvla.gov.uk](mailto:richard.jordan@dvla.gov.uk)

#### **Telephone**

+44 1792786862

#### **Country**

United Kingdom

## **NUTS code**

UKL - Wales

## **Internet address(es)**

Main address

[www.gov.uk](http://www.gov.uk)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://dft.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://dft.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Trade and Diplomatic Number Plates

Reference number

PS/21/70

#### **II.1.2) Main CPV code**

- 34300000 - Parts and accessories for vehicles and their engines

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The contract is for the creation, supply and destruction of Diplomatic Plates for use on vehicles owned by Foreign Diplomats whilst they are resident in UK, and the creation, supply and destruction of Trade Plates for the Motor Trade, Manufacturers and Vehicles Testers throughout the UK

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

United Kingdom

#### **II.2.4) Description of the procurement**

The contract is for the creation and supply of Diplomatic Plates for use on vehicles owned by Foreign Diplomats whilst they are resident in UK, and the creation and supply of Trade Plates for the Motor Trade, Manufacturers

and Vehicles Testers throughout the UK.

DVLA also require a facility whereby the supplier destroys any damaged and/or surplus stock.

The supplier must be registered on the DVLA's Register of Number Plate Suppliers (RNPS) and suppliers will be required to supply sample plates as part of their response.

The commencement date of this contract will be 1 January 2022 and the duration is for a period of three years with the option to extend for a further two years which will be determined on a year by year basis, at the sole

discretion of the DVLA.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 years which will be determined on a year by year basis, at the sole discretion of the DVLA.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 October 2021

Local time

11:00am

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

27 October 2021

Local time

9:00am

Place

DVLA, Swansea

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Transport

London

Country

United Kingdom