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Tender

## **CON-21-084 Facilities Management**

Financial Conduct Authority

F02: Contract notice

Notice identifier: 2021/S 000-023614

Procurement identifier (OCID): ocds-h6vhtk-02e3b1

Published 22 September 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Financial Conduct Authority

12 Endeavour Square

London

E20 1JN

#### **Email**

[fpsprocurement@fca.org.uk](mailto:fpsprocurement@fca.org.uk)

#### **Telephone**

+44 2070661000

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.fca.org.uk](http://www.fca.org.uk)

Buyer's address

[www.fca.org.uk](http://www.fca.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fca.delta-esourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CON-21-084 Facilities Management

Reference number

CON-21-084

#### **II.1.2) Main CPV code**

- 79993100 - Facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The FCA is seeking to appoint two bundled service providers to deliver Facilities Services at 12 Endeavour Square (12 ES), London E20 1JN; and Quayside House (QSH), 127 Fountainbridge, Edinburgh EH3 9QG.

The FCA is establishing a contractual mechanism to provide Facilities Services to the FCA for a period of three years starting from 1 July 2022, with an option to extend for a further period of twenty-four months. The Contracts will be owned and managed by the FCA, with provision for it to be used by itself, the Payment Systems Regulator (PSR) and potentially tenants.

The bundled services delivery model consists of two lots: Lot 1- Facilities Management (FM) and Lot 2 - Catering/Front of House (FOH).

#### **II.1.5) Estimated total value**

Value excluding VAT: £60,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for one lot only

## **II.2) Description**

### **II.2.1) Title**

Facilities Management (FM)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services
- 50000000 - Repair and maintenance services
- 50710000 - Repair and maintenance services of electrical and mechanical building installations
- 90910000 - Cleaning services
- 90919200 - Office cleaning services
- 79710000 - Security services
- 79500000 - Office-support services
- 77310000 - Planting and maintenance services of green areas
- 90500000 - Refuse and waste related services
- 30192700 - Stationery
- 79520000 - Reprographic services
- 64100000 - Post and courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

## **II.2.4) Description of the procurement**

The FCA is seeking to appoint two bundled service providers to deliver Facilities Services at 12 Endeavour Square (12 ES), London E20 1JN; and Quayside House (QSH), 127 Fountainbridge, Edinburgh EH3 9QG.

The FCA is establishing a contractual mechanism to provide Facilities Services to the FCA for a period of three years starting from 1 July 2022, with an option to extend for a further period of twenty-four months. The Contracts will be owned and managed by the FCA, with provision for it to be used by itself, the Payment Systems Regulator (PSR) and potentially tenants.

Lot 1 - Facilities Management (FM).

Key services:

M&E – Building Maintenance

- Asset management
- Moves and changes
- Furniture
- Environmental
- Locker and key management

Cleaning

- Internal Cleaning
- General Waste
- Confidential Waste

Planting

- Pest control

Physical Security Guarding

- Physical security guarding
- Security systems & access control
- Security system software
- Access pass management
- First aid

#### Helpdesk

- Facilities helpdesk solution

#### Office Services

- Post (including scanning)
- Franking
- Reprographics
- Couriers
- Stationery, ordering and restocking

Tenders can be submitted for one Lot only, i.e. either for Lot 1 or Lot 2, but not both Lots

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £35,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is for a period of three years, with an option to extend for a further period of twenty-four months.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

To respond to Lot 1 of this opportunity please click here: <https://fca.delta-sourcing.com/respond/J47FDJ8GBM>

## **II.2) Description**

### **II.2.1) Title**

Catering/Front of House

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services
- 55520000 - Catering services

- 79992000 - Reception services
- 50340000 - Repair and maintenance services of audio-visual and optical equipment

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

The FCA is seeking to appoint two bundled service providers to deliver Facilities Services at 12 Endeavour Square (12 ES), London E20 1JN; and Quayside House (QSH), 127 Fountainbridge, Edinburgh EH3 9QG.

The FCA is establishing a contractual mechanism to provide Facilities Services to the FCA for a period of three years starting from 1 July 2022, with an option to extend for a further period of twenty-four months. The Contracts will be owned and managed by the FCA, with provision for it to be used by itself, the Payment Systems Regulator (PSR) and potentially tenants.

Lot 2 - Catering/Front of House

Key Services:

Catering

- Restaurant and Coffee bar service
- Hospitality (incl. dining and exec floor)
- Kitchen asset maintenance
- Kitchen area cleaning
- Vending machine service (including maintenance, PAT)
- Britta taps / new solution
- Office floor refreshment areas



## FOH Services

- Main Reception desk services
- Visitor Management
- Visitor pass management
- Client floor reception desks services
- Conference suite and Client room management
- Audio Visual set up, repair and maintenance
- Porterage

Tenders can be submitted for one Lot only, i.e. either for Lot 1 or Lot 2, but not both Lots

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £25,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is for a period of three years, with an option to extend for a further period of twenty-four months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to Lot 2 of this opportunity please click here: <https://fca.delta-sourcing.com/respond/6T7Y7VP95S>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 November 2021

Local time

11:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

8 November 2021

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36-60 months

### **VI.3) Additional information**

To view this notice, please click here:

<https://fca.delta-esourcing.com/delta/viewNotice.html?noticeId=602226056>

GO Reference: GO-2021922-PRO-18951431

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

FCA

12 Endeavour Square

London

E20 1JN

Country

United Kingdom