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Tender

Edgewick Primary School and Park Hill Primary School ~ Catering Tender

Edgewick Primary School and Park Hill Primary School
Park Hill Primary School

F02: Contract notice

Notice identifier: 2024/S 000-023567

Procurement identifier (OCID): ocids-h6vhtk-048567

Published 29 July 2024, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Edgewick Primary School and Park Hill Primary School

Edgewick Primary School, Cross Road, Coventry

West Midlands

CV6 5GP

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG3 - West Midlands

Internet address(es)

Main address

<http://www.edgewick.coventry.sch.uk/>

I.1) Name and addresses

Park Hill Primary School

Lower Eastern Green Lane

Coventry

CV5 7LR

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG3 - West Midlands

Internet address(es)

Main address

<https://www.parkhillprimaryschool.co.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://litmustms.co.uk/respond/8Q3E76A3V5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Edgewick Primary School and Park Hill Primary School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Edgewick Primary School and Parkhill Primary School are community schools located in Coventry that have come together in seeking a new catering partner.

II.1.5) Estimated total value

Value excluding VAT: £1,070,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

Main site or place of performance

West Midlands

II.2.4) Description of the procurement

Both Edgewick Primary School and Park Hill Primary school have joined together in embarking on this tender process with the intention of appointing an experienced Catering contractor to deliver full catering services at both the schools.

The contract is intended to commence as per the below;

Edgewick Primary School on 1st January 2025 and will be for an initial period of 3 years plus an option to extend by 2 years up to a maximum of 5 years in duration.

Park Hill Primary School on 1st April 2025 and will be for an initial period of 3 years plus an option to extend by 2 years up to a maximum of 5 years in duration.

The turnover for Edgewick Primary School is estimated to be Circa £114,000, £342,000 over 3 years for the initial period.

The turnover for Park Hill Primary School is estimated to be Circa £100,000, £300,000 over 3 years for the initial period.

Combined turnover is estimated to be circa £642,000 over 3 years for the initial period

Objectives

Both Schools have joined up to run a group tender exercise in seeking to appoint a catering partner who will work in collaboration with the schools and whose initiative and innovation will be welcomed for the provision of service within the existing facilities of the schools with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The wish is for the successful contractor to review the current range of services offered at the schools and make recommendations accordingly.

The expectation of the successful contractor is to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, sourced ingredients being prepared on-site. The Schools expect the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The Schools believe that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning.

The schools are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding funding improvements as part of the Contractor's tender submission would be welcomed.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes, Breakfast, lunch, hospitality and free issue requirements. Free School meals and hospitality will be charged based on consumption and at net food cost.

Whilst the schools prioritise value for money as a key objective of the Competitive Tender Process, it is not obliged to accept the lowest price.

Ultimately, it is important that the Contractor can demonstrate an ability to manage an efficient catering service through the application of effective staff training, management and quality controls that deliver continual 'best value' to all schools within the Trust.

Other notes:

- Please be advised that this contract will be let on a 3 + 1 + 1 year basis.
- Please be advised that there are staff on LGPS at both schools.
- Please be advised that the catering service is currently contracted to;
 - o Alliance in Partnership at Edgewick Primary School
 - o Solihull Catering at Park Hill Primary School
- The winning bidder is required to pay the Litmus tender fee of £4,000 plus VAT, directly to the Litmus Partnership, upon contract award.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £1,070,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/8Q3E76A3V5>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Contract start date January 2025

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 September 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

30 September 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-West-Midlands:-School-catering-services./8Q3E76A3V5>

To respond to this opportunity, please click here:

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GO Reference: GO-2024729-PRO-27059302

VI.4) Procedures for review

VI.4.1) Review body

Edgewick Primary School and Park Hill Primary School

Edgewick Primary School, Cross Road, Coventry

West Midlands

CV6 5GP

Country

United Kingdom