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Tender

PKC12913 Support for children and families from birth to school age children within Perth & Kinross

Perth & Kinross Council

F02: Contract notice

Notice identifier: 2024/S 000-023443

Procurement identifier (OCID): ocids-h6vhtk-048515

Published 26 July 2024, 2:53pm

Section I: Contracting authority

I.1) Name and addresses

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

Email

LPeoples@pkc.gov.uk

Telephone

+44 1738475000

Country

United Kingdom

NUTS code

UKM77 - Perth & Kinross and Stirling

Internet address(es)

Main address

<http://www.pkc.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PKC12913 Support for children and families from birth to school age children within Perth & Kinross

Reference number

PKC12913

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Parent & Family Learning Team within Education & Learning are looking to engage a supplier to provide families with children from birth to school age where early intervention or prevention approach is needed to address low/medium level issues that are impacting on the child(ren) and family.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Within Perth and Kinross boundary with focus on the below Early Learning & Childcare communities.

- North Perth
- South Perth
- Blairgowrie

II.2.4) Description of the procurement

The service will engage and work alongside parents to improve their capacity to care for their children and support them to develop in line with age-appropriate expectations, this will specifically include communication and language and personal care skills

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council will have the option of extending the Contract, either singly or in phases, for up to three further periods of up to 12 months each after the expiry of the initial term. This will be dependent on a satisfactory performance from the contractor and funding being available.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract value in the notice is based on the initial three year term only.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

4B.4 Bidders will be required to state the values for the following financial ratios for each of the last 2 years:

Current Ratio (Current Assets divided by Current Liabilities)

Net Assets (Net Worth) (value per the Balance Sheet, no calculations required)

4B.5.1 It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types of insurance indicated below:

Employer's (Compulsory) Liability Insurance

Public Liability Insurance

Professional Indemnity Insurance

Motor Vehicle Insurance Cover

<http://www.hse.gov.uk/pubns/hse40.pdf>

Minimum level(s) of standards possibly required

4B.4 The acceptable range for each financial ratio is:

Current Ratio It is expected that the ratio is equal to or greater than 1, i.e. Current Assets will equal or exceed Current Liabilities in each of the 2 years. Reasons for not meeting the required test to be disclosed by tenderers together with appropriate supporting evidence to confirm the suitability of the tenderer for the contract.

Net Assets (Net Worth) It is expected that the Net Worth will be positive i.e., a Net Assets position in each of the 2 years. Reasons for not meeting the required test to be disclosed together with appropriate supporting evidence to confirm the suitability of the tenderer for the contract.

4B.5.1 Levels of insurance required:

Employer's (Compulsory) Liability Insurance = 10,000,000GBP

Public Liability Insurance = 5,000,000GBP

Professional Indemnity Insurance = 1,000,000GBP, cover must include abuse cover

III.1.3) Technical and professional ability

List and brief description of selection criteria

4C.1.2 Services Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in the Contract Notice.

4C.6 Qualifications - Bidders will be required to confirm that they and/or the service provider and 4C.6.1 their managerial staff, have the the relevant educational and professional qualifications listed below.

4D.1 Quality Management Procedures

4D.1 Health & Safety Procedures

Minimum level(s) of standards possibly required

4C.1.2 Services - Examples should demonstrate the bidder's experiences of similar service delivery, including details of the number of families who have accessed/approached your service within the last six months for support. Reference should be made to how you have engaged with families in North and South Perth and Blairgowrie. The examples should also describe and demonstrate your core values and principles and how these would apply to delivery of support for families.

4C.6 Qualifications:

- 100% of staff overseeing the delivery of support services must have a relevant qualification in the field of education, social care or community learning and development
- 100% of individuals involved in the delivery of support services must have completed within the last 6 months/or be willing to participate in the following training:
- Solihull Approach Foundation Training
- Community Champion Training
- Toilet training

- Bookbug and/or peep learning together programme
- 100% of individuals involved in the delivery of support services including those at first point of contact must hold a valid PVG certificate.

4D.1 Quality Management Procedures

- The bidder must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

OR

The bidder must have documented arrangements that the organisation has a system for monitoring quality management procedures on an on-going basis. The bidder's organisation must be able to provide evidence of systematic, periodic review and improvement of quality in respect of output and general performance.

4D.1 Health and Safety Procedures

- The bidder must hold a UKAS (or equivalent), accredited independent third-party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum,

OR

- The bidder must have a regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels within the organisation. The policy must be relevant to the nature and scale of your operations and set out your company's responsibilities of health and safety management and compliance with legislation.

The policy must cover lone working.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 September 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-6 years time, dependent on requirements and budget availability, and whether the options available to extend the contract are exercised.

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Council's other minimum requirements:

- Bidder must comply with the Council's Information and Cyber Security Policy for Supply Chain, Partners, and Service Providers
- Bidders must have a Child Protection Policy
- Bidders must have a Adult Protection Policy
- Bidders must provide individual, quarterly, and annual reports as per PKC requirements and have the ability to submit quarterly reports regarding any complaints received.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27207. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A Community Benefits question is included in the Quality assessment.

(SC Ref:773442)

VI.4) Procedures for review

VI.4.1) Review body

Perth Sheriff Court

Tay Street

Perth

PH2 8NL

Country

United Kingdom