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Tender

## **First Federation Trust - ICT Managed Service**

First Federation Trust

F02: Contract notice

Notice identifier: 2024/S 000-023436

Procurement identifier (OCID): ocds-h6vhtk-048512

Published 26 July 2024, 2:42pm

The closing date and time has been changed to:

**27 August 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

First Federation Trust

Blackpool CE Primary School, Summerhill Road

Newton Abbot

TQ12 6JB

#### **Contact**

Amanda Gavin

#### **Email**

[amanda.gavin@firstfederation.org.uk](mailto:amanda.gavin@firstfederation.org.uk)

**Telephone**

+44 1626244920

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.firstfederation.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43212](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

First Federation Trust - ICT Managed Service

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

First Federation Trust wishes to engage a single contractor to supply an ICT Managed Service and associated project implementation and training services across all sites within the Trust.

This procurement involves the delivery of ICT across all the schools as part of a joined up programme of work, whilst at the same time being able to be flexible to deal with ad-hoc purchases and small projects that individual schools may need from time to time – all to a set of standards. At the same time a high quality managed service needs to be consistently delivered.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72222300 - Information technology services

- 72222200 - Information systems or technology planning services
- 72224100 - System implementation planning services
- 72253000 - Helpdesk and support services
- 72253100 - Helpdesk services
- 72253200 - Systems support services
- 72261000 - Software support services
- 72267200 - Repair of information technology software
- 72315200 - Data network management services
- 72510000 - Computer-related management services
- 72540000 - Computer upgrade services
- 72541000 - Computer expansion services
- 72590000 - Computer-related professional services
- 72600000 - Computer support and consultancy services
- 72610000 - Computer support services
- 72611000 - Technical computer support services
- 72700000 - Computer network services
- 72500000 - Computer-related services

### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon
- UKK25 - Dorset

Main site or place of performance

The First Federation Trust, Blackpool CE Primary School, Liverton, Newton Abbot, TQ12 6JB

### **II.2.4) Description of the procurement**

Given the value involved and the critical nature of ICT to support teaching learning and

management it is vital the Trust and whoever it chooses to work with to deliver both an ICT Managed Service and associated projects establishes an operating model that not only works for both parties but also delivers both to time and understanding the nuances of working in an educational environment.

As bidders will see from the information provided it is absolutely clear that this procurement is all about delivery of ICT across all the schools as part of a joined up programme of work, whilst at the same time being able to be flexible to deal with ad-hoc purchases and small projects that individual schools may need from time to time– all to a set of standards. At the same time a high quality managed service needs to be consistently delivered. It is therefore critical that all parties know what is going on when and whilst formal monthly reporting is clearly a key necessity so is establishing an effective operating model that is resourced at the right times with the right people who can interface with both staff at Trust and school level.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60.8

Price - Weighting: 39.2

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend for a period of up to a further twelve (12) months.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

As per the information contained within the procurement documents.

All compliant bids from companies who are deemed to also be financially stable will be invited to the second stage of the tendering process.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Trust has an expectation to procure all the hardware and software it needs through the chosen bidder so long as a satisfactory method to show value for money can be agreed so as to assure the Trust that it is securing best value and is a compliant procurement process.

Although for large volume and/or high value requirements the Trust reserves the right to procure separately and potentially through established public sector buying organisation frameworks.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the information contained in the Selection Questionnaire

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

ICT Managed Service Provider with the following accreditations:

Cyber Essentials (CE)

#### **III.2.2) Contract performance conditions**

As per the Service Level Agreement Table in the Award Questionnaire

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

26 August 2024

Local time

12:00pm

Changed to:

Date

27 August 2024

Local time

12:00pm

See the [change notice](#).

### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

19 September 2024

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The MSP Tender also includes the option to procure IT Hardware.

The estimated contract value is therefore made up of capital and revenue expenditure over the 5 year contract term.

In addition, the contract is to enable schools which join the Trust to be included in the contract, therefore has allowed for an additional 21 schools over the term.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=232374](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232374).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232374)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

First Federation Trust

Blackpool CE Primary School, Liverton

Newton Abbot

TQ12 6JB

Email

[amanda.gavin@firstfederation.org.uk](mailto:amanda.gavin@firstfederation.org.uk)

Telephone

+44 1626244920

Country

United Kingdom

Internet address

<https://www.firstfederation.org>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

First Federation Trust

Blackpool CE Primary School, Liverton

Newton Abbot

TQ12 6JB

Email

[amanda.gavin@firstfederation.org.uk](mailto:amanda.gavin@firstfederation.org.uk)

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