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Planning

Preliminary Market Engagement (PME) for Desk Booking Tool and Desk Occupancy Sensors Solution

Home Office

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-023382

Procurement identifier (OCID): ocds-h6vhtk-051931

Published 20 May 2025, 3:38pm

Scope

Description

The UK Home Office is seeking face-to-face market engagement with suppliers that can provide Desk Booking Tools that are web-based, fully WCAG standards compliant, user-friendly and provide live data outputs; and Desk Occupancy Sensor Systems that offer a web-based, user-friendly reporting solution to measure and report on desk and room utilisation. The solution should be able to support workplace optimisation across Home Office locations in the UK.

The Desk Booking Tool should be flexible, scalable and allow minor updates and changes to be undertaken by the Home Office or provide rapid support function to enact such changes on our behalf. It should be possible to combine data produced by the booking tool with data produced by the occupancy utilisation sensors to enable us to analyse historical (and where possible real-time) data via a set of user customisable reports and dashboards.

The supplier should be capable of providing a scalable Desk sensors solution that functions on secure physical sensors fitted to assets that records heat/motion only, reporting data to

the cloud via 4G/5G. The occupancy data should be able to combine with desk/room booking data via an online tool to enable us to analyse historical (and where possible real-time) data via a set of user customisable reports and dashboards.

This pre- market engagement will help inform the Home Office explore innovative solutions that enhance workspace utilisation, improve employee experience and support hybrid working strategy. Supplier solutions should align to Government security standards and accessibility requirements.

The events will be held between 23/06/2025 and 27/06/2025 in one of our offices. Suppliers are invited to express interest by visiting <https://homeoffice.app.jaggaer.com/> or emailing Omolara.Ekujumil@HomeOffice.gov.uk. The deadline for registering interest is 10th June 2025.

Interested suppliers' specific presentation day and time allocation will be made available from week commencing 19th June 2025 on a first come first serve basis.

Suppliers should note that this engagement event together with any other soft market sounding in relation to this proposed procurement, may not necessarily lead to a formal procurement and/or award of any contracts.

Please note that any information provided by Suppliers during this engagement event, may be used by the Home Office to help to scope a potential procurement and may also be shared widely with other potential bidders.

Home Office accepts no liability for any costs incurred by Suppliers as a result of attending the engagement event.

Please note, this is not a call for competition but an opportunity for the providers within this market to meet with the Home Office Property Services.

This is a preliminary market engagement only.

Total value (estimated)

- £700,000 excluding VAT
- £840,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 20 January 2026 to 19 January 2029
- Possible extension to 15 January 2031
- 4 years, 11 months, 27 days

Main procurement category

Services

CPV classifications

- 48000000 - Software package and information systems
- 48420000 - Facilities management software package and software package suite
- 48421000 - Facilities management software package
- 35125100 - Sensors
- 72261000 - Software support services

Contract locations

- UK - United Kingdom
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Engagement

Engagement deadline

10 June 2025

Engagement process description

The UK Home Office is seeking face-to-face market engagement with suppliers that can provide Desk Booking Tools that are web-based, fully WCAG standards compliant, user-friendly and provide live data outputs; and Desk Occupancy Sensor Systems that offer a web-based, user-friendly reporting solution to measure and report on desk and room utilisation. The solution should be able to support workplace optimisation across Home Office locations in the UK.

The events will be held between 23/06/2025 and 27/06/2025 in one of our offices. Suppliers are invited to express interest by visiting <https://homeoffice.app.jaggaer.com> to register. The deadline for registering interest is 13th June 2025.

It is our intention to invite those suppliers that express an interest in this Preliminary Market Engagement to complete an initial Supplier Questionnaire in order to attend the one-to-one engagement sessions with prospective responses.

How to Express Interest

1. Register on the Home Office eSourcing Portal

Suppliers must be registered on the Home Office eSourcing Suite to participate. If your organisation is not yet registered, please do so at:

<https://homeoffice.app.jaggaer.com/web/login.html>

Select the "To register click here" link and follow the instructions.

Note: You must have a valid DUNS number (as provided by Dun & Bradstreet) for the organisation that will be entering into any subsequent contract.

2. Submit an Expression of Interest via Email

Send an email to: Omolara.Ekujumi1@homeoffice.gov.uk

Use the subject line: Pre-Market Engagement (PME) for Desk Booking Tool and Desk Occupancy Sensors Solution- Expression of Interest

Please include the following details in the body of the email, using the format below:

Organisation name: [Insert name]

Contact name: [Insert name]

Email address: [Insert email]

Telephone number: [Insert number]

Next Steps Following Expression of Interest

3. Supplier Questionnaire Issuance

Once your Expression of Interest has been received, your organisation will be provided a Supplier Questionnaire to complete by on or before 13th June, 2025 at noon.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

31 October 2025

Contracting authority

Home Office

- Public Procurement Organisation Number: PWGC-6513-PQLZ

2 Marsham Street

London

SW1P 4DF

United Kingdom

Contact name: Lara Ekujumi

Email: Omolara.Ekujumi1@homeoffice.gov.uk

Website: <http://www.gov.uk/homeoffice>

Region: UKI32 - Westminster

Organisation type: Public authority - central government