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Tender

ITAM

Cardiff University

F02: Contract notice

Notice identifier: 2024/S 000-023330

Procurement identifier (OCID): ocds-h6vhtk-0484d7

Published 26 July 2024, 9:55am

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

30-36 Newport Road

Cardiff

CF24 0DE

Contact

Anthony Hale

Email

halea3@cardiff.ac.uk

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ITAM

Reference number

CU.1650.TH

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Cardiff University is seeking to procure an IT Asset Management (ITAM) toolset to enable effective IT asset monitoring and management. This will ensure that we are making best use of our assets throughout their lifecycle. The information that the toolset will return will also be used as an information source for securing assets. It is anticipated that there will be a financial and environmental sustainability benefit through re-use and re-deployment of IT assets, achieved via an ITAM toolset that enables lifecycle management of hardware and software assets. The bidder shall provide a toolset that is delivered as Software as a Service (SaaS).

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

- 48100000 - Industry specific software package
- 48430000 - Inventory management software package
- 48517000 - IT software package

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

Cardiff University is seeking to procure an IT Asset Management (ITAM) toolset to enable effective IT asset monitoring and management. This will ensure that we are making best use of our assets throughout their lifecycle. The information that the toolset will return will also be used as an information source for securing assets. It is anticipated that there will be a financial and environmental sustainability benefit through re-use and re-deployment of IT assets, achieved via an ITAM toolset that enables lifecycle management of hardware and software assets. The bidder shall provide a toolset that is delivered as Software as a Service (SaaS).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Optional Twelve month extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 August 2024

Local time

12:00pm

Place

Online

Information about authorised persons and opening procedure

Electronic Tenders will be opened by Anthony Hale

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2027/2028 Depending on whether extension option is exercised

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Cardiff University has an environmental management system which is certified to ISO 14001. It also commits to achieve Scope 3 carbon net zero by, or preferably before, 2050.

The tenderer should supply evidence that they have an independently audited, organisation-wide environmental management system certified to ISO 14001 or EMAS that includes energy management.

(WA Ref:143318)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

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+44 2079477501

Country

United Kingdom