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Not applicable

## **Provision of Electronic Document and Records Management (EDRM) System**

Tai Tarian Ltd

F14: Notice for changes or additional information

Notice identifier: 2021/S 000-023330

Procurement identifier (OCID): ocds-h6vhtk-02cde9

Published 20 September 2021, 2:44pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Tai Tarian Ltd

Ty Gwyn, Brunel Way, Baglan Energy Park

Neath

SA11 2FP

#### **Email**

[procurement@taitarian.co.uk](mailto:procurement@taitarian.co.uk)

#### **Telephone**

+44 1639505890

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.taitarian.co.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA1087](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1087)

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Provision of Electronic Document and Records Management (EDRM) System

Reference number

927

#### II.1.2) Main CPV code

- 48311100 - Document management system

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

As part of its transformation plan, Tai Tarian is seeking to issue a Contract for the provision of a full and comprehensive Electronic Document and Records Management (EDRM) System.

Tai Tarian owns and manages approximately 9000 homes throughout the Neath Port Talbot region and employs approximately 550 staff. There are multiple documents relevant to every property, tenancy and employee that need to be stored and maintained in accordance with internal and statutory data storage regulations.

The system must be suitable for all areas of the business and integrate with our existing core business systems (QL Housing, QL Finance and Jane HR) and be able to integrate with alternative systems should these change in the future. Additionally, the system must integrate with Microsoft products including MS 365. The solution must allow for easy storage and retrieval of documents, including the ability to store and access documents via mobile devices from any location.

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## Section VI. Complementary information

### VI.6) Original notice reference

Notice number: [2021/S 000-018043](#)

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## **Section VII. Changes**

### **VII.1) Information to be changed or added**

#### **VII.1.2) Text to be corrected in the original notice**

Section number

IV.2.2

Place of text to be modified

Time limit

Instead of

Date

28 September 2021

Local time

12:00pm

Read

Date

8 October 2021

Local time

12:00pm

Section number

IV.2.7

Place of text to be modified

Conditions for opening of tenders

Instead of

Date

28 September 2021

Local time

1:00pm

Read

Date

8 October 2021

Local time

2:00pm

## **VII.2) Other additional information**

Due to a review of transformation projects currently being carried out in Tai Tarian, we have decided to change the procurement timetable for this project. We have therefore extended the Return Date for tender submissions to Friday 8th October 2021, to allow interested bidders more time to submit their bids. An updated ITT will be published with a new Indicative Timetable shortly.