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Tender

Mobile Phone Services Contract

UK SPORTS INSTITUTE LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-023319

Procurement identifier (OCID): ocds-h6vhtk-03ee7d

Published 10 August 2023, 9:48am

Section I: Contracting authority

I.1) Name and addresses

UK SPORTS INSTITUTE LIMITED

299 Alan Turing Way

MANCHESTER

M113BS

Contact

Ian Mulholland

Email

ian.mulholland@uksportsinstitute.co.uk

Country

United Kingdom

Region code

UKD33 - Manchester

Companies House

04420052

Internet address(es)

Main address

www.uksportsinstitute.co.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://uksportsinstitute.co.uk/who-we-are/procurement-and-tender-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://uksportsinstitute.co.uk/who-we-are/procurement-and-tender-opportunities/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Sport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Mobile Phone Services Contract

Reference number

UKSI2023

II.1.2) Main CPV code

- 64212000 - Mobile-telephone services

II.1.3) Type of contract

Services

II.1.4) Short description

The UK Sports Institute (UKSI) wishes to procure a new mobile voice, data and SMS services contract for 36 months starting from November 2023 for approximately 400 connections. The UKSI employs approximately 400 staff who are based at several performance centres in the UK. Most of the workforce regularly work away from their centres and have work patterns that are mobile and remote. A large number of staff work abroad; their overseas travel may cover periods up to several months. Staff have been issued with iPhone 8, iPhone SE(2020) and iPhone 12, and it is intended that these devices will remain in use for the new contract. As a publicly funded organisation UKSI is seeking to maximise value for money and wishes to minimise one-off set up costs as well as ongoing revenue costs.

II.1.5) Estimated total value

Value excluding VAT: £290,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64200000 - Telecommunications services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

II.2.4) Description of the procurement

The UK Sports Institute (UKSI) is seeking to appoint one supplier to provide a contract for mobile voice, data and SMS services for 36 months to its 400 employees.

The supplier will need to:

1. Provide connections for all employees.
2. Offer solutions for allocating individual user data thresholds, and capping of data use when tethering or roaming
3. Provide ongoing technical and customer services support throughout the contract under a Service Level Agreement
4. Provide a clear charging structure with an online billing portal; the portal must have an easy to use facility to analyse summary and detailed breakdowns of billing
5. The billing portal should permit administrators and managers to view the details of staff who report to them, eg. the Finance manager should be able to see usage details of the Finance team members
6. Offer an easy to use, simple to administer and cost effective roaming solution for staff who are overseas
7. Provide WiFi calling.
8. Offer a Tech Fund for the purchase of extra kit. Note that handsets are not required to be provided under this contract. UKSI owns its devices which are iPhone8 , SE (2020) and iPhone 12.

The UKSI pioneers the delivery of science, medicine, and technology services to drive medal success at Olympic, Paralympic and international competition, supporting elite athletes through its nationwide network of expertise and facilities.

It strives to be the world-leading high-performance institute. Staff are based at seven high performance centres across the UK but UKSI services are delivered at different sporting locations including swimming pools, lakes, velodromes and athletic tracks in Europe and the rest of the World.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £290,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

13 November 2023

End date

12 November 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Registered Mobile telephony service provider.

Host network must support 4G Provision of mobile telephony services in the UK

Provision of roaming telephony services in EEA and Rest of World

Preferably have a UK based support /helpdesk centre.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 August 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 September 2023

Local time

1:00pm

Place

Requests to participate require to be submitted by 5pm on 31 August 2023. The ITT will be issued to all requestors on 1 September 2023. All completed responses to the ITT must be submitted by 12 noon on 22 September 2023.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court England and Wales

London

Country

United Kingdom