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Contract

Integrated Grants Management, Financial Management, Human Resource Management, Inventory and Procurement Management System

THE PIRBRIGHT INSTITUTE

F03: Contract award notice

Notice identifier: 2023/S 000-023282

Procurement identifier (OCID): ocds-h6vhtk-03e31a

Published 9 August 2023, 4:53pm

Section I: Contracting authority

I.1) Name and addresses

THE PIRBRIGHT INSTITUTE

Pirbright

WOKING

GU240NF

Contact

<https://www.pirbright.ac.uk/>

Email

procurement@pirbright.ac.uk

Country

United Kingdom

Region code

UKJ25 - West Surrey

Companies House

559784

Internet address(es)

Main address

<https://www.pirbright.ac.uk/>

I.4) Type of the contracting authority

Other type

Institute

I.5) Main activity

Other activity

Animal Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Integrated Grants Management, Financial Management, Human Resource Management, Inventory and Procurement Management System

Reference number

FIN001-SYSTEMS2023

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Institute requires an integrated Grants Management, Financial Management, Human Resource Management, Inventory and Procurement Management System or integrated ERP System.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package
- 48490000 - Procurement software package

II.2.3) Place of performance

NUTS codes

- UKJ25 - West Surrey

II.2.4) Description of the procurement

The Institute requires an integrated Grants Management, Financial Management, Human Resource Management, Inventory and Procurement Management System or integrated ERP System.

The requirements are to be met by a reliable, single sign-on (active directory), on-site, integrated system and will include migration, transition, training, implementation and ongoing support and maintenance.

The Institute will seek a live system commencement date of 1st April 2025 for fully tested systems and processes.

The key areas for implementation of a new system include:

- Grants management capabilities including grant concept, grant proposal / application; grant submission; grant funding; grant management and grant close. The solution must be able to allocate a scientist's salary cost across multiple projects and flow into / update in, the relevant project budgets.
- Financial management capabilities including full economic costing (overhead absorption); accounts payable; accounts receivable; fixed assets; general ledger; project ledger; sales ledger, purchase ledger, expenses planning; budgeting; forecasting; and cash management.
- Human resource management capabilities including recruitment; working terms and conditions; attendance and absence; information and records; transfers; employee relations; legal cases; occupational health; immigration visa's; housing; learning and development; job evaluation and grading; performance management, reward, and recognition; exit process; time and attendance; and employee self-service.
- Inventory capabilities.
- Procurement management capabilities including raising requisitions; processing purchase orders; punch-out to supplier websites; receipting goods and services; managing supplier returns; dangerous goods; identifying orders >£10k (quotes); identifying orders; stores; inventory; and specialised shipping.
- Self-service capabilities including the ability for end users to access items to action; personal data; team calendar; pay details; HR details; expenses; procurement; training; and professional details.
- Chart of Accounts structure or alternate concept.
- Labour distribution capabilities including the ability to allocate end users (specifically

scientist) across multiple projects.

- Workflow capabilities in Finance, HR, Payroll, Procurement, Grants, Self-service, COA, Reporting, Approvals and Project Module.
- Internal and external reporting capabilities across all areas of grants management; financial management; human resource management; payroll; procurement management, self-service, COA, reporting and project module.
- Approvals management across all areas of grants management; financial management; human resource management; inventory; procurement management, self-service, COA, reporting and project module.

All ITT Responses must be submitted to the Institute via email to pirbrighttenders@pirbright.ac.uk.

II.2.5) Award criteria

Quality criterion - Name: Overall / Weighting: 70%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-020695](#)

Section V. Award of contract

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

The Pirbright Institute is withdrawing the tender on the following grounds:

That the budget and specification of requirements need to be fully defined.

VI.4) Procedures for review

VI.4.1) Review body

The Pirbright Institute

Pirbright

Country

United Kingdom